

PLEASE BRING THIS AGENDA WITH YOU

1

The Lord Mayor will take the Chair at ONE  
of the clock in the afternoon precisely.



## COMMON COUNCIL

SIR/MADAM,

You are desired to be at a Court of Common Council, held through **MICROSOFT TEAMS**, on **THURSDAY** next, the **16th day of July, 2020**.

The meeting shall be accessible for members of the public through the City Corporation's YouTube channel and at the following link: [https://youtu.be/QZgczHR\\_XaE](https://youtu.be/QZgczHR_XaE)

JOHN BARRADELL,  
*Town Clerk & Chief Executive.*

*Guildhall*

Sir Alan Yarrow

David Andrew Graves

}

*Aldermen on the Rota*

1     **Apologies**2     **Declarations by Members under the Code of Conduct in respect of any items on the agenda**3     **Minutes**

To agree the minutes of the meeting of the Court of Common Council held on 18 June 2020.

**For Decision**  
(Pages 1 - 14)

4     **Resolutions on Retirements, Congratulatory Resolutions, Memorials**5     **Mayoral Visits**

The Right Honourable The Lord Mayor to report on his recent overseas visits.

6     **Policy Statement**

To receive a statement from the Chairman of the Policy and Resources Committee.

7     **Docquets for the Hospital Seal**8     **The Freedom of the City**

To consider a circulated list of applications for the Freedom of the City.

**For Decision**  
(Pages 15 - 16)

9     **Legislation**

To receive a report setting out measures introduced into Parliament which may have an effect on the services provided by the City Corporation.

**For Information**  
(Pages 17 - 18)

10    **Appointment of Committees**

To appoint the Committees until the first meeting of the Court in April 2021 and to agree the terms of reference and constitution for each Committee.

(A list of the proposed appointments, terms of reference including proposed amendments, and constitutions has been separately circulated).

(Unless otherwise stated the requirement for certain Committees to have a Member with fewer than five or ten years' service on the Court, at the time of their appointment, is fulfilled by the existing membership).

(Supporting statements in respect of the contested vacancies outlined below are set out immediately following the White Paper, at pages 69 to 86).

(Where vacancies are contested, ballot papers have been circulated electronically for completion by 12noon on Wednesday 15 July. The results of these indicative ballots will be made known to the Court and recommendations for appointment put for approval at the meeting accordingly).

## Nominations received for vacancies of varying terms:-

Where appropriate:-

\* denotes a Member standing for re-appointment;

# denotes a Member with fewer than five years' service on the Court;

† denotes a Member whose primary residence is in the City;

^ denotes a Member who currently serves on the Committee in either an ex-officio capacity or as a representative of another Committee with appointment rights.

To consider the following appointments:

(A) **Policy and Resources Committee** (five vacancies).

(Contest)

**Nominations received:-**

Rehana Banu Ameer

Deputy David John Bradshaw

\*Simon D'Olier Duckworth, O.B.E., D.L.

\*Marianne Bernadette Fredericks

Tracey Graham

Paul Nicholas Martinelli

\*Deputy Catherine McGuinness

Andrien Gereith Dominic Meyers

Ruby Sayed

\*Deputy Dr Giles Robert Evelyn Shilson

\*Deputy Tom Sleigh

(B) **Hospitality Working Party of the Policy and Resources Committee** (one vacancy).

(Contest)

**Nominations received:-**

Tijs Broeke

\*Simon D'Olier Duckworth, O.B.E., D.L.

Jeremy Lewis Simons

Deputy Philip Woodhouse

(C) **Members' Privileges Sub (Policy and Resources) Committee** (two vacancies).

(No contest)

**Nominations received:-**

\*Ann Holmes

\*Deputy Jamie Ingham Clark

(D) **Capital Buildings Committee** (one vacancy).

(No contest)

**Nominations received:-**

\*Alderman Alison Gowman

(E) **Investment Committee** (three vacancies).

(Contest)

**Nominations received:-**

\*Nicholas Michael Bensted-Smith, J.P.

\*John Douglas Chapman

^James de Sausmarez

Anne Fairweather

^Michael Hudson

- \*Deputy Clare James  
John Petrie
- (F) **Social Investment Board** (one vacancy).  
(No contest)  
**Nominations received:-**  
\*Alderman Bronek Masojada
- (G) **Audit and Risk Management Committee** (six vacancies).  
(No contest)  
**Nominations received:-**  
\*Randall Keith Anderson  
\*Christopher Paul Boden  
Alderman Prem Goyal, O.B.E., J.P.  
\*Paul Nicholas Martinelli  
\*John Petrie  
Ruby Sayed
- (H) **Police Authority Board** (four vacancies).  
(Contest)  
**Nominations received:-**  
Caroline Kordai Addy  
†Munsur Ali  
\*Simon D'Olier Duckworth, O.B.E., D.L.  
†John Ernest Edwards  
†Helen Lesley Fentimen  
Alderman Timothy Russell Hailes, J.P.  
\*†Alderman Ian David Luder, J.P.  
†Jeremy Paul Mayhew  
†Graham David Packham  
†William Pimlott  
†John Petrie  
James Richard Tumbridge  
Dawn Lindsay Wright
- (I) **Education Board** (three vacancies).  
(No contest)  
**Nominations received:-**  
\*Alderman Sir Peter Estlin  
\*Ann Holmes  
\*Alderman Nicholas Stephen Leland Lyons
- (J) **Board of Governors of the Guildhall School of Music & Drama** (three vacancies).  
(No contest)  
**Nominations received:-**  
#Munsur Ali  
\*Graham David Packham  
\*Alderman William Anthony Bowater Russell, the Rt Hon The Lord Mayor
- (K) **Board of Governors of the City of London School** (two vacancies).  
(No contest)

**Nominations received:-**

\*Dominic Gerard Christian

\*Caroline Wilma Haines

- (L) **Board of Governors of the City of London School for Girls** (three vacancies).

(No contest)

**Nominations received:-**

\*Rehana Banu Ameer

\*Shravan Jashvantraï Joshi

\*Deputy Richard David Regan, O.B.E

- (M) **Board of Governors of the City of London Freeman's School** (four vacancies).

(No contest)

**Nominations received:-**

\*Graham David Packham

- (N) **Gresham (City Side) Committee** (three vacancies).  
(Contest)

**Nominations received:-**

Deputy Keith David Forbes Bottomley

Deputy Kevin Malcom Everett

Sophie Anne Fernandes

\*Deputy Tom Hoffman, M.B.E.

\*Deputy Edward Lord, O.B.E., J.P.

Jeremy Paul Mayhew

- (O) **Establishment Committee** (three vacancies).  
(Contest)

**Nominations received:-**

Henry Nicholas Almroth Colthurst

Karina Dostalova

^Deputy Jamie Ingham Clark

\*Jeremy Paul Mayhew

James Richard Tumbridge

- (P) **Open Spaces, City Gardens and West Ham Park Committees** (two vacancies on each Committee).  
(Contest)

**Nominations received:-**

Karina Dostalova

Andrew Stratton McMurtrie, J.P.

\*Oliver Sells, Q.C.

\*Jeremy Lewis Simons

Deputy Philip Woodhouse

- (Q) **Epping Forest & Commons Committee** (two vacancies).  
(No contest)

**Nominations received:-**

\*Graeme Martyn Doshi-Smith

\*Jeremy Lewis Simons

- (R) **Hampstead Heath, Highgate Wood & Queen's Park Committee** (four vacancies).  
(No contest)  
**Nominations received:-**  
\*Michael Hudson  
\*Wendy Mead, O.B.E.  
Deputy Edward Lord, O.B.E., J.P.
- (S) **Barbican Residential Committee**, in the category of non-resident (either six or two vacancies, subject to the Court's decision when considering the White Paper in respect of the proposed amendment to the Committee's composition).  
(No contest)  
**Nominations received:-**  
\*Michael Hudson  
Andrew Stratton McMurtrie, J.P.
- (T) **Barbican Centre Board** (three vacancies).  
(Contest)  
**Nominations received:-**  
Munsur Ali  
Randall Keith Anderson  
Deputy David John Bradshaw  
Tijs Broeke  
Deputy Kevin Malcolm Everett  
Anne Fairweather  
\*Judith Lindsay Pleasance  
Deputy James Henry George Pollard  
\*Deputy Dr Giles Robert Evelyn Shilson  
James Richard Tumbridge
- (U) **The City Bridge Trust Committee** (two vacancies).  
(No contest)  
**Nominations received:-**  
Henry Nicholas Almroth Colthurst  
\*Dhruv Patel, O.B.E.
- (V) **Standards Committee** (four vacancies).  
(No contest)  
**Nominations received:-**  
\*Mary Durcan  
Helen Lesley Fentimen
- (W) **Standards Appeals Committee** (ten vacancies).  
(No contest)  
**Nominations received:-**  
\*Keith David Forbes Bottomley, Deputy  
\*John Douglas Chapman  
\*Simon D'Olier Duckworth, O.B.E., D.L.  
\*Marianne Bernadette Fredericks  
\*Michael Hudson  
\*Tracey Graham

- \*John Petrie
- \*John George Stewart Scott, J.P.

- (X) **Licensing Committee** (three vacancies).  
(No contest)  
**Nominations received:-**  
\*Karina Dostalova  
\*Marianne Bernadette Fredericks  
\*Shravan Jashvantraï Joshi
- (Y) **Health & Social Care Scrutiny Committee** (six vacancies).  
(No contest)  
**Nominations received:-**  
\*Christopher Paul Boden  
\*Michael Hudson  
\*Vivienne Littlechild, M.B.E., J.P.  
\*Wendy Mead, O.B.E.
- (Z) **Health & Wellbeing Board** (one vacancy).  
(No contest)  
**Nominations received:-**  
\*Marianne Bernadette Fredericks
- (AA) **Markets Committee** (three vacancies).  
(No contest)  
**Nominations received:-**  
Deputy David John Bradshaw  
Wendy Mead, O.B.E.  
Deputy Philip Woodhouse
- (BB) **Culture, Heritage & Libraries Committee** (two vacancies).  
(No contest)  
**Nominations received:-**  
Mary Durcan
- (CC) **Community & Children's Services Committee** (fourteen vacancies).  
(No contest)  
**Nominations received:-**  
Munsur Ali  
Mary Durcan  
Alderman David Graves  
Deputy Catherine McGuinness  
Jason Paul Pritchard

**For Decision**  
(Pages 19 - 86)

- 11 **Appointments to Outside Bodies**  
To consider the following appointments:  
*Where appropriate:-*  
*\* denotes a Member standing for re-appointment.*

- (A) Three Members on **Christ's Hospital**, for varying terms.  
**Nominations received:-**

John George Stewart Scott, J.P.

- (B) One Member on the **Mitchell City of London Charity and Educational Foundation**, for a term expiring in March 2025.  
**Nominations received:-**  
 Henry Nicholas Almroth Colthurst
- (C) One Member on the **London Road Safety Council**, for a four-year term expiring in May 2024.  
**Nominations received:-**  
 \*Alderman Alison Gowman
- (D) One Member on the **Richard Reeve's Foundation**, for a four-year term expiring in May 2024.  
**Nominations received:-**  
 \*Michael Hudson
- (E) One Member on the **East London NHS Foundation Trust**, for a three-year term expiring in May 2023.  
**Nominations received:-**  
 \*Rehana Banu Ameer
- (F) One Member on **Thames 21**, for a three-year term expiring in May 2023.  
**Nominations received:-**  
 John Ernest Edwards  
 Andrew Stratton McMurtrie, J.P.

**For Decision**

12 **Questions**

13 **Motions**

14 **Awards and Prizes**

15 **Hospitality Working Party of the Policy and Resources Committee**  
 To consider recommendations concerning the provision of hospitality.

**For Decision**  
 (Pages 87 - 88)

16 **Police Authority Board**

To receive the annual report on the the achievements of the City of London Police for the past financial year.

**For Information**  
 (Pages 89 - 114)

17 **Standards Committee**

To consider reports of the Standards Committee, as follows:-

- (A) **Appointment of independent Persons** – to consider the appointment of Independent Persons to the Committee, in accordance with Section 28 of the Localism Act 2011.

**For Decision**



- (B) **Update to the Code of Conduct** – To consider amendments to the Member Code of Conduct.

(Pages 115 - 118)

**For Decision**  
(Pages 119 - 134)

- (C) **Annual Report** – To receive the annual report providing a summary of the Standards Committee's activities over the year.

**For Information**  
(Pages 135 - 142)

## MOTION

### 18 **By the Chief Commoner**

That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.

**For Decision**

### 19 **Non-Public Minutes**

To agree the non-public minutes of the meeting of the Court held on 18 June 2020.

**For Decision**  
(Pages 143 - 146)

### 20 **Policy and Resources Committee**

To consider proposals relating to the Markets Consolidation Programme.

**For Decision**  
(Pages 147 - 184)

### 21 **Property Investment Board**

To receive a report advising of action taken under urgency procedures in relation to the refurbishment of a property.

**For Information**  
(Pages 185 - 186)

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# RUSSELL, MAYOR

## COURT OF COMMON COUNCIL

18th June 2020  
MEMBERS PRESENT

### ALDERMEN

Sir Charles Edward Beck Bowman  
Emma Edhem  
Sir Peter Estlin  
John Garbutt  
Sir Roger Gifford  
Alison Gowman  
Prem Goyal  
David Andrew Graves

Timothy Russell Hailes  
Robert Picton Seymour Howard  
Robert Charles Hughes-Penney  
Gregory Jones  
Vincent Thomas Keaveny  
Alastair John Naisbitt King  
Susan Langley  
Ian David Luder

Nicholas Stephen Leland Lyons  
Sheriff Professor Michael Raymond Mainelli  
Bronek Masojada  
Sir Andrew Charles Parmley  
The Rt Hon. The Lord Mayor, William Anthony  
Bowater Russell  
Sir David Hugh Wootton  
Sir Alan Colin Drake Yarrow

### COMMONERS

George Christopher Abrahams  
Deputy John David Absalom  
Caroline Kordai Addy  
Munsur Ali  
Rehana Banu Ameer  
Randall Keith Anderson  
Alexander Robertson Martin Barr  
Douglas Barrow  
Adrian Mark Bastow  
Matthew Bell  
John Bennett  
Peter Gordon Bennett  
Nicholas Michael Bensted-Smith  
Christopher Paul Boden  
Mark Bostock  
Deputy Keith David Forbes  
Bottomley  
Deputy David John Bradshaw  
Tijs Broeke  
Roger Arthur Holden Chadwick  
John Douglas Chapman  
Henry Nicholas Almroth Colthurst  
Graeme Doshi-Smith  
Karina Dostalova

Simon D'Olier Duckworth  
Deputy Peter Gerard Dunphy  
Mary Durcan  
John Ernest Edwards  
Deputy Kevin Malcolm Everett  
Anne Helen Fairweather  
Helen Lesley Fentimen  
Sophie Anne Fernandes  
John William Fletcher  
Marianne Bernadette Fredericks  
Tracey Graham  
Caroline Wilma Haines  
The Revd Stephen Decatur Haines  
Graeme Harrower  
Sheriff Christopher Michael  
Hayward  
Christopher Hill  
Deputy Tom Hoffman  
Ann Holmes  
Michael Hudson  
Deputy Wendy Hyde  
Deputy Jamie Ingham Clark  
Deputy Clare James  
Shravan Jashvantrai Joshi

Tim Levene  
Vivienne Littlechild  
Natasha Maria Cabrera Lloyd-Owen  
Oliver Arthur Wynlayne Lodge  
Deputy Edward Lord  
Paul Nicholas Martinelli  
Andrew Paul Mayer  
Jeremy Mayhew  
Deputy Catherine McGuinness  
Andrew Stratton McMurtrie  
Wendy Mead  
Deputy Robert Allan Merrett,  
Andrien Gereith Dominic Meyers  
Deputy Brian Desmond Francis  
Mooney  
Deputy Hugh Fenton Morris,  
Deputy Alastair Michael Moss,  
Sylvia Doreen Moys  
Benjamin Daniel Murphy  
Deputy Joyce Carruthers Nash  
Barbara Patricia Newman  
Graham Packham  
Dhruv Patel  
Susan Jane Pearson

John Petrie  
William Pimlott  
Judith Pleasance  
Deputy James Henry George Pollard  
Henrika Johanna Sofia Priest  
Jason Paul Pritchard  
Deputy Elizabeth Rogula  
James de Sausmarez  
Ruby Sayed  
John George Stewart Scott  
Ian Christopher Norman Seaton  
Oliver Sells  
Deputy Dr Giles Robert Evelyn Shilson  
Jeremy Lewis Simons  
Deputy Tom Sleigh  
Sir Michael Snyder  
Deputy James Michael Douglas  
Thomson  
Deputy John Tomlinson,  
James Richard Tumbridge  
William Upton  
Mark Raymond Peter Henry Delano  
Wheatley  
Deputy Philip Woodhouse  
Dawn Linsey Wright

1. Apologies      The apologies of those Members unable to attend this meeting of the Court were noted.
2. Declarations    There were no additional declarations.
3. Minutes        *Resolved* – That the Minutes of the last Court are correctly recorded.

4. Resolutions There were no resolutions.
5. Mayoral Visits The Right Honourable The Lord Mayor took the opportunity to update the Court on his virtual engagement programme.
6. Policy Statement The Chair of the Policy and Resources Committee spoke to provide a brief update on COVID-19, focusing on the re-opening of shops, local businesses and SMEs, encouraging safe and responsible exploration of the Square Mile.
- The Chair then spoke in relation to the events of recent weeks in respect of the Black Lives Matter movement in the wake of the senseless and shocking death of George Floyd in the US; acknowledging that the issue of racism that sadly still exists in society. A practical outcome of the City's commitment to respond included the establishment of a Working Party dedicated to tackling racism.
- Highlighting the responsibility of individuals in eradicating all forms of racism in all we do, the Chair also announced that, following discussions with the Chief Commoner, that arrangements were underway to roll out new unconscious bias training for all Members and implored that the whole Court prioritise this training once it became available.
7. Hospital Seal There were no docquets for the seal.
8. Freedoms The Chamberlain, in pursuance of the Order of this Court, presented a list of the under-mentioned, persons who had made applications to be admitted to the Freedom of the City by Redemption:-

<b>Clare Elizabeth Freeman-Sergeant</b> <i>Roy Keith Sully</i> <i>Ian Kelly</i>	a Ballet Teacher  <i>Citizen and Art Scholar</i> <i>Citizen and Butcher</i>	Golders Green, London
<b>Paul Armstrong James</b> <i>Deputy Kevin Malcolm Everett</i> <i>Mark Raymond Peter Wheatley</i>	a Banking Manager, retired <i>Citizen and Fletcher</i> <i>Citizen and Draper</i>	Harpenden, Hertfordshire
<b>Debra Rochelle Lee</b> <i>Stanley Ginsburg</i> <i>James John Meade</i>	a Filmmaker <i>Citizen and Glover</i> <i>Citizen and Girdler</i>	Camden, London
<b>Melanie Jane Richards, CBE</b> <i>Deputy Catherine Sidony McGuinness</i> <i>Tijs Broeke, CC</i>	an Accountancy Company Deputy Chair <i>Citizen and Solicitor</i> <i>Citizen and Goldsmith</i>	Dulwich, London
<b>Raymond John Saunders</b> <i>Malcolm Alastair Craig</i> <i>Timothy Luke Fitzgerald-O'Connor</i>	a General Manager, retired <i>Citizen and Gold &amp; Silver Wyre Drawer</i> <i>Citizen and Gold &amp; Silver Wyre Drawer</i>	Queensland, Australia
<b>David Adam Schwimmer</b> <i>The Rt Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Chief Executive Officer  <i>Citizen and Farmer</i>	Chelsea, London

Read.

*Resolved* – That this Court doth hereby assent to the admission of the said persons to the Freedom of this City by Redemption upon the terms and in the manner mentioned in the several Resolutions of this Court, and it is hereby ordered that the Chamberlain do admit them severally to their Freedom accordingly.

## 9. Legislation

The Court received a report on measures introduced by Parliament which might have an effect on the services provided by the City Corporation as follows:-

**Statutory Instruments****Date in force**

**The School Discipline (England) (Coronavirus) (Pupil Exclusions and Reviews) (Amendment) Regulations 2020 S.I. No 543**

1<sup>st</sup> June 2020

The Regulations extend the time limit for reinstatement decisions to 25 school days and 60 school days for longer-term fixed exclusions. Other changes to the procedural rules are made. The Regulations apply to the Common Council in its capacity as a local education authority.

**The Education (Pupil Registration) (England) (Coronavirus) (Amendment) Regulations 2020 S.I. No. 544**

1<sup>st</sup> June 2020

The Regulations temporarily relax, until the end of the school year, the requirement to keep registers of pupils' attendance, as owing to covid-19 that not all pupils who would usually be expected to attend school are doing so. The Regulations apply to the Common Council in its capacity as a local education authority.

22<sup>nd</sup> June 2020

**The Official Controls (Plant Protection Products) Regulations 2020 S.I. No.552**

The Regulations apply to the Common Council in its capacity as a local authority. They implement and provide for the enforcement of Official Controls of food and feed, animal health and welfare, and plant health & plant protection products under Regulation (EU) 2017/62. On the end of the transition period this will form part of the body of retained EU law.

Read.

*(The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office).*

## 10. Questions

Lodge, O.A.W.,  
to the Chair of  
the Policy &  
Resources  
Committee

**Global passporting arrangements for financial services**

Oliver Lodger asked a question of the Chair of the Policy & Resources Committee concerning global passporting arrangements for financial services and work being undertaken to ensure access to the City for the worldwide financial industry, given the expected loss of all EU passporting for financial service firms and in consideration of HM Treasury's recent consultation on the Overseas Fund Regime.

Responding, the Chair welcomed the Government's focus on revisiting the

Overseas Funds Regime, noting that the arrangements governing how overseas retail and money market funds could be marketed to retail investors in the UK would need to change following the end of the Brexit transition period. The Chair observed that it would be important for this to be part of a broader review of the UK's openness to overseas capital and firms and advised that the City was currently developing proposals to address this and broader issues, such as the authorisation of branches and the equivalence regime imported from EU law. This would enable the City to put forward recommendations in collaboration with industry that would work for the City's ecosystem and ensure its long-term competitiveness.

The City was also encouraging Government and regulators to operate UK decisions on equivalence and authorisation on an open and permissive basis. The Chair noted that the UK was an open trading nation, operating on the basis of sound regulatory standards, and the City should broadcast that fact.

Recognising that the current system of passporting with the EU would come to an end, the City Corporation also continued to make the case for the greatest possible access for UK financial services to worldwide markets; not just in ensuring that financial services were covered by the free trade agreements which the UK would negotiate, but also relating to redeveloping relationships at a regulatory level, as most of the existing barriers to access in financial services could be addressed through regulatory cooperation independently of trade agreements.

The Chair advised that she and the Lord Mayor had been carrying out a virtual engagement programme with overseas markets, including China, the USA, Switzerland and Japan. In all these engagements, the Chair and the Lord Mayor continued to do all they could to secure the greatest possible access for UK financial services and to emphasise the importance of global regulatory coherence. The Chair reassured the honourable Member that this work would remain a priority.

Responding to a supplementary question from Oliver Lodge concerning Member engagement in this matter, the Chair noted that further ways to involve Members would be considered, including increasing Members' briefings and increased involvement of the Public Relations and Economic Development Sub-Committee, noting that it was important to maintain a small number of Members as spokespersons in order to maintain consistency of messaging.

### **City Plan and future needs of businesses in the City**

Matthew Bell asked a question of the Chair of the Planning & Transportation Committee concerning the assumptions of the City Plan, given the impact of COVID-19, and what leadership the City Corporation was giving to develop new working practices which challenge the reliance on physical space in the City.

In response, the Chair noted that the City Plan 2036 Plan sought to deliver a minimum of 2 million square metres of additional office floorspace during the period 2016-2036, with 1.5 million square metres of that target to be delivered in the decade to 2026. This target was based on the economic and employment growth projections of the London Plan, which expected significant growth over the medium term in central London, including in the City. The City's office floorspace target provided space for the projected 100,000 additional office jobs. Responses to

Bell, M., to the  
Chair of the  
Planning &  
Transportation  
Committee

public consultation on the draft Plan also included support for the general scale of long-term office growth proposed within in it.

With reference to how future needs were being assessed by businesses, the Chair reported that feedback from City businesses was being sought actively through one to one meetings and surveys conducted by the City Corporation's City Property Advisory Team, the various Business Improvement Districts, and emerging business partnerships. Survey work was also in progress on anticipated office occupation for the current year given the ongoing pandemic. To date, feedback suggested varying responses reflecting specific business needs but some common themes were emerging, such as some consolidation of office occupation and taking account of greater use of remote working as part of agile business models. The Chair noted that many firms still considered face-to-face contact to be essential to their business and that there was also a strong preference among younger workers for a city centre base for the social and career progression benefits it offered. Space consolidation by existing office occupiers would also provide new opportunities for new occupiers to find space in the City. In the long-term, if the City was to remain an attractive place to do business, then it would also continue to attract occupier demand from other places in London, the UK, and internationally.

The Chair also reported that the City Corporation had taken the lead in encouraging new technology which supported modern business practices, such as the promotion of a standardised wayleave toolkit to speed up broadband connections, fibre-to-premises rollout for City offices, provision of the fastest outdoor mesh Wi-Fi network in Europe, and the enhancement of 4G mobile coverage. The City was also experimenting with 5G mobile coverage. Such innovations would benefit City-based firms and those with more agile business practices. The Chair was confident that the City would remain a key business center and would encourage firms to take physical space to the City to complement their online and remote working practices.

Responding to a supplementary question from Matthew Bell regarding the use of the City Plan as a reliable planning tool in the absence of a vaccine for COVID-19, the Chair advised that it was important that planning for the long term continued even in these current, exceptional circumstances. The City Plan 2036 provided a strategic context for sustainable growth over the medium term and was flexible and adaptable to accommodate shorter term shocks such as the current health and the current economic situation. It was also important to distinguish the pre-vaccine era, when unusual measures were needed for business to continue to operate safely, from a post-vaccine era when the social and economic attractions of city centre locations would likely re-emerge as drivers for growth. Although there was no vaccine at present, there was some confidence that one would be developed; therefore, it was a reasonable planning assumption that growth would resume in the City over the medium and longer term. Nevertheless, there remained scope to adapt the Plan as needed to address changing circumstances including longer-term changes in business practices and space requirements should these materialise.

With reference to a specific query regarding office occupation levels, the Chair advised that he did not have the relevant figures immediately to hand but noted that the recent level of applications and development illustrated a that demand for office

space remained high.

### **Use of outdoor space by businesses in Middlesex Street area**

Fletcher, J.W., to  
the Chair of the  
Policy &  
Resources  
Committee

John Fletcher asked a question of the Chair of the Policy & Resources Committee concerning the use of outdoor space by small businesses in the Middlesex Street area, namely cafes and restaurants, in order to allow businesses to recover as swiftly as possible from the impacts of COVID-19.

In response, the Chair noted that Businesses and SMEs were of utmost importance to the City and recognised the continued impact of the pandemic and social distancing on the hospitality sector. She assured the Member that the City was committed to helping businesses to recover from COVID and allow them to start generating income again; however, it was clear that there was increased and conflicting demand for outside space in the current situation, both to allow for the placing of tables and chairs, and to allow for the safe socially-distanced passage of pedestrians.

Since 21 March 2020, all 138 tables and chairs licences in the City were suspended, when businesses were no longer able to trade. The City needed to look extremely carefully at their re-instatement. The re-instatement of each licence would be on a case-by-case basis, subject to detailed criteria with public safety to the fore.

The Chair observed that issue of tables and chairs licensing was a matter for the Planning and Transportation Committee, which had established five principles to guide consideration, and which would consider a detailed report at its meeting on the 23 June. She ventured that the Chair of Planning would doubtless welcome the Member's contributions to that debate.

The Chair noted that officers would explore opportunities to reallocate carriageway space for tables and chairs where it was safe and practical to do so. In such locations, tables and chairs would be privately managed but available for public use, and this approach was being explored for Middlesex Street in liaison with The Aldgate Connect BID and Tower Hamlets. The Chair noted that it was essential to facilitate business operation while at the same time protecting public safety.

In response to John Fletcher's supplementary question regarding the appointment of a dedicated officer for Members and business representatives to contact on this matter, the Chair undertook to speak with colleagues and officers to see if a suitable individual could be identified.

### **Fire Safety across the City's housing stock**

Thomson,  
J.M.D., Deputy, to  
the Chair of the  
Community &  
Children's  
Services  
Committee

Deputy James Thomson asked a question of the Chair of the Community & Children's Services Committee regarding fire safety across the City's housing stock, in light of the previous Sunday being the third anniversary of the Grenfell fire.

The Chair noted that, since the tragic events at Grenfell, the City had been carrying out a significant amount of work to ensure that City residents remained safe in their homes and that buildings were maintained to the highest possible standard. The City continued to ensure that all blocks of flats had fully compliant and up-to-date



detailed Fire Risk Assessments, delivered by an independent specialist consultant, with specific Action Plans produced from these. As well as ensuring that the relevant remedial action was taken, the City had also committed to going much further, having instigated several major projects to improve further the safety of the City's residents and the buildings they lived in.

This included a Door Replacement Programme across the City's estates to install new fire door sets that, where possible, provided 60 minutes fire resistance. Integrated fire alarms and sprinklers were also to be installed in the five high-rise social housing blocks at Great Arthur House, Petticoat Tower, and the West, East and Centre Point buildings on the Avondale Estate. Additional projects to enhance safety were also being undertaken, including upgrading all fire safety signage, installation of hard-wired smoke detectors and alarms, and upgrading of emergency lighting.

The Chair also outlined the additional work being undertaken in respect of Estate Management activities, including significant communications activities, in-home visits, and inspections to ensure that balconies, walkways and exit routes were kept clear from hazards, as well as to ensure consistency and monitoring of fire safety matters.

Whilst he was satisfied that the City's housing was compliant, the Chair observed that there was still work to be done to make homes even safer and the City was not complacent. There would be further improvements identified, either through the new round of FRAs that would take place the following year, or through the additional more intrusive surveys that the City continued to undertake, to satisfy that potential risks were mitigated.

In response to a supplementary question by Deputy James Thomson, the Chair advised that he could not give a definite date by which the additional capital projects would be completed, as some uncertainties or delays with the contracting process had arisen due to COVID-19. However, he advised that the sprinkler installations were due to be completed by the following spring, with all fire door replacements expected to take approximately two years to be fully rolled out.

#### 11. Motion

Fredericks, M.B.;  
Newman, B.P.,  
C.B.E.

*Motion* – “That this Honourable Court resolves to convene a Working Party chaired by the Chief Commoner to report to the Court as soon as practicable on how proceedings for breach of the Code of Conduct may be conducted without Members sitting in judgment on each other.”

Marianne Fredericks spoke to introduce the Motion, clarifying that its purpose was to attempt to address the longstanding concerns of Members in relation to the current Standards Regime, facilitating the move towards a new Regime which enjoyed the support of the entire Court. She recognised that it would take time to consider this matter fully, which lent weight to the need to begin the process now. Noting the ongoing Governance Review being undertaken by Lord Lisvane, she observed that he was aware of this Motion and expressed her belief that this did not cause any conflict with his continued Review.

Through her introduction, and with the consent of the seconder, Ms Fredericks

moved a minor amendment to the Motion clarifying the composition of the Working Party, such that it be chaired by the Chief Commoner and comprise six other Members elected by the Court of Common Council.

In seconding the Motion, Barbara Newman observed that 59 Members were signatories to the Motion which demonstrated the strength of feeling amongst the Court. She suggested that the Governance Review need not delay the action proposed and urged that the Working Party be established in order that the views of Members could be sought at the earliest possible opportunity.

For the sake of clarity, the Town Clerk confirmed that the Motion before the Court was now – “That this Honourable Court resolves to convene a Working Party, which will consist of six Members elected by the Court at its next meeting plus the Chief Commoner, and be chaired by the Chief Commoner, to report to the Court as soon as practicable on how proceedings for breaches of the Code of Conduct may be conducted without Members sitting in judgment on each other.”

Ann Holmes spoke in opposition to the Motion, on the grounds that it relied on false assertions concerning the Regime. She noted that the past twelve months had been dominated by general angst in relation to the specific area of dispensations and that, following a comprehensive review, the dispensations policy had now been revised and was more liberal in processing dispensation requests. She added that placing responsibility for determining Member complaints in the hands of officers or other external parties could cause reputational damage and imply that the Court was unable to manage its own processes.

Sir Michael Snyder also spoke to state that, whilst he agreed with the general thrust of the Motion, he could not support it as currently worded. He suggested that now was not the time to focus considerable resource on this issue, given the volume of other more pressing matters for the Court of Common Council to address in the current context. Noting that Lord Lisvane was already considering the concerns raised in the Motion as part of the Governance Review, he ventured that the Court should await the Review’s findings before taking action precipitately. Sir Michael also queried the appropriateness of the Chief Commoner chairing the proposed Working Party, given that his views on the Standards Regime were already well-known and so could give rise to suggestions of a lack of independent or neutral stewardship.

Deputy Keith Bottomley echoed the suggestion that this was premature and urged the Court to refer the amended Motion to Lord Lisvane to consider as part of Governance Review, to see what further changes were necessary. He expressed his awareness that Lord Lisvane had already received many representations in respect of this matter and the initial Review findings were due to be presented to the coming weeks; given this, establishing a Working Party at this stage would be precipitate and the Court would be better served by considering the Review findings prior to agreeing any further action.

*Amendment* – “That this Honourable Court resolves that the Motion to convene a Working Party chaired by the Chief Commoner to report to the Court as soon as practicable on how proceedings for breaches of the Code of Conduct may be

conducted, without Members sitting in judgment on each other, be referred to Lord Lisvane for full and comprehensive incorporation into the Governance Review.”

During discussion of the amendment, James Tumbridge suggested the removal of the words “without Members sitting in judgment on each other”, observing that a jury of peers could well offer the best protection to Member complaints being dealt with fairly, notwithstanding the challenges for Members involved.

Deputy Bottomley indicated his consent to this proposed deletion and Sheriff Christopher Hayward spoke to second the revised amendment. He highlighted that the current Standards Regime had diverted considerable resource to-date and that, whilst some reform was clearly needed, establishing a Working Party at this juncture would convey the wrong message at a time when the City was seeking to emerge from an unprecedented pandemic and the nation was on the verge of a recession. He urged the Court to prioritise and focus its efforts on supporting businesses, the economy, and residents.

Mark Wheatley spoke in opposition to the amendment proposed by Deputy Bottomley. Mr Wheatley stated that he was in favour of the original motion as amended.

In closing the debate on this motion, Ms Fredericks stated that she hoped that the Court would support a new Standards Regime to be proud of and that the public and Members have confidence in.

A Division being demanded and granted, there appeared:-

#### *For the Affirmative 74*

##### ALDERMEN

The Rt. Hon. The Lord Mayor,  
Russell, W.A.B.  
Bowman, Sir Charles  
Edhem, E.  
Estlin, Sir Peter  
Garbutt, J.  
Gifford, Sir Roger  
Gowman, A.J.

Graves, D. A.  
Hailes, T.R.  
Hughes-Penney, R.C.  
Jones, G. P.  
Keaveny, V.T.  
King, A.J.N.  
Langley, S.

Luder, I.D.  
Lyons, N.S.L.  
Mainelli, Sheriff Professor, M.R.  
Parnley, Sir Andrew  
Wootton, Sir David  
Yarrow, Sir Alan

##### COMMONERS

Abrahams, G.C.  
Absalom, J.D., Deputy  
Barr, A.R.M.  
Barrow, D.  
Bennett, P.G.  
Bensted-Smith, N.M.  
Bottomley, K.D.F., Deputy  
Brooke, T.  
Colthurst, H.N.A.  
de Sausmarez, H.J.  
Doshi Smith, G.M  
Dostalova, K.  
Duckworth, S.D'O.  
Dunphy, P.G., Deputy  
Edwards, J.E.

Graham., T.  
Haines, C.W.  
Hayward, C.M., Sheriff  
Hoffman, T., Deputy  
Holmes, A.  
Ingham Clark, J., Deputy  
James, C., Deputy  
Joshi, S.J  
Levene, T  
Littlechild, V., J.P  
Lodge, O.A.W.  
Lord, C.E., O.B.E., J.P., Deputy  
Martinelli, P.N.  
McGuinness, C., Deputy  
McMurtrie, A.S.

Moss, A.M., Deputy  
Moys, S.D  
Packham, G.D.  
Petrie, J.  
Pleasance, J.L.  
Pollard, J.H.G., Deputy  
Rogula, E., Deputy  
Sayed, R.  
Seaton, I.C.N  
Sells, O.  
Shilson, Dr. G.R.E., Deputy  
Simons, J.L.  
Sleigh, T., Deputy  
Snyder, Sir Michael  
Thomson, J.M.D., Deputy

Everett, K.M., Deputy  
Fairweather, A.H.  
Fernandes, S.A.

Mead, W., O.B.E  
Meyers, A.G.D  
Morris, H. F., Deputy

Tumbridge, J.R  
Upton, W.  
Wright, D.L

Tellers for the affirmative – (Affirmative) Alderman Ian Luder and Natasha Lloyd-Owen (Negative).

*For the Negative 37*

**ALDERMEN**

Goyal, P.B., O.B.E., J.P

Masojada, B.

**COMMONERS**

Addy, C.K.  
Ali, M.  
Anderson, R.K.  
Bastow, A.M.  
Bell, M.  
Bennett, J.A., Deputy  
Boden, C. P.  
Bostock, M.  
Bradshaw, D.J., Deputy  
Chadwick, R.A.H., O.B.E., Deputy  
Chapman, J.D.  
Durcan, J.M.

Fentimen, H.L.  
Fletcher, J.W.  
Fredericks, M.B.  
Haines, Rev. Stephen, D.  
Harrower, G.G.  
Hill, C.  
Hudson, M.  
Hyde, W.M., Deputy  
Lloyd-Owen, N.M.C.  
Mayer, A.P.  
Mayhew, J.P.  
Merrett, R.A., Deputy

Mooney, B.D.F., Deputy  
Murphy, B.D  
Newman, B.P., C.B.E  
Patel, D., O.B.E  
Pearson, S.J  
Pimlott, W  
Priest, H.J.S  
Pritchard, J.P  
Scott, J.G.S., J.P.  
Tomlinson, J., Deputy  
Wheatley, M.R.P.H.D.

Tellers for the negative – (Negative) John Chapman and Deputy Jamie Ingham Clark (Affirmative).

Upon the results of the Division being announced, the Lord Mayor declared the Amendment to be carried.

Upon the Motion as amended being put, the Lord Mayor declared it to be carried.

*Resolved* – That this Honourable Court resolves that the Motion to convene a Working Party chaired by the Chief Commoner to report to the Court as soon as practicable on how proceedings for breaches of the Code of Conduct may be conducted be referred to Lord Lisvane for full and comprehensive incorporation into the Governance Review.

12. There was no report.

13. **POLICY AND RESOURCES COMMITTEE**

**(Deputy Catherine McGuinness)**

11 June 2020

**(B) Annual Appointment of Committees**

When the COVID-19 outbreak first became significant in the UK and, following related directives from HM Government, the City of London Corporation had undertaken to suspend the vast majority of formal decision-making meetings, with decisions being taken in the meantime in accordance with the City Corporation's urgency procedures. This suspension included the April meeting of the Court of Common Council, which is when the constitution of committees and election or appointment to those committees is made for the ensuing municipal year. This accorded with the wider national approach in respect of the deferral of local

government and Mayoral elections for the forthcoming year. It also aligned with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the Regulations”) governing meetings, which came into force on 4 April 2020.

As part of the consequential considerations arising from that cancellation, it was determined that the membership of committees should be held over unchanged until April 2021. This decision (and attendant implications, such as arrangements for Chair / Deputy Chair elections, appointment of sub-committees, and so on) was taken in view of the uncertainty at that time concerning the impact of the pandemic and the possible limitations in returning to a normal meeting cycle.

However, since that time, the introduction of virtual meetings, using technology such as Microsoft Teams and Zoom, had enabled both Committees and the Court of Common Council to resume scheduled meetings. Consequently (and further to questions at the May meeting of the Court of Common Council), and the Court was **recommended** to approve that the annual appointment of Committees for 2020/21 take place at the July 2020 meeting of the Court, thereby undoing the previous resolution (referred to as “the April resolution” for ease, hereafter) determining that committee membership be rolled forward and maintained for the current year. The report also sets out the implications of this decision on the other aspects of the April resolution, such as term limits and the election of committee chairmen and deputy chairmen, as well as how the election process will be managed.

*Resolved – That:-*

1. It be confirmed that the annual appointment of committees for 2020/21 take place at the 16 July 2020 meeting of the Court of Common Council and the provisions of sections 2-9 of the resolution previously approved by the Court, set out at Appendix 1, be revoked effective 12.59pm on 16 July 2020.
2. It be confirmed that the annual elections of Chairs and Deputy Chairs and the appointment of sub-committees will take place at the first meeting of each Committee following the July Court.
3. The proposed arrangements for ballots to be conducted at the July Court meeting be endorsed.
4. No change be made in respect of the provisions pertaining to the Chief Commoner.

**(B) Report of Action Taken: Financial Services Skills Commission**

In the absence of a meeting of the Court of Common Council in April and to facilitate the launch of the Financial Skills Services Commission on 30 April, approval had been sought under urgency procedures for the City Corporation to become a corporate member of the new financial services skills company limited by guarantee (to be known as the Financial Services Skills Commission or such other name as may be agreed), becoming one of two ‘permanent’ members of the new company. This proposal followed previous approvals in respect of support for this new body, working with Her Majesty’s Government.

The Chair of the Policy & Resources Committee also nominated as the City Corporation's appointee to the Board of Directors of the new company, with the Deputy Chairman, and/or Vice Chairmen of the Policy & Resources Committee to be appointed Alternate Directors as permitted under the Articles of Association of the new company.

Various additional approvals were also awarded to allow for the Town Clerk to undertake such actions as may be required to incorporate and register the new company, and following incorporation, as may be required for the City Corporation in the exercise of its rights as a company member; as well as for the Comptroller and City Solicitor to take any relevant steps for the incorporation and registration of the new company, including to settle the Articles of Association and any other documentation relating to or arising from the establishment of the company.

*Resolved* – That the action taken under urgency procedures be noted.

14. **HOSPITALITY WORKING PARTY OF THE POLICY AND RESOURCES COMMITTEE**

**(Deputy Tom Hoffman M.B.E)**

23 April 2020

**Report of Urgent Action Taken: Commercial Court 125<sup>th</sup> Anniversary Dinner**

In accordance with Standing Order No.19, urgent authority had been sought to the City Corporation hosting a dinner on Monday 30th November 2020 to celebrate the 125<sup>th</sup> Anniversary of the establishment of the Commercial Court.

2020 marked the 125th anniversary of the founding of the Commercial Court in London and also the 50th anniversary of the formal creation of the Commercial and Admiralty Court. A series of events had been planned to commemorate this, including exhibitions, seminars and educational initiatives.

The senior member of the Judiciary co-ordinating the arrangements for the anniversary events had contacted the Remembrancer asking that confirmation of the event be provided as soon as possible to allow for plans to be made, taking into account the potential impact of any COVID-related restrictions that may be in place. In the absence of an April Court of Common Council meeting (when approval would have been sought), approval had been sought and obtained under urgency procedures.

*Resolved* – That the action taken under urgency procedures be noted.

15. **AUDIT AND RISK MANAGEMENT COMMITTEE**

**(Alderman Ian Luder)**

4 June 2020

**Annual Report**

The Audit and Risk Management Committee presented to the Court of Common Council its 2018/19 Annual Report, reporting on activity from 1 April 2019 to 31 March 2020. Providing this report to the Court of Common Council on an annual basis was in line with Chartered Institute of Public Finance & Accounting (CIPFA) guidance on best practice for audit committees in order to effectively support the

organisation; for the Court to understand the work of the Committee; and, for the Court to hold the Committee to account.

*Resolved* – That the report be noted.

16. *Resolved* – that the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.

**Summary of exempt items considered whilst the public were excluded:-**

17. *Resolved* – That the non-public Minutes of the last Court are correctly recorded.

18. **Finance Committee**

The Court endorsed proposals for the 2020 pay award for the Museum of London.

19. **The City Bridge Trust and Policy and Resources Committees**

The Court noted action taken under urgency procedures in relation to the distribution of funds to assist with the COVID-19 response.

20. **Property Investment Board**

The Court approved a Gateway 4b Report on refurbishment of a property.

**The meeting commenced at 1.00 pm and ended at 2.51 pm**

**BARRADELL.**

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## List of Applications for the Freedom

*To be presented on Thursday, 16th July 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.*

Set out below is the Chamberlain's list of applicants for the Freedom of the City together with the names, etc. of those nominating them.

<b>Azad Ayub</b> <i>Mei Sim Lai</i> <i>David Lawrence Byron Stringer-Lamarre</i>	a Civil Engineer <i>Citizen and Horner</i> <i>Citizen and Glazier</i>	Winchmore Hill, London
<b>Graham Walter Bailey</b> <i>Wayne Buffett Warlow</i> <i>Philip Gwynfern Edwards</i>	a Professional Golfer <i>Citizen and Musician</i> <i>Citizen and Tallow Chandler</i>	Doncaster, South Yorkshire
<b>Heather Byers</b> <i>The Rt. Hon The Lord Mayor</i> <i>Catherine Sidony McGuinness, Deputy</i>	a Critical Care Nurse  <i>Citizen and Solicitor</i>	Buckhurst Hill, London
<b>Christopher Andrew Castle</b> <i>Michael Steele Keith Grant</i> <i>Patrick John Marsland-Roberts, TD</i>	a Shooting Instructor <i>Citizen and Information Technologist</i> <i>Citizen and Carman</i>	Northolt, Middlesex
<b>Christine Janice Hampson</b> <i>Geoffrey Gordon Dearing</i> <i>Nigel Andrew Thomas</i>	a Executive Assistant <i>Citizen and Pattenmaker</i> <i>Citizen and Engineer</i>	Upminster, Essex
<b>Simon Peter Derek Hardy</b> <i>Anthony John Paice</i> <i>Martin Victor Edwards</i>	a Wine Consultant <i>Citizen and Mason</i> <i>Citizen and International Banker</i>	Chelsea, London
<b>Martha Catherine Kearney</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Presenter  <i>Citizen and Farmer</i>	Southwark, London
<b>Professor Charles James Knight</b> <i>The Rt. Hon The Lord Mayor</i> <i>Catherine Sidony McGuinness, Deputy</i>	a Hospital Chief Executive  <i>Citizen and Solicitor</i>	Islington, London
<b>Jonathan Lambourne</b> <i>The Rt. Hon The Lord Mayor</i> <i>Catherine Sidony McGuinness, Deputy</i>	a Doctor  <i>Citizen and Solicitor</i>	Highbury, London

<b>David William Mellor</b> <i>Peter Lionel Raleigh Hewitt</i> <i>Lee John Robertson</i>	a Business Mentor <i>Citizen and Woolman</i> <i>Citizen and Marketor</i>	Horsham, West Sussex
<b>Nicholas Robert Misselke</b> <i>Annmarie Hanlon</i> <i>Eric Franz Hans Misselke, JP</i>	a Director <i>Citizen and Marketor</i> <i>Citizen and Scrivener</i>	Lichfield, Staffordshire
<b>Kamel Ben Mroue</b> <i>James Nicholas Bromiley-Davis</i> <i>Ald. Emma Edhem</i>	a Student <i>Citizen and Gardener</i> <i>Citizen and Woolman</i>	Islington, London
<b>Simon Penney</b>  <i>The Rt. Hon The Lord Mayor</i> <i>Sir Peter Kenneth Estlin, Ald.</i>	a Trade Commissioner  <i>Citizen and International Banker</i>	Palm Jumeirah, Dubai, United Arab Emirates
<b>Sergio Prezioso</b> <i>Robert Kerr Dobbie</i> <i>Nicholas John Burger</i>	a Teacher <i>Citizen and Cutler</i> <i>Citizen and Cutler</i>	Sutton, London
<b>Alison Rose</b> <i>The Rt. Hon The Lord Mayor</i> <i>Catherine Sidony McGuinness, Deputy</i>	a Bank Chief Executive Officer  <i>Citizen and Solicitor</i>	Highgate, London
<b>Natalie Bronwyn Scott</b> <i>The Rt. Hon The Lord Mayor</i> <i>Catherine Sidony McGuinness, Deputy</i>	a Physiotherapist  <i>Citizen and Solicitor</i>	Tooting, London
<b>Anthony George Watson</b>  <i>Thomas Sleigh, Deputy</i> <i>Tijs Broeke, CC</i>	a Financial Company Director  <i>Citizen and Common Councilman</i> <i>Citizen and Goldsmith</i>	New York, United States of America
<b>Paul Michael Watson</b> <i>The Rt. Hon The Lord Mayor</i> <i>Catherine Sidony McGuinness, Deputy</i>	a Clinical Technologist  <i>Citizen and Solicitor</i>	Gillingham, Kent

## Report – City Remembrancer

### Measures introduced into Parliament which may have an effect on the work and services provided by the City Corporation

*To be presented on 16<sup>th</sup> July 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

#### **Bills**

#### **Date in force**

##### **Business and Planning Bill 2020**

On Royal Assent

The Business and Planning Bill 2020 was introduced and is expected to receive Royal Assent before this meeting. The Bill provides a new, streamlined, temporary regime for table and chair licensing. Additionally, it amends the alcohol licensing regime to convert licences to enable 'off-premises sales'. Other changes include alterations to the planning regime to extend time limits. It applies to the Common Council in its capacity as a local authority. A briefing was supplied to London MPs during the House of Commons stages of the Bill.

#### **Statutory Instruments**

##### **The Electric Scooter Trials and Traffic Signs (Coronavirus) Regulations and General Directions 2020**

4<sup>th</sup> July 2020

The Regulations enable hired electric scooters to be used lawfully on public roads within a local authority area, where that local authority has chosen to take part in the Department for Transport's hire scheme pilot. The City Corporation has not at the time of writing, chosen to take part in the scheme.

##### **The Health Protection (Coronavirus, Restrictions) (England) (Amendment) (No. 3) Regulations 2020 S.I. No. 558**

1<sup>st</sup> June 2020

The Regulations extend permissions concerning the opening of businesses, places of worship and community centres and include more detailed provisions on prohibited gatherings. The Regulations apply to the Common Council in its capacity as a local authority.

##### **The Registration of Births and Deaths (Coronavirus) (Amendment) Regulations 2020 S.I. No. 577**

9<sup>th</sup> June 2020

The Regulations allow for the entry of information in a birth registration entry without the registrar needing to be in the presence of the informant.

*(The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office.)*

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For use at the Court of Common Council on Thursday, 16<sup>th</sup> July, 2020

2020/21

## APPOINTMENT OF MEMBERS ON COMMITTEES

1. The format of this paper shows the constitution of each Committee, followed by the proposed membership and, lastly, its terms of reference.

2. Against the names of Common Councillors are one or more numbers. A number shown *without brackets* reflects the total number of years that a Member has served on the Committee since first elected to the Court, including the forthcoming 2020/21 year. Numbers *in brackets* apply only to Committees for which the Court makes an appointment for a four year period, and indicate which year of the period that Member is entering in 2020. (In the case of the Board of Governors of the Guildhall School of Music & Drama and the Barbican Centre Board, as well as the Audit & Risk Management Committee as of April 2017, appointments are for a three-year period).

N.B. – Terms associated with membership of the Board of Governors of the three independent City Schools run from July to July, rather than April to April, to coincide with the academic year. Please note that appointment to the School Boards is subject to satisfactory completion of Disclosure & Barring Service Checks.

### Nominations

3. Nominations for appointments on Ward Committees have been submitted in accordance with Standing Order No. 23(5).

4. Where a Ward chooses not to make a nomination to a Ward Committee or pair with another Ward, the vacancy shall be advertised to all Members and, on the basis of the nominations received, the appointment made by the Court.

5. Where a vacancy exists on a Ward Committee, an interim ward pairing option may be exercised (in accordance with the agreed ward pairing arrangements) until the replacement ward representative is agreed subsequent to the election of a new Common Councilman for the Ward.

### Compliance with Standing Orders

6. Each Committee or Board, in carrying out the functions and responsibilities delegated to it by the Court of Common Council, shall do so in compliance with the City Corporation's Standing Orders, Financial Regulations and such other requirements as the City Corporation may determine. This includes Committees or Boards with different constitutional arrangements and/or extended delegations, such as the Board of Governors of the Guildhall School of Music & Drama (which operates under a separate Instrument and Articles of Government in accordance with section 29 of the Further and Higher Education Act 1992) and the Police Authority Board (which has vested in it the powers and duties of the Court of Common Council as Police Authority for the City of London by virtue of the City of London Police Act 1839, together with other relevant legislation, save the appointment of the Commissioner of Police).

### **Terms of Reference and Delegation**

7. The Court of Common Council may discharge its functions and responsibilities through delegation to the several committees and through delegation to officers, in accordance with the Framework for Accountability and Delegation (agreed by the Court in January 2005).

8. Committees have delegated authority to discharge their functions as set out in their terms of reference and in accordance with Standing Orders. Where Committees have requested amendments to their Terms of Reference or compositions, the proposed amendments are set out in red text with proposed deletions struck through. The affected Committees are the Policy & Resources, Port Health & Environmental Services, Culture Heritage & Libraries, Barbican Residential, and Community & Children's Services Committees, as well as the Education and Police Authority Boards, and the Board of Governors of the City of London Freeman's School. In addition, the West Ham Park Committee is due to consider a proposed change to its Terms of Reference on the morning of 16 July. In order that this change can be considered by the Court in a timely fashion, the potential amendment is also indicated within the White Paper and the recommendation of the Committee will be clarified to the Court prior to consideration of this item.

9. Lands and/or property in the purview of committees shall be managed and maintained by the relevant committee.

10. Committees may also choose to delegate the exercise of their functions to sub-committees and to officers.

### **Matters of Policy and/or Strategic Importance**

11. The creation of a new, or the amendment of an existing, corporate or strategic policy, or other matters of corporate or strategic importance, should be referred by committees to the Policy & Resources Committee for consideration prior to the matter being referred, as necessary, to the Court of Common Council.

### **Chief Commoner – Attendance at Committee Meetings**

12. The Chief Commoner shall have the ability to attend any City Corporation Committee meeting and to speak at such meetings.

### **Matters of Dispute**

13. The Policy & Resources Committee shall attempt to resolve matters of dispute between individual committees, reporting as necessary to the Court of Common Council.

### **General**

14. For ease of reference, the Committees have been grouped by function.

## **POLICY & RESOURCES COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- four Aldermen nominated by the Court of Aldermen
- 20 Commoners elected by the Court of Common Council, at least four of whom shall have fewer than 10 years' service on the Court, and two of whom shall be residents (NB. these categories are not exclusive i.e. one Member can fulfil both criteria)
- the following ex-officio Members:-
  - The Right Honourable the Lord Mayor for the time being
  - The Chief Commoner (who will chair any Sub-Committees regarding Hospitality and Privileges)
  - such Members of the Court of Common Council as have seats in Parliament
  - the Chairmen of the following Committees:-
    - Finance
    - Planning & Transportation
    - Port Health & Environmental Services
    - Police
    - Community & Children's Services
    - Establishment
    - Barbican Centre
    - Investment
    - Culture, Heritage and Libraries
  - The Deputy Chairmen of the Finance and Investment Committees

### **2. Quorum**

The quorum consists of any nine Members.

### **3. Membership 2020/21**

#### **ALDERMEN**

- 3 Timothy Russel Hailes, J.P.
- 5 Ian David Luder, J.P.
- 2 Vincent Thomas Keaveny
- 11 Sir David Wootton

#### **COMMONERS**

- 4 (4) Keith David Forbes Bottomley, Deputy
- 4 (4) Christopher Michael Hayward, Sheriff
- 34 (4) Joyce Carruthers Nash, O.B.E., Deputy
- 26 (4) Sir Michael Snyder
- 4 (4) Philip John Woodhouse, Deputy
- 3 (3) Tijs Broeke
- 3 (3) Jamie Ingham Clark, Deputy
- 20 (3) Jeremy Paul Mayhew
- 3 (3) Andrew Stratton McMurtrie, J.P.
- 3 (3) Mark Raymond Peter Henry Delano Wheatley
- 2 (2) Karina Dostalova
- 2 (2) Anne Helen Fairweather
- 2 (2) Shravan Jashvantrai Joshi
- 12 (2) Edward Lord, O.B.E., J.P., Deputy
- 17 (2) Wendy Mead, O.B.E.

together with the ex-officio Members referred to in paragraph 1 above and five Members to be appointed this day.

### **4. Terms of Reference**

To be responsible for:-

#### **General**

- (a) considering matters of policy and strategic importance to the City of London Corporation including matters referred to it by other Committees and/or Chief Officers;

- (b) the review and co-ordination of the governance of the City of London Corporation including its Committees, Standing Orders and Outside Bodies Scheme, reporting as necessary to the Court of Common Council, together with the City Corporation's overall organisation and administration;
- (c) overseeing, generally, the security of the City and the City of London Corporation's security and emergency planning;
- (d) the support and promotion of the City of London as the world leader in international financial and business services and to oversee, generally, the City of London Corporation's economic development activities, communications strategy and public relations activities;
- (e) the use of the City's Armorial bearings and the Bridge Mark;
- (f) the appointment of the City Surveyor (in consultation with the Investment Committee);
- (g) general matters not otherwise expressly provided for within the terms of reference of any other Committee;
- (h) approving the City Corporation's annual contribution to the London Councils' Grants Scheme and agreeing, alongside other constituent councils, the proposed overall budget;
- (i) making recommendations to the Court of Common Council in respect of:
  - (i) the appointment of the Town Clerk & Chief Executive, Comptroller & City Solicitor and Remembrancer;
  - (ii) the Corporate Plan, Community Strategy, and other corporate strategies, statements or resolutions;
  - (iii) the issuing of levies to all the constituent councils for their contributions to the London Councils' Grants Scheme, for which the Court of Common Council is a levying body; and
  - (iv) the promotion of legislation and, where appropriate, byelaws;

#### **Resource Allocation**

- (j) determining resource allocation in accordance with the City of London Corporation's strategic policies;

#### **Corporate Assets**

- (k) (i) determining the overall use of the Guildhall Complex; and
  - (ii) approving overall strategy and policy in respect of the City Corporation's assets;

#### **Projects**

- (l) scrutiny and oversight of the management of major projects and programmes of work, including considering all proposals for capital and supplementary revenue projects, and determining whether projects should be included in the capital and supplementary revenue programme as well as the phasing of any expenditure;

#### **Hospitality**

- (m) arrangements for the provision of hospitality on behalf of the City of London Corporation;

#### **Privileges**

- (n) Members' privileges, facilities and development;

#### **Sustainability**

- (o) strategies and initiatives in relation to sustainability;

#### **City Courts**

- (p) for a period of five years, from June 2016 to April 2021, to be responsible for oversight of the management of all matters relating to the City Courts;

#### **(q) Business Improvement Districts**

responsibility for the functions of the BID Proposer and BID Body (as approved by the Court of Common Council in October 2014);

#### **(r) Sub-Committees**

appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-

- \* Resource Allocation
  - Projects
  - Outside Bodies
  - Public Relations and Economic Development
  - Courts
- †Hospitality
- †Members' Privileges

\* The constitution of the Resource Allocation Sub Committee is set by the Court of Common Council and comprises the Chairman and Deputy Chairmen of the Grand Committee, past Chairmen of the Grand Committee providing that they are Members of the Committee at that time, the Chairman of the General Purposes Committee of Aldermen, the Chairman and Deputy Chairman of the Finance Committee, the Chairman of the Establishment Committee, the Senior Alderman below the Chair and six Members appointed by the Grand Committee.

† the Working Parties or Sub Committees responsible for hospitality and Members' privileges shall be able to report directly to the Court of Common Council and the Chief Commoner able to address reports and respond to



matters in the Court associated with these activities.

## FINANCE COMMITTEE

### 1. **Constitution**

A Ward Committee consisting of,

- four Aldermen nominated by the Court of Aldermen
- up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
- the Chairman and Deputy Chairman of the Policy & Resources Committee (ex-officio)
- the Chairman and Deputy Chairman of the Investment Committee (ex-officio)

### 2. **Quorum**

The quorum consists of any nine Members.

### 3. **Membership 2020/21**

#### ALDERMEN

- 3 Sir Peter Estlin
- 1 Prem Babu Goyal, O.B.E., J.P.
- 2 Gregory Percy Jones, Q.C.
- 2 Nicholas Stephen Leland Lyons

#### COMMONERS

21	Jeremy Paul Mayhew .....	Aldersgate
8	Randall Keith Anderson.....	Aldersgate
4	Hugh Fenton Morris, Deputy.....	Aldgate
8	Robert Allan Merrett, Deputy.....	Bassishaw
8	Jamie Ingham Clark, Deputy.....	Billingsgate
2	Benjamin Murphy.....	Bishopsgate
10	Wendy Marilyn Hyde, Deputy.....	Bishopsgate
7	Oliver Arthur Wynlayne Lodge .....	Bread Street
4	Timothy Levene.....	Bridge and Bridge Without
12	John George Stewart Scott, J.P.....	Broad Street
6	James de Sausmarez.....	Candlewick
1	Angus Knowles Cutler.....	Castle Baynard
4	Michael Hudson.....	Castle Baynard
7	Nicholas Michael Bensted-Smith, J.P.....	Cheap
2	Andrew Stratton McMurtrie, J.P.....	Coleman Street
30	Sir Michael Snyder.....	Cordwainer
10	Ian Christopher Norman Seaton.....	Cornhill
4	William Pimlott.....	Cripplegate
3	Susan Jane Pearson.....	Cripplegate
1	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
2	Graeme Martyn Doshi- Smith.....	Farringdon Within
8	Clare James, Deputy.....	Farringdon Within
8	Gregory Alfred Lawrence.....	Farringdon Without
5	Paul Nicholas Martinelli.....	Farringdon Without
8	Philip John Woodhouse, Deputy.....	Langbourn
5	Dominic Gerard Christian.....	Lime Street
1	Munsur Ali.....	Portsoken
4	Caroline Wilma Haines.....	Queenhithe
18	Roger Arthur Holden Chadwick, O.B.E., Deputy.....	Tower
2	Rehana Banu Ameer.....	Vintry
5	James Michael Douglas Thomson, Deputy.....	Walbrook

Together with the ex-officio Members referred to in paragraph 1.

4. **Terms of Reference**

To be responsible for:-

**Finance**

- (a) Ensuring effective arrangements are made for the proper administration of the City Corporation's financial affairs;
- (b) making recommendations to the Court of Common Council in respect of:-
  - (i) the audited accounts, the Annual Budget and to recommend the non-domestic rate and Council Tax to be levied and to present the capital programme and make recommendations as to its financing;
  - (ii) the appointment of the Chamberlain;
- (c) considering the annual budget of several committees, to ascertain that they are within the resources allocated, are applied to the policies for which those resources were allocated and represent value for money in the achievement of those policies;
- (d) determining annually with the Resource Allocation Sub-Committee, the appropriate performance return bench marks for the City's and Bridge House Estates;
- (e) obtaining value for money in all of the City of London Corporation's activities, contracts, and in the City of London Police;
- (f) monitoring performance against individual Departmental Business Plans and bringing about improvements in performance;
- (g) the effective and sustainable management of the City of London's operational assets, to help deliver strategic priorities and service needs;
- (h) overseeing the City of London Corporation's approved list of contractors and consultants;
- (i) dealing with requests for allowances, expenses, insurance, business travel, treasure trove and Trophy Tax;
- (j) providing strategic oversight and performance management of all grant giving activity by the Corporation, excluding the City Bridge Trust.
- (k) strategies and initiatives in relation to energy;

**Sub-Committees**

- (l) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-

**Efficiency & Performance**

The Efficiency & Performance Sub Committee was created in 2011 to scrutinise plans for efficiency and performance across all of the City Corporation's departments and the City of London Police. It supports officers to drive value for money in areas such as third-party contracts, budgeting and facilities/asset management, and promotes effective planning - both on a departmental basis and for the Corporation as a whole.

**Finance Grants Oversight & Performance**

The Finance Grants Oversight and Performance Sub Committee provides strategic oversight of the City of London Corporation's Central Grants Programme, including reviewing progress, performance, impact against outcomes, and risks for all grants.

**Digital Services**

The Digital Services Sub Committee recommends IT strategy and oversees implementation for both the City of London Corporation and the City of London Police to the Finance Committee. Furthermore, the Sub Committee also monitors delivery of IT internally and our contractor partners supplying the delivery of IT.

**Corporate Assets**

The Corporate Asset Sub Committee is responsible for the effective and sustainable management and strategic plans for the City of London Corporation's operational property portfolio; this includes the monitoring of capital projects, acquisitions and disposals, and the upkeep, maintenance and, where appropriate, furnishing for operational properties (including the Guildhall Complex). In addition, the Sub Committee is responsible for strategies, performance, and monitoring initiatives in relation to energy usage, and for monitoring and advising on bids for Heritage Lottery funding.

**Procurement**

The Procurement Sub Committee provides dedicated scrutiny for all City Corporation and City of London Police procurement contracts above £2m, with a view to driving value for money.

## **CAPITAL BUILDINGS COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- Five Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- Two Members appointed by the Policy & Resources Committee
- The Chairman and Deputy or a Vice Chairman of the Policy & Resources Committee (ex-officio)
- The Chairman and Deputy Chairman of the Finance Committee (ex-officio)
- The Chairmen and Deputy Chairmen of those service committees which will become responsible for completed capital building projects, or their nominees (ex-officio)\*
- The Chairman of the General Purposes Committee of Aldermen (ex-officio)

*\* Such Chairmen and Deputy Chairmen (or their nominees) to become ex-officio Members of the Committee upon the Court of Common Council giving its approval in principle for the project to proceed, with their membership to cease upon the new building being handed over to their Committee.*

Together with up to two non-City of London Corporation Members and a further two Court of Common Council Members with appropriate experience, skills or knowledge.

### **2. Quorum**

The quorum consists of any five Members.

### **3. Membership 2020/21**

Elected by the Court of Common Council:-

- 3 (3) Edward Lord, O.B.E, J.P., Deputy *for three years*
- 3 (3) Christopher Michael Hayward, Sheriff
- 3 (3) Sir Michael Snyder, Deputy
- 3 (2) Ian David Luder, J.P., Alderman

together with:-

up to two non-City of London Corporation Members:

- David Brooks Wilson (*for a term expiring January 2021*)

up to two co-opted Members of Common Council:

- Oliver Sells, Q.C. (*for a term expiring March 2021*)

one Member to be appointed this day;

two Members to be appointed by the Policy & Resources Committee, and

the several ex-officio Members referred to in paragraph 1 above.

### **4. Terms of Reference**

In respect of major capital building projects<sup>†</sup> which have been approved in principle by the Court of Common Council, to be responsible for (without recourse to any other Committee):-

- (a) overall direction and co-ordination;
- (b) financial control and variances within the overall approved budget for the project;
- (c) review of progress;
- (d) decisions on significant option development and key policy choices; and
- (e) decisions in relation to the acquisition and disposal of properties related to the project, including disposal or alternative use of current operational properties to be vacated on completion of the project. Such properties, upon the approval of the capital building project, shall sit outside of the normal Standing Orders (53-60) governing acquisitions and disposals.<sup>‡</sup>

<sup>†</sup> Defined as projects for new or substantially refurbished buildings or associated preparatory works and enabling projects with an estimated budget of £100 million or more, or which have been otherwise referred to the Committee.

<sup>‡</sup> Such transactions shall therefore not require the additional approvals of the Property Investment Board, Corporate Asset Sub-Committee, Finance Committee, and Court of Common Council. However, the Policy & Resources Committee shall reserve the right to retain ultimate decision-making powers in respect of properties where the disposal is considered to have significant strategic or policy implications.

### **Notes:**

- (i) Membership of this Committee shall not count towards the limit on the number of committees on which a Member may serve contained in Standing Order 22 and its Chairman shall be eligible to be Chairman of another Committee (Ward or non-Ward) at the same time, pursuant to the provisions of Standing Order 29 (3).

- (ii) *The Chairman and Deputy/Vice-Chairmen of the Policy & Resources and Finance Committees shall have the power to vote in the election of Chairman and Deputy Chairman.*
- (iii) *Whilst the Committee will need to have dealings with external parties relevant to the buildings concerned in projects for which the Committee is responsible, ownership and custody of these relationships shall rest with the relevant service committee and the Capital Buildings Committee shall act in accordance with this.*

## **INVESTMENT COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- 14 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- eight Members nominated by the Policy & Resources Committee
- the Chairman and a Deputy Chairman of the Policy & Resources Committee (ex-officio)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio)
- the Chairman of the Social Investment Board (ex-officio)

### **2. Quorum**

The quorum consists of any seven Members.

### **3. Membership 2020/21**

- |    |     |  |
|----|-----|--|
| 10 | (4) | Simon D'Olier Duckworth, O.B.E., D.L.  |
| 9  | (4) | Robert Picton Seymour Howard, Alderman |
| 4  | (4) | Timothy Levene                         |
| 10 | (4) | James Henry George Pollard, Deputy     |
| 3  | (3) | Andrien Gereith Dominic Meyers         |
| 10 | (3) | Michael John Cassidy, C.B.E., Deputy   |
| 10 | (3) | Ian Christopher Norman Seaton, M.B.E.  |
| 8  | (2) | Henry Nicholas Almroth Colthurst       |
| 2  | (2) | Alison Jane Gowman, Alderman           |
| 2  | (2) | Robert Charles Hughes-Penney, Alderman |
| 6  | (2) | Philip John Woodhouse, Deputy          |

together with the Members referred to in paragraph 1 and three Members to be appointed this day.

### **4. Terms of Reference**

- (a) To be responsible for the strategic oversight and monitoring of the performance, risk profile and adherence of fund managers of all of the City of London Corporation's investments, in accordance with the investment strategy determined by the Policy & Resources Committee.
- (b) To monitor and oversee the performance of the Sir William Coxen Trust Fund's (206936) investments and the investment fund manager, and to report back and provide relevant advice to the trustees.
- (c) To fulfil (a) and (b) above by means of the appointment of a Property Investment Board, a Financial Investment Board and a Social Investment Board responsible for property, financial investments and social investments, respectively.
- (d) To provide the Resource Allocation Sub Committee with recommended proportions between property and non-property assets as part of the resource allocation process with the final decision remaining with the Resource Allocation Sub Committee.

Note: The Property Investment Board, Financial Investment Board and Social Investment Board shall have the power to:-

- i) co-opt people with relevant expertise or experience, including non-Members of the Court; and
- ii) submit reports on matters relevant to their responsibilities directly to the Court of Common Council.

## **AUDIT & RISK MANAGEMENT COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- ten Members elected by the Court of Common Council\* at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three external representatives (i.e. non-Members of the Court of Common Council with no voting rights)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio with no voting rights)
- a representative of the Policy & Resources Committee (ex-officio with no voting rights)

*\*NB:- The Chairmen of the Policy and Resources, Finance and Investment Committees are not eligible for election to this Committee and the Deputy Chairman of the Audit & Risk Management Committee for the time being may not be a Chairman of another Committee.*

*From April 2017 onwards, Members of the Court of Common Council are appointed for terms of three years. The maximum continuous period of service (except when serving as Chairman or Deputy Chairman) shall be nine years in any twelve-year period.*

*The Committee shall also have a second Deputy Chairman, appointed from the External Membership of the Committee.*

### **2. Quorum**

The quorum consists of five Members i.e. at least three Members elected by the Court of Common Council and at least one external representative.

### **3. Membership 2020/21**

- |    |     |                                 |
|----|-----|---------------------------------|
| 3  | (3) | Anne Helen Fairweather          |
| 10 | (3) | Ian David Luder, J.P., Alderman |
| 4  | (2) | Alexander Robertson Martin Barr |
| 3  | (2) | Andrien Gereith Dominic Meyers  |

together with three external representatives :-

Caroline Mawhood (*appointed for a three-year term expiring in March 2021*)

Hilary Daniels (*appointed for a three-year term expiring in March 2022*)

Dan Worsley (*appointed for a three-year term expiring in April 2023*)

and together with the Members referred to in paragraph 1, as well as six Members to be appointed this day.

### **4. Terms of Reference**

#### **Audit**

- (a) To consider and approve annually the rolling three-year plan for Internal Audit.
- (b) To consider and approve the annual External Audit Plan.
- (c) To commission and to receive reports from the Chief Internal Auditor on the extent that the City of London Corporation can rely on its system of internal control and to provide reasonable assurance that the City of London Corporation's objectives will be achieved efficiently.
- (d) To meet with the external auditors prior to the presentation of the Accounts to the Court, consider the audited annual accounts of the City Fund and the various non-local authority funds, to receive and consider the formal reports, letters and recommendations of the City of London Corporation's external auditors and to make recommendations relating to the approval of the accounts (to the Finance Committee).
- (e) To meet with the external auditors of the City's various funds at least once in each calendar year prior to the presentation of the financial statements to the Court.
- (f) In addition to (e), to meet with the external auditors of the City's various funds at least once in each calendar year.
- (g) To report back, as necessary and at least annually, to the Court of Common Council.
- (h) To appoint an Independent Audit Panel to make recommendations on the appointment of external auditors to the Court of Common Council.

#### **Risk Management**

- (a) To monitor and oversee the City of London Corporation's risk management strategy, anti-fraud and anti-corruption arrangements; and to be satisfied that the authority's assurance framework properly reflect the risk environment.
- (b) To consider all audit or external inspection reports relating to any department at the City of London Corporation and seek assurance that action has been taken where necessary.

- (c) To receive an annual report from the Chamberlain reviewing the effectiveness of the City of London's risk management strategy.
- (d) To consider and report back to the Court on any risks related to all governance issues.
- (e) To undertake periodic reviews of the risk management procedures, financial capabilities, controls, and safeguarding procedures of the City of London School, the City of London School for Girls, the City of London Freemans' School, the City of London Academies Trust (including its embedded academies) and the City Academies which are free-standing entities.



## PLANNING & TRANSPORTATION COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - four Aldermen nominated by the Court of Aldermen
  - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2020/21**

### ALDERMEN

- 2 Emma Edhem
- 2 Robert Charles Hughes-Penney
- 1 Sue Langley, O.B.E.
- 3 Sir David Wootton

### COMMONERS

19	Barbara Patricia Newman, C.B.E.....	Aldersgate
8	Randall Keith Anderson.....	Aldersgate
12	Sylvia Doreen Moys.....	Aldgate
5	Graeme George Harrower.....	Bassishaw
4	Jamie Ingham Clark, Deputy.....	Billingsgate
3	Shravan Jashvantrai Joshi.....	Bishopsgate
4	Andrew Paul Mayer.....	Bishopsgate
12	Oliver Arthur Wynlayne Lodge.....	Bread Street
4	Keith David Forbes Bottomley, Deputy.....	Bridge and Bridge Without
8	Christopher Michael Hayward, Sheriff.....	Broad Street
6	James de Sausmarez.....	Candlewick
3	Natasha Maria Cabrera Lloyd-Owen.....	Castle Baynard
7	Graham David Packham.....	Castle Baynard
7	Alastair Michael Moss, Deputy.....	Cheap
11	Sophie Anne Fernandes.....	Coleman Street
2	Tracey Graham.....	Cordwainer
12	Peter Gerard Dunphy, Deputy.....	Cornhill
4	Mark Bostock.....	Cripplegate Without
4	Susan Jane Pearson.....	Cripplegate Within
18	James Henry George Pollard, Deputy.....	Dowgate
2	John Ernest Edwards.....	Farringdon Within
4	Christopher Hill.....	Farringdon Within
4	William Upton, Q.C.....	Farringdon Without
4	Oliver Sells, Q.C.....	Farringdon Without
6	Judith Lindsay Pleasance.....	Langbourn
7	Henry Nicholas Almroth Colthurst.....	Lime Street
3	Munsur Ali.....	Portsoken
22	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
13	Marianne Bernadette Fredericks.....	Tower
3	Peter Gordon Bennett.....	Walbrook

Together with one Member, to be appointed at the September meeting of the Court, in place of the one Ward (Vintry) not making an appointment on this occasion.

4. **Terms of Reference**

To be responsible for:-

- (a) All functions of the City as local planning authority [relating to town and country planning and development control] pursuant to the Town and Country Planning Act 1990, the Planning (Listed Building and Conservation Areas) Act 1990 and Compulsory Purchases Act 2004, the Planning Act 2008 and all secondary legislation pursuant to the same and all enabling legislation (including legislation amending or replacing the same).
- (b) Making recommendations to Common Council relating to the acquisition, appropriation and disposal of land held for planning purposes and to exercise all other functions of the local planning authority relating to land held for planning (or highways) purposes, and making determinations as to whether land held for planning or highways purposes is no longer required for those purposes, other than in respect of powers expressly delegated to another committee.
- (c) All functions of the Common Council as local highway, traffic, walkway and parking authority (other than in respect of powers expressly delegated to another committee) and the improvement of other open land under S.4 of the City of London (Various Powers) Act 1952.
- (d) All functions under part II of the City of London (Various Powers) Act 1967 including declaration, alteration and discontinuance of City Walkway.
- (e) All functions relating to the construction, maintenance and repair of sewers in the City, including public sewers (on behalf of Thames Water under an agency arrangement).
- (f) All functions of Common Council as Lead Local Flood Authority in relation to the Flood and Water Management Act 2010.
- (g) All functions relating to the Stopping Up of highway (including as local planning authority and highway authority).
- (h) All functions relating to street naming and numbering under the London Building Acts (Amendment) Act 1939.
- (i) All functions relating to the control, maintenance and repair of the five City river bridges (insofar as matters not within the delegated authority of another Committee).
- (j) All functions relating to building control under the Building Act 1984, Building Regulations 2000-10 and London Building Acts 1930-82.
- (k) The setting of building control charges under the Building (Local Authority Charges) Regulations 2010.
- (l) Response to and resolution of dangerous structures under the London Building Acts (Amendment) Act 1939.
- (m) All functions relating to the City of London Corporation's commemorative blue plaques.
- (n) All functions relating to the Local Land Charges Act 1975.
- (o) The appointment of the Chief Planning Officer & Development Director.
- (p) The appointment of the Director of the Built Environment (in consultation with the Port Health and Environmental Services Committee).
- (q) The appointment of such Sub-Committees as is considered necessary for the better performance of its duties including a Streets & Walkways Sub-Committee.

## PORT HEALTH & ENVIRONMENTAL SERVICES COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - two Aldermen nominated by the Court of Aldermen
  - up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward.

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2020/21**

### ALDERMEN

- 2 Sir Roger Gifford
- 2 Gregory Percy Jones, Q.C.

### COMMONERS

4	Adrian Mark Bastow.....	Aldersgate
23	Joyce Carruthers Nash, O.B.E., Deputy .....	Aldersgate
4	Andrien Gereith Dominic Meyers.....	Aldgate
2	Robert Allan Merrett, Deputy.....	Bassishaw
3	Jamie Ingham Clark, Deputy.....	Billingsgate
3	Shravan Jashvantrai Joshi.....	Bishopsgate
6	Wendy Marilyn Hyde, Deputy.....	Bishopsgate
	(Bread Street has paired with Cordwainer for this appointment).....	Bread Street
6	Keith David Forbes Bottomley, Deputy.....	Bridge and Bridge Without
14	John Alfred Bennett, M.B.E., Deputy.....	Broad Street
20	Kevin Malcolm Everett, Deputy.....	Candlewick
7	Henrika Johanna Sofia Priest.....	Castle Baynard
16	Jeremy Lewis Simons.....	Castle Baynard
4	Tijs Broeke.....	Cheap
2	Sophie Anne Fernandes.....	Coleman Street
4	Alexander Robertson Martin Barr.....	Cordwainer
8	Peter Gerard Dunphy, Deputy.....	Cornhill
11	Vivienne Littlechild, M.B.E., J.P. ....	Cripplegate
4	Mary Durcan.....	Cripplegate
1	James Henry George Pollard, Deputy.....	Dowgate
18	Richard David Regan, O.B.E., Deputy.....	Farringdon Within
4	Christopher Hill.....	Farringdon Within
4	Caroline Kordai Addy.....	Farringdon Without
8	John David Absalom, Deputy.....	Farringdon Without
8	John Douglas Chapman.....	Langbourn
4	Elizabeth Rogula, Deputy.....	Lime Street
3	Jason Paul Pritchard.....	Portsoken
22	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
5	Anne Helen Fairweather.....	Tower
2	Rehana Banu Ameer.....	Vintry
4	Peter Gordon Bennett.....	Walbrook

4. **Terms of Reference**

To be responsible for:-

- (a) all the City of London Corporation's environmental health, port health, animal health, consumer protection, licensing (with the exception of those which are in the province of another Committee), public conveniences, street cleansing, refuse collection and disposal, the street trading enforcement functions in the London Local Authorities Act 1990 including any decision as to whether the s.101 arrangements should be discontinued, and cemetery and crematorium functions;
- (b) the implementation of those sections of any Acts of Parliament and/or European legislation which direct that the local authority take action in respect of those duties listed at (a) above;
- (c) the appointment of the Director of the Built Environment (acting jointly with the Planning & Transportation Committee);
- (d) the appointment of the Director of the Markets and Consumer Protection (acting jointly with the Markets and Licensing Committees);
- (e) the appointment of the Director of Open Spaces (acting jointly with the Open Spaces & City Gardens Committee);
- (f) determining any appeals against a decision not to grant City premises a licence under the provisions of the Marriage Act 1994 and the City of London (Approved Premises for Marriage) Act 1996 to conduct civil marriage ceremonies;
- (g) the appointment of the City of London Coroner;
- (h) ~~the Signor Pasquale Favale Bequest (registered charity no. 206949);~~
- (h) making recommendations to the Court of Common Council in respect of the making and sealing of byelaws for the variance of charges at the Animal Reception Centre.

## MARKETS COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - two Aldermen nominated by the Court of Aldermen
  - up to 31 Commoners representing each Ward or Side of Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides).

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2020/21**

### ALDERMEN

- 4 David Andrew Graves
- 1 Alison Gowman

### COMMONERS

18	Joyce Carruthers Nash, O.B.E., Deputy.....	Aldersgate
1	Helen Lesley Fentimen.....	Aldersgate
8	Hugh Fenton Morris, Deputy.....	Aldgate
11	Robert Allan Merrett, Deputy.....	Bassishaw
2	John Petrie.....	Billingsgate
1	Simon D'Olier Duckworth, O.B.E., D.L.....	Bishopsgate
10	Dr Giles Robert Evelyn Shilson, Deputy.....	Bread Street
11	John George Stewart Scott, J.P.....	Broad Street
	(Candlewick has paired with Walbrook for this appointment)	Candlewick
13	Michael Hudson.....	Castle Baynard
4	Angus Knowles-Cutler.....	Castle Baynard
7	Nicholas Michael Bensted-Smith, J.P.....	Cheap
2	Dawn Lindsay Wright.....	Coleman Street
8	Ian Christopher Norman Seaton.....	Cornhill
9	Stephen Douglas Quilter.....	Cripplegate
3	Mark Bostock.....	Cripplegate
7	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
4	John Ernest Edwards.....	Farringdon Within
4	Matthew Bell.....	Farringdon Within
4	Gregory Alfred Lawrence.....	Farringdon Without
8	Edward Lord, O.B.E., J.P., Deputy.....	Farringdon Without
14	John Douglas Chapman.....	Langbourn
1	Elizabeth Rogula, Deputy.....	Lime Street
12	Henry Llewellyn Michael Jones, Deputy.....	Portsoken
4	Brian Desmond Francis Mooney, Deputy.....	Queenhithe
12	James Richard Tumbridge.....	Tower
8	Tom Hoffman, M.B.E., Deputy.....	Vintry
4	Peter Gordon Bennett.....	Wallbrook

Together with three Members to be appointed in place of the two Wards (Bridge and Bridge Without and Cordwainer) not making appointments on this occasion, as well as the one Ward (Bishopsgate) making only one of their two permitted appointments.

4. **Terms of Reference**  
To be responsible for:-
  - (a) oversight of the management of all matters relating to Smithfield Market, Billingsgate Market and New Spitalfields Market and the letting of all premises therein;
  - (b) the appointment of the Director of Markets and Consumer Protection (acting jointly with the Port Health and Environmental Services and Licensing Committees).

## **CITY OF LONDON POLICE AUTHORITY BOARD**

### **1. Constitution**

A non-ward committee consisting of:

- 11 Members elected by the Court of Common Council including:
  - a minimum of one Member who has fewer than five years' service on the Court at the time of his/her appointment; and,
  - a minimum of two Members whose primary residence is in the City of London;
- 2 **non-voting** external members (i.e. non-Members of the Court of Common Council) appointed in accordance with the terms of the Police Authority Board Membership Scheme

*The Chairman and Deputy Chairman to be elected from among Court of Common Council Members of the Board.*

*Effective April 2021, there shall be a maximum continuous service limit of three terms of four years, with immediate past Chairs qualifying for a further four-year term. Service as Chair/Deputy Chair shall not count towards an individual's term limit.*

### **2. Quorum**

The quorum consists of any five Members.

### **3. Membership 2020/21**

- 6 (4) Nicholas Michael Bensted-Smith, J.P.
- 5 (4) Keith David Forbes Bottomley, Deputy
- 12 (4) Alison Jane Gowman, Alderman
- 3 (3) Tijs Broeke
- 3 (3) Emma Edhem, Alderman
- 11 (2) Douglas Barrow
- 6 (2) James Michael Douglas Thomson, Deputy

Together with four Members to be appointed this day and two non-City of London Corporation Members:-

Andrew Lentin (*appointed for a four-year term to expire in September 2021*)  
Deborah Oliver (*appointed for a four-year term to expire in September 2022*)

### **4. Terms of Reference**

To be responsible for:-

- (a) securing an efficient and effective police service in both the City of London and, where so designated by the Home Office, nationally, and holding the Commissioner to account for the exercise of his/her functions and those persons under his/her direction and control;
- (b) agreeing, each year, the objectives in the Policing Plan, which shall have regard to the views of local people, the views of the Commissioner and the Strategic Policing Requirement;
- (c) any powers and duties vested in the Court of Common Council as police authority for the City of London by virtue of the City of London Police Act 1839, the Police and Criminal Evidence Act 1984, the Police Acts 1996 (as amended) and 1997, the Criminal Justice and Police Act 2001, the Police Reform Act 2002, the Police Reform and Social Responsibility Act 2011 and any other Act or Acts, Statutory Instruments, Orders in Council, Rules or byelaws etc. from time to time in force, save the appointment of the Commissioner of Police which by virtue of Section 3 of the City of London Police Act 1839 remains the responsibility of the Common Council;
- (d) making recommendations to the Court of Common Council regarding the appointment of the Commissioner of the City of London Police;
- (e) the handling of complaints and the maintenance of standards across the Force;
- (f) monitoring of performance against the City of London Policing Plan;
- (g) appointing such committees as are considered necessary for the better performance of its duties.
- (h) To appoint the Chairman of the Police Pensions Board.

## **CRIME AND DISORDER SCRUTINY COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of the Chairman and Deputy Chairman of the:

- Policy and Resources Committee, or their representatives;
- Police Committee or their representatives;
- Community and Children's Services Committee or their representatives; and
- Licensing Committee, or their representatives.

appointed in accordance with the Police and Justice Act 2006.

### **2. Quorum**

The quorum consists of any three Members.

### **3. Membership 2020/21**

The Members referred to in paragraph 1 above.

### **4. Terms of Reference**

- (a) To be responsible for the review and scrutiny of decisions made, or other actions taken, in connection with the discharge by the responsible authorities and other members of the Safer City Partnership of their crime and disorder functions;
- (b) to make reports or recommendations to other committees and to the Court of Common Council with respect to the discharge of those functions; and,
- (c) to have at least one meeting each year dedicated to scrutinising crime and disorder matters.

## CULTURE, HERITAGE & LIBRARIES COMMITTEE

### 1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 31 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides) or Side of Ward
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Board (ex-officio)

### 2. **Quorum**

The quorum consists of any nine Members.

### 3. **Membership 2020/21**

#### ALDERMEN

- 2 Robert Picton Seymour Howard
- 2 Alistair John Naisbitt King

#### COMMONERS

10	Barbara Patricia Newman, C.B.E.....	Aldersgate
8	Jeremy Paul Mayhew.....	Aldersgate
10	Sylvia Doreen Moys.....	Aldgate
6	Graeme George Harrower.....	Bassishaw
3	John Petrie.....	Billingsgate
6	Wendy Marilyn Hyde, Deputy.....	Bishopsgate
3	Andrew Paul Mayer.....	Bishopsgate
7	Dr Giles Robert Evelyn Shilson, Deputy.....	Bread Street
4	John Alfred Bennett, M.B.E., Deputy.....	Broad Street
9	Kevin Malcolm Everett Deputy .....	Candlewick
8	Graham David Packham.....	Castle Baynard
7	Jeremy Lewis Simons.....	Castle Baynard
2	Dawn Lindsay Wright.....	Coleman Street
2	Tracey Graham.....	Cordwainer
8	The Revd. Stephen Decatur Haines.....	Cornhill
10	Vivienne Littlechild, M.B.E., J.P. ....	Cripplegate
4	David John Bradshaw, Deputy.....	Cripplegate
8	Mark Raymond Peter Henry Delano Wheatley.....	Dowgate
6	Ann Holmes.....	Farringdon Within
5	Richard David Regan, O.B.E., Deputy.....	Farringdon Within
1	Edward Lord, O.B.E., J.P., Deputy.....	Farringdon Without
6	Wendy Mead, O.B.E.....	Farringdon Without
7	Judith Lindsay Pleasance.....	Langbourn
4	Thomas Cowley Clementi.....	Lime Street
4	Munsur Ali.....	Portsoken
4	Caroline Wilma Haines.....	Queenhithe
1	James Richard Tumbridge.....	Tower
10	Tom Hoffman, M.B.E., Deputy.....	Vintry
5	Peter Gordon Bennett.....	Walbrook

Together with two vacancies in place of the two Wards (Bridge & Bridge Without and Cheap) not making appointments on this occasion.

### 4. **Terms of Reference**

To be responsible for:-



- (a) the City Corporation's activities and services in the fields of culture, heritage and visitors including the development of relevant strategies and policies, reporting to the Court of Common Council as appropriate;
- (b) the management of the City's libraries and archives, including its functions as a library authority in accordance with the Public Libraries and Museums Act 1964 and all other powers and provisions relating thereto by providing an effective and efficient library service;
- (c) the management of the Guildhall Art Gallery and all the works of art belonging to the City of London Corporation;
- (d) the management and maintenance and, where appropriate, furnishing the City Information Centre, the Monument, the Roman Villa and Baths (Lower Thames Street) and the visitor and events elements of Tower Bridge;
- (e) matters relating to the City's obligations for its various benefices;
- (f) the upkeep and maintenance of the Lord Mayor's State Coach, the semi-state coaches, the Sheriffs' Chariots and State Harness;
- ~~(g) cart-marking;~~
- (g) London's Roman Amphitheatre and the City of London Heritage Gallery (under Guildhall Art Gallery);
- (h) the City of London's Outdoor Arts Programme ~~(using the old City of London Festival budget);~~
- (i) the City Arts Initiative – approving recommendations for artworks in the public realm;
- (j) the Guildhall Yard Public Programme (event content only);
- (k) the City of London Police Museum;
- (l) the development and implementation of a strategy for the management of Keats House (registered charity no. 1053381) and all of the books and artefacts comprising the Keats collection, in accordance with the relevant documents governing this charitable activity;
- (m) the management of Guildhall Library Centenary Fund (registered charity no. 206950);
- (n) making recommendations to the Court of Common Council regarding the Cultural Strategy, the Visitor Strategy and other corporate strategies, statements or resolutions relating to any of its functions, following consultation with the Policy & Resources Committee;
- (o) responsibility for the production and publication of the official City of London Pocketbook;
- (p) appointing such Sub-Committees and/or Consultative Committees as are considered necessary for the better performance of its duties including the following areas:-
  - Benefices
  - Keats House
- (q) to be responsible for grants in relation to the 'Inspiring London Through Culture' programme for culture and arts from funds under the Committee's control.
- (r) the appointment of the Directors of Open Spaces, Community and Children's Services and the Assistant Town Clerk and Culture Mile Director (in consultation with the Open Spaces and City Gardens, Community and Children's Services and Establishment Committees).

## **BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL**

### **1. Constitution**

A Non-Ward Committee consisting of,

- one Alderman nominated by the Court of Aldermen
- up to 10 Commoners elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School for Girls
  - the Chairman of the Board of Governors of City of London Freeman's School
- up to eight co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

### **2. Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### **3. Membership (until July 2021)**

#### **ALDERMEN**

- 4 Vincent Thomas Keaveny

#### **COMMONERS**

- 4 (4) Alexander Robertson Martin Barr  
6 (4) Keith David Forbes Bottomley, Deputy  
4 (4) Timothy Levene  
12 (4) Edward Lord, O.B.E., J.P., Deputy  
12 (3) Ian Christopher Norman Seaton  
8 (3) James Michael Douglas Thomson, Deputy  
12 (2) Marianne Bernadette Fredericks  
9 (2) Sylvia Doreen Moys, M.B.E.

together with:-

Lesley Cartmell

Rosie Gill

John Cloughton

Andrew Jones

Ronel Lehmann

Lord Levene of Portsoken

Paul Madden

Paul Stein

together with two Members to be appointed this day and the ex-officio Members referred to in paragraph 1 above.

### **4. Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Head and, where appropriate, the deputies and the Bursar.

## **BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL FOR GIRLS**

### **1. Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Commoners elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School
  - the Chairman of the Board of Governors of City of London Freemen's School
- up to six co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

### **2. Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### **3. Membership (until July 2021)**

#### **ALDERMEN**

- 3 Emma Edhem
- 2 Prem Goyal, O.B.E., J.P.

#### **COMMONERS**

- 2 (2) Mary Durcan *for two years*
- 12 (4) Clare James, Deputy
- 3 (3) Dhruv Patel, O.B.E., *for three years*
- 3 (3) Peter Gordon Bennett *for three years*
- 2 (2) Mark Bostock *for three years*
- 7 (3) Nicholas Michael Bensted-Smith, J.P.
- 6 (2) Randall Keith Anderson
- 19 (2) Tom Hoffman, M.B.E., Deputy
- 19 (2) Sylvia Doreen Moys, M.B.E.

together with :-

Prof. Anna Abulafia  
Dr. Stephanie Ellington  
Soha Gawaly  
Mary Ireland  
Elizabeth Phillips  
*Vacancy*

together with the ex-officio Members referred to in paragraph 1 above and three Memberx to be appointed this day.

### **4. Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Head and, where appropriate, the deputies and the bursar.

## **BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL**

### **1. Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Commoners elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School
  - the Chairman of the Board of Governors of City of London School for Girls
- up to six co-opted non-City of London Corporation Governors with **skills** relevant **to the needs of the School experience of education.**

The Chairman of the Board shall be elected from the City Corporation Members.

### **2. Quorum**

The quorum consists of **any five Common Council** Governors, **of which not more than one of whom may be co-opted.**

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

### **3. Membership (until July 2021)**

#### **ALDERMEN**

- 1 Robert Picton Seymour Howard
- 2 Bronek Masojada

#### **COMMONERS**

- 17 (4) Roger Arthur Holden Chadwick, O.B.E., Deputy
- 8 (4) Hugh Fenton Morris, Deputy
- 2 (2) Tracey Graham *for three years*
- 12 (3) Elizabeth Rogula, Deputy
- 8 (3) Philip Woodhouse, Deputy
- 16 (2) John Alfred Bennett, M.B.E., Deputy
- 2 (2) Kevin Malcolm Everett, Deputy
- 12 (2) Michael Hudson

together with :-

Nicholas Goddard

Brian Harris

Andrew McMillan

Chris Townsend

Lady Gillian Yarrow

*Vacancy*

together with the ex-officio Members referred to in paragraph 1 above and four Members to be appointed this day.

### **4. Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.

## **BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC & DRAMA**

### **1. Constitution**

A Non-Ward Committee consisting of,

- 11 Members elected by the Court of Common Council for a term of three years (renewable twice) at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Principal of the Guildhall School of Music & Drama
- one member of the Guildhall School academic staff to be elected by the Academic staff for a term of three years (renewable twice)
- one member of the Guildhall School administrative staff to be elected by such staff for a term of three years (renewable twice)
- one Guildhall student representative who shall normally be the President of the Students' Union
- up to six co-opted non-City of London Corporation Governors with appropriate expertise for a term of three years (renewable twice)

None of the appointed Governors shall serve on the Board for more than a maximum of nine years.

The Chairman and Deputy Chairman of the Board shall be elected from the City Corporation Members.

The Chairman of the Barbican Centre Board, the Chairman of the Culture, Heritage & Libraries Committee and one representative of the Centre for Young Musicians shall be permitted to attend the Board in a non-voting, advisory capacity.

### **2. Quorum**

The quorum consists of any seven Common Council Governors plus three co-opted Governors.

### **3. Membership 2020/21**

- |   |     |                                    |
|---|-----|------------------------------------|
| 3 | (3) | Randall Keith Anderson             |
| 9 | (3) | John Douglas Chapman               |
| 3 | (3) | Ann Holmes                         |
| 6 | (3) | Vivienne Littlechild, M.B.E., J.P. |
| 2 | (2) | George Christopher Abrahams        |
| 7 | (2) | David John Bradshaw, Deputy        |
| 8 | (2) | Marianne Bernadette Fredericks     |
| 8 | (2) | Jeremy Paul Mayhew                 |

together with three Members to be appointed this day, those referred to in paragraph 1 above, and:-

the Principal of the Guildhall School for the time being - Lynne Williams

one Academic Member of the Guildhall School Staff,  
elected by the Academic Staff - Andy Taylor

one Non-Academic Member of the Guildhall School  
Staff, elected by the administrative staff - Steven Gietzen

one Guildhall School Student representative  
(President of the Student Union for the time being) - Dave Muncey

up to 6 Non-City of London Corporation Members with  
appropriate expertise - Natasha Bucknor  
Professor Geoffrey Crossick  
Professor Maria Delgado  
Shreela Ghosh  
Neil Greenwood  
Dr Paula Haynes

### **4. Terms of Reference**

These terms of reference should be read in conjunction with the Guildhall School's *Instrument & Articles of Government* which lists the primary responsibilities of the Board of Governors. In summary, these are to be responsible for:-

- (a) the approval of a strategic plan and the determination of the educational character and the mission/aims of the Guildhall School of Music & Drama and oversight of its activities, assuring itself that appropriate steps are being taken to deliver the strategic plan;
- (b) Institutional sustainability and the approval of an annual Business Plan, assuring itself that there are effective systems of control and risk management;
- (c) the approval of annual estimates of income and expenditure;
- (d) the approval of the annual audited financial statements of the Guildhall School of Music & Drama;

- (e) ensuring that the requirements of the Office for Students, UK Research & Innovation and other relevant statutory bodies are followed and compliance is monitored;
- (f) responsibility for the promotion of equality and diversity throughout the School;
- (g) the appointment of the Principal of the Guildhall School of Music & Drama.

## EDUCATION BOARD

### 1. Constitution

A Non-Ward Committee consisting of,

- 10 Members elected by the Court of Common Council, at least two of who shall have fewer than five years' service on the Court at the time of their appointment
- Up to four external representatives, appointed by the Education Board, with appropriate expertise in the field of education (i.e. non-Members of the Court of Common Council, who shall have voting rights)
- One member appointed by the Policy & Resources Committee
- One member appointed by the Community & Children's Services Committee

### 2. Quorum

The quorum consists of any three Common Council Members and one of the four external representatives, except for the appointment of external representatives, when the quorum consists of any three Common Council Members.

### 3. Membership 2020/21

- 7 (4) Henry Nicholas Almroth Colthurst
- 3 (3) Caroline Wilma Haines, *for three years*
- 3 (3) Benjamin Murphy, *for three years*
- 3 (3) Keith David Forbes Bottomley, Deputy
- 7 (3) William Anthony Bowater Russell, Alderman, the Rt Hon The Lord Mayor
- 3 (3) Ruby Sayed
- 3 (3) Philip John Woodhouse, Deputy

Together with four external representatives:-

Deborah Knight (*appointed for a term expiring July 2022*)

Rachel Bower (*appointed for a term expiring April 2023*)

Tim Campbell (*appointed for a term expiring July 2023*)

Vacancy

And together with the appointed Members referred to in paragraph 1 above, plus three Members to be appointed this day.

### Terms of Reference

- (a) To monitor and review the City of London Strategies for Education, Cultural and Creative Learning, and Skills and to oversee their implementation (*including skills and work related learning, and cultural and creative learning*) in consultation, *where appropriate, with Policy and Resources Committee and the relevant Service the appropriate City of London* Committees; referring any proposed changes to the Court of Common Council for approval;
- (b) To oversee generally the City of London Corporation's education activities (*including, where relevant, the City Corporation's commitment to ensuring education promotes healthy lifestyles*); consulting with those Committees where education responsibilities are expressly provided for within the terms of reference of those Committees and liaising with the City's affiliated schools and co-sponsors; *post school learning providers, and cultural organisations but excluding Gresham College and any responsibilities of the Gresham (City Side) Committee*;
- (c) To be responsible for the oversight and monitoring of the City of London Corporation's sponsorship of its Academies, including the appointment of academy governors and, where relevant Members, Directors and Trustees;
- (d) ~~To The management~~ of The City of London Corporation Combined Education Charity (registered charity no. 312836), subject to consulting with the Community and Children's Services Committee as to any policy to be adopted for the application of the charity's funds;
- (e) ~~To The management~~ of the City Educational Trust Fund (registered charity no. 290840), subject to consulting with the Community and Children's Services Committee as to any policy to be adopted for the application of the charity's funds;
- (f) To constitute Sub-Committees in order to consider particular items of business within the terms of reference of the Board, including:-  
Education Charity Sub (Education Board) Committee\*
- (g) To recommend to the Court of Common Council candidates for appointment as the City of London Corporation's representative on school governing bodies where nomination rights are granted and which do not fall within the remit of any other Committee;
- (h) To monitor the frameworks for effective accountability, challenge and support in the City Family of Schools\*\*;
- (i) To be responsible for the distribution of funds specifically allocated to it for education purposes, in accordance with the City of London Corporation's strategic policies;
- (j) ~~Oversight of Assist with promotion of skills training and the City of London Corporation's~~ education-business link activities: in line with the City of London Corporation's Skills Strategy.

\* The constitution of The Education Charity Sub-Committee is set by the Court of Common Council and comprises four Members appointed by the Education Board and four Members appointed by the Community and Children's Services Committee.

\*\* The expression "the City Family of Schools" means those schools for which the City has either direct responsibility as proprietor, academy sponsor or local authority, or historic links. These include but are not restricted to: The Sir John Cass Foundation Primary School, The City Academy, Hackney; the City of London Academy Islington; *the academies managed by the City of London Academies Trust*; the City of London School; the City of London School for Girls; the City of London Freeman's School (the latter three all being institutional departments of the City Corporation)., ~~and the academies managed by the City of London Academies Trust.~~

~~NB—The wording under subsection (b) of the Terms of Reference is currently the subject of review and it is intended that amended wording will be presented to the Court for consideration in due course.~~

\* The constitution of The Education Charity Sub-Committee is set by the Court of Common Council and comprises four Members appointed by the Education Board and four Members appointed by the Community and Children's Services Committee.

\*\*The expression "the City **Family of** Schools" means those schools for which the City has either direct responsibility as proprietor, sponsor or local authority, or historic links. These include but are not restricted to: The Sir John Cass Foundation Primary School, The City Academy Hackney, the City of London Academy Islington, the City of London School, the City of London School for Girls, the City of London Freeman's School, and the academies managed by the City of London Academies Trust.



## **COMMUNITY & CHILDREN'S SERVICES COMMITTEE**

### **1. Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 34 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides), those Wards having 200 or more residents (based on the Ward List) being able to nominate a maximum of two representatives
- a limited number of Members co-opted by the Committee (e.g. the two parent governors required by law)

In accordance with Standing Order Nos. 29 & 30, no Member who is resident in, or tenant of, any property owned by the City of London and under the control of this Committee is eligible to be Chairman or Deputy Chairman.

### **2. Quorum**

The quorum consists of any nine Members. [N.B. - the co-opted Members only count as part of the quorum for matters relating to the Education Function]

### **3. Membership 2020/21**

#### **ALDERMEN**

- 1 Bronek Masojada
- 1 Alastair John Naisbitt King

#### **COMMONERS**

7	Randall Keith Anderson.....	Aldersgate
10	Joyce Carruthers Nash, O.B.E., Deputy.....	Aldersgate
8	Dhruv Patel, O.B.E.....	Aldgate
2	Graeme George Harrower.....	Bassishaw
3	Benjamin Daniel Murphy.....	Bishopsgate
5	James De Sausmarez.....	Candlewick
7	Henrika Sofia Johanna Priest.....	Castle Baynard
3	Natasha Maria Cabrera Lloyd-Owen.....	Castle Baynard
14	The Revd. Stephen Decatur Haines.....	Cornhill
4	Susan Jane Pearson.....	Cripplegate Within
4	William Pimlott.....	Cripplegate Within
4	Matthew Bell.....	Farringdon Within
6	George Christopher Abrahams.....	Farringdon Without
4	Ruby Sayed.....	Farringdon Without
7	Philip Woodhouse, Deputy.....	Langbourn
10	Henry Llewellyn Michael Jones, Deputy.....	Portsoken
9	John William Fletcher.....	Portsoken
4	Caroline Wilma Haines.....	Queenhithe
10	Marianne Bernadette Fredericks.....	Tower
4	Peter Gordon Bennett.....	Walbrook

Together with fourteen Members in place of the ten Wards (Billingsgate, Bread Street, Bridge & Bridge Without, Broad Street, Cheap, Coleman Street, Cordwainer, Dowgate, Lime Street, and Vintry) not making appointments on this occasion as well as the four Wards (Bishopsgate, Farringdon Within, Queenhithe and Tower) making only one of their two permitted appointments.

### **4. Terms of Reference**

To be responsible for:-

- (a) the appointment of the Director of Community & Children's Services;
- (b) the following functions of the City of London Corporation (other than in respect of powers expressly delegated to another committee, sub-committee, board or panel):-
  - Children's Services
  - Adults' Services
  - Education (to include the nomination/appointment of Local Authority Governors; as appropriate)
  - Libraries - in so far as the library services affects our communities (NB - the budget for the Library Service falls within the remit of the Culture, Heritage and Libraries Committee but the Head of the Libraries Service reports to the Director of Community and Children's Services)

- Social Services
  - Social Housing (i.e. the management of the property owned by the City of London Corporation under the Housing Revenue Account and the City Fund in accordance with the requirements of all relevant legislation and the disposal of interests in the City of London Corporation's Housing Estates (pursuant to such policies as are from time to time laid down by the Court of Common Council)
  - Public health (within the meaning of the Health and Social Care Act 2012), liaison with health services and health scrutiny
  - Sport/Leisure Activities
  - Management of the City of London Almshouses (registered charity no 1005857) in accordance with the charity's governing instruments
  - Marriage Licensing and the Registration Service
- and the preparation of all statutory plans relating to those functions and consulting as appropriate on the exercise of those functions;
- (c) appointing Statutory Panels, Boards and Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
- Housing Management and Almshouses Sub-Committee
  - Safeguarding Sub-Committee
  - Integrated Commissioning Sub-Committee
  - Homelessness and Rough Sleepers Sub-Committee
- (d) the management of The City of London Corporation Combined Relief of Poverty Charity (registered charity no. 1073660);
- (e) making recommendations to the Education Board on the policy to be adopted for the application of charitable funds from The City of London Corporation Combined Education Charity (registered charity no. 312836) and the City Educational Trust Fund (registered charity no. 290840); and to make appointments to the Sub-Committee established by the Education Board for the purpose of managing those charities.
- (f) the management of the Aldgate Pavilion.

## **GRESHAM COMMITTEE (CITY SIDE)**

### **1. Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- nine Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)

### **2. Quorum**

The quorum consists of any three Members.

### **3. Membership 2020/21**

#### **ALDERMEN**

- 1 Sir Andrew Charles Parmley
- 8 Professor Michael Raymond Mainelli, Sheriff

#### **COMMONERS**

- 4 (4) Nicholas Michael Bensted-Smith, J.P.
- 4 (4) Christopher Michael Hayward, Sheriff
- 12 (3) Wendy Mead, O.B.E.
- 6 (3) John George Stewart Scott, J.P.
- 13 (2) Simon D'Olier Duckworth, O.B.E., D.L.
- 10 (2) Dr Giles Robert Evelyn Shilson, Deputy

together with the ex-officio Member referred to in paragraph 1 above and three Members to be appointed this day.

### **4. Terms of Reference**

To be responsible for:-

- (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-

- (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
  - (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
- (b) all other City Side matters relating to Gresham College including:-
- (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
  - (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

## **ESTABLISHMENT COMMITTEE**

1. **Constitution**  
A Non-Ward Committee consisting of,
  - one Alderman nominated by the Court of Aldermen
  - 15 Commoners elected by the Court of Common Council at least two of whom shall have fewer than five years' service on the Court the time of their appointment
  - an appointed representative of the Finance Committee

2. **Quorum**  
The quorum consists of any four Members.

3. **Membership 2020/21**

### ALDERMAN

- 2 Sir Charles Edward Beck Bowman

### COMMONERS

- 4 (4) Keith David Forbes Bottomley, Deputy
- 2 (2) Tracey Graham, *for two years*
- 3 (3) Christopher Michael Hayward, Sheriff *for three years*
- 12 (4) Sylvia Doreen Moys, M.B.E.
- 8 (3) Kevin Malcolm Everett, Deputy
- 10 (3) The Revd. Stephen Decatur Haines
- 12 (3) Edward Lord, O.B.E., J.P., Deputy
- 6 (2) Randall Keith Anderson
- 8 (2) Richard David Regan, O.B.E., Deputy
- 10 (2) Elizabeth Rogula, Deputy
- 4 (2) Ruby Sayed
- 6 (2) Philip John Woodhouse, Deputy

together with the appointed Member of the Finance Committee referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

- (a) The Establishment Committee has specific authority to deal with or make recommendations to the Court of Common Council where appropriate on all matters relating to the employment of City of London Corporation employees where such matters are not specifically delegated to another Committee. These matters include:-
  - Conditions of employment;
  - Local Government Pension Scheme (apart from investments);
  - Workforce planning;
  - Wages, salaries structure, job evaluation, staff grading and remuneration of Senior Officers;
  - Organisation reviews;
  - Employee relations;
  - Joint consultation;
  - Learning and employee development;
  - Recruitment and selection;
  - Discipline, dismissal, redundancies in line with the appropriate stages in policy etc;
  - Occupational health, safety and wellbeing.

NB. The exception to this rule is, whilst the support staff in the City of London Police come within the purview of this Committee, the uniformed Police come under the Police Authority Board.

- (b) To approve:-
  - (i) Reports of Heads of Departments recommending changes to senior management posts of Grade I and above which need the approval of the Court.
  - (ii) The structure and application of Job Evaluation Schemes and any amendments thereto.
- (c) To approve and promulgate Human Resources policies and practices so that the City of London Corporation can recruit, retain and motivate its employees and carry out its functions to the highest standards of quality and cost effectiveness;
- (d) To instigate and promulgate organisational reviews of departments and to approve their reports and comments on proposed changes in organisation to ensure that staff resources are deployed in an efficient and effective manner.

- (e) To make amendments to:-
  - (i) the general terms and conditions of employment which are contained in the employee handbook, such as working hours, annual leave, pension, leave of absence, allowances, family friendly provisions, and sick pay;
  - (ii) those procedures which form part of the contract of employment to include the grievance, disciplinary, capability, and appeals procedures, motor car, and motorcycle assisted purchase scheme.
- (f) To appoint seven members (including the representative of the Finance Committee):-
  - (i) to act as the Employer's side of the Joint Consultative Committee when meeting 8 members of the recognised unions, UNITE and GMB for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service etc. of City of London Corporation employees up to and including Grade G but excluding teachers and City Police Officers;
  - (ii) to act as the Employer's side of the Senior Management Joint Consultative Committee when meeting representatives of senior management of grades H and above, including High and Table Officers, for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service, etc;
- (g) To increase Judges' salaries if they follow the recommendations of the Top Review Board and are approved by the Lord Chancellor.
- (h) To increase the salary of the Coroner if it follows the recommendations of the Joint Negotiating Committee for Coroners.
- (i) To consider submissions of the Board or Boards of Governors relating to teaching staff, which, inter alia, may have to be finally submitted to the Court of Common Council.
- (j) To approve any increase in the salaries for teachers at the three City Schools if they are in excess of that recommended by the School Teachers' Review Body and any proposed changes to the basic salary structure or restructuring of the common pay spine for teachers.
- (k) To approve:-
  - (i) the learning and employee development policy, strategy and budget;
  - (ii) the Health and Safety and Occupational Health and Wellbeing policies and strategies.
- (l) To be the service Committee for the following Departments:-  
Town Clerk's (Policy and Democratic Services, including Corporate HR)  
Comptroller and City Solicitor's
- (m) To be responsible for the appointment of the Coroner (and see (h) above).
- (n) In accordance with the Scheme of Delegation, to receive details of:
  - (i) redundancies and early retirements
  - (ii) Market Forces Supplements
- (o) To be responsible for the monitoring and control of overtime, sickness absence, recruitment and retention changes to staffing resources, workforce profile, job evaluation and the termination of employment.
- (p) To have oversight of the City of London Corporation's policies and practices in respect of equality and inclusion, including the implementation of the Equality Act 2010 and other relevant legislation.
- (q) dealing with requests for grants to support staff welfare initiatives from funds under the Committee's control, as allocated by the Resource Allocation Sub (Policy and Resources) Committee

## **OPEN SPACES & CITY GARDENS COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman and Deputy Chairman of the Epping Forest & Commons Committee
  - the Chairman and Deputy Chairman of the Hampstead Heath, Highgate Wood & Queen's Park Committee

### **2. Quorum**

The quorum consists of any five Members.

### **3. Membership 2020/21**

- 8 (4) Barbara Patricia Newman, C.B.E.
- 4 (4) John Tomlinson, Deputy
- 10 (3) Ian David Luder J.P., Alderman
- 7 (3) Graeme Martyn Doshi-Smith
- 3 (2) Caroline Wilma Haines
- 10 (2) Wendy Mead, O.B.E.

together with the ex-officio Members referred to in paragraph 1 above and two Members to be appointed this day.

### **4. Terms of Reference**

To be responsible for:-

- (a) The allocation of grants in relation to Open Spaces taking account of any views or recommendations expressed by the Epping Forest and Commons Committee, West Ham Park Committee or Hampstead Heath, Highgate Wood and Queen's Park Committee as relevant;

#### **Open Spaces**

- (b) dealing with, or making recommendations to the Court of Common Council where appropriate, all matters relating to the strategic management (e.g. policy, financial and staffing) of the City of London Corporation's open spaces where such matters are not specifically the responsibility of another Committee; and
- (c) the appointment of the Director of Open Spaces (in consultation with the Port Health and Environmental Services Committee);

#### **City Open Spaces**

- (d) the management and day-to-day administration of the gardens, churchyards and open spaces in the City under the control of the Common Council, together with Bunhill Fields Burial Ground;
- (e) arrangements for the planting and maintenance of trees and other plants and shrubs in open spaces and in footpaths adjacent to highways in the City;
- (f) advising on applications for planning permission relating in whole or in part to the gardens, churchyards or open spaces in the City under the control of the Common Council; and
- (g) the functions of the Common Council under the Local Government (Miscellaneous Provisions) Act 1976 to make safe by felling, or otherwise, dangerous trees in the City generally on receipt of notices served on the City of London Corporation in the circumstances set out in Section 23 of the Act and where trees are in danger of damaging property.

## **WEST HAM PARK COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment; the membership to be the same as the Open Spaces & City Gardens Committee.
- plus the following:-
  - four representatives nominated by the Heirs-at-Law of the late John Gurney
  - one representative nominated by the Parish of West Ham
  - two representatives nominated by the London Borough of Newham

### **2. Quorum**

The quorum consists of any five Members.

### **3. Membership 2020/21**

- 8 (4) Barbara Patricia Newman, C.B.E.
- 4 (4) John Tomlinson, Deputy
- 10 (3) Ian David Luder J.P., Alderman
- 7 (3) Graeme Martyn Doshi-Smith
- 3 (2) Caroline Wilma Haines
- 10 (2) Wendy Mead, O.B.E.

together with the ex-officio Members referred to in paragraph 1 above, two Members to be appointed this day, and:-

Four representatives appointed by the heirs-at-law of the late John Gurney:-

- Catherine Bickmore
- Robert Cazenove
- Richard Gurney (Heir-at-Law)
- Justin Meath-Baker

One representative appointed by the incumbent or priest, for the time being, in charge of the present benefice of West Ham:-

- The Revd. Canon Alex Summers

Two representatives appointed by the London Borough of Newham

- Councillor James Asser
- Councillor Tahmina Rahman

### **4. Terms of Reference**

To:-

- (a) have regard to the overall policy laid down by the Open Spaces & City Gardens Committee;
- (b) be responsible for the ownership and management of West Ham Park (registered charity no. 206948) in accordance with the terms of conveyance of the Park by John Gurney, Esq. to the City of London Corporation dated 20th July 1874 and in accordance with the Licence in Mortmain dated 22nd May 1874 ~~and the management of a Nursery;~~
- (c) authorise the institution of any criminal or civil proceedings arising out of the exercise of its functions.
- (d) express views or make recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to West Ham Park.

## **EPPING FOREST & COMMONS COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 8 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces & City Gardens Committee (ex-officio)
- plus, for the consideration of business relating to Epping Forest only, four Verderers elected or appointed pursuant to the Epping Forest Act 1878.

### **2. Quorum**

The quorum consists of any five Members.

*For the purpose of non-Epping Forest related business the quorum must consist of five Committee Members who must be Members of the Court of Common Council.*

### **3. Membership 2020/21**

#### **ALDERMEN**

- 2 Robert Picton Seymour Howard
- 2 Robert Charles Hughes-Penney

#### **COMMONERS**

- 4 (4) Peter Gordon Bennett
- 4 (4) Caroline Wilma Haines
- 4 (4) Gregory Alfred Lawrence
- 7 (3) Sylvia Doreen Moys, M.B.E.
- 3 (3) Benjamin Daniel Murphy
- 6 (2) Philip John Woodhouse, Deputy

together with the ex-officio Members referred to in paragraph 1 above, two Members to be appointed this day, and:-

Verderers pursuant to the provisions of the Epping Forest Act, 1878:-

- Michael Chapman, D.L.
- H.H. Kennedy William Kennedy
- Paul Morris
- Nicholas Munday

### **4. Terms of Reference**

To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-

- (a) exercising of the powers and duties of the Court of Common Council as Conservators of Epping Forest (registered charity no. 232990) and the various additional lands which have been acquired to protect the Forest in accordance, where appropriate, with the Epping Forest Acts 1878 and 1880 (as amended) and all other relevant legislation.
- (b) the ownership and management of the following open spaces in accordance with the provisions of the Corporation of London Open Spaces Act 1878:-  
Coulsdon and other Commons (registered charity no. 232989), the other Commons being Kenley Common, Farthing Downs and Riddlesdown  
West Wickham Common and Spring Park (registered charity no. 232988)  
Ashted Common (registered charity no. 1051510)  
Burnham Beeches and Stoke Common (registered charity no. 232987)
- (c) appointing such Consultative Committees as are considered necessary for the better performance of its duties including:-  
Ashted Common Consultative Committee  
Burnham Beeches Consultation Group  
Epping Forest Consultative Committee  
West Wickham, Spring Park and Coulsdon Commons Consultative Committee
- (d) expressing views or making recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to Epping Forest and Commons.



## **HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK COMMITTEE**

### **1. Constitution**

A Non-Ward Committee appointed pursuant to the London Government Reorganisation (Hampstead Heath) Order 1989 consisting of not fewer than 18 Members in the following categories:-

- not fewer than 12 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces & City Gardens Committee (ex-officio)
- plus, for the consideration of business relating to Hampstead Heath only, at least six representatives who must not be Members of the Court of Common Council or employees of the City of London Corporation and at least six of whom are to be appointed as follows:-
  - one after consultation with the London Borough of Barnet
  - one after consultation with the London Borough of Camden
  - one after consultation with the owners of the Kenwood lands
  - three after consultation with bodies representing local, ecological, environmental or sporting interests

The Chairman of the Committee shall be elected from the City Corporation Members.

### **2. Quorum**

A. For Hampstead Heath business the quorum consists of seven Members, at least one of whom must be a non-Common Council Member.

B. For Highgate Wood and Queen's Park business the quorum consists of three Members.

### **3. Membership 2020/21**

- 4 (4) Ruby Sayed
- 4 (4) William Upton, Q.C.
- 8 (3) Karina Dostalova
- 5 (3) Anne Helen Fairweather
- 3 (3) David John Bradshaw, Deputy
- 3 (2) Prem Goyal, O.B.E., J.P., Alderman
- 3 (2) Gregory Percy Jones, Q.C., Alderman
- 5 (2) John Tomlinson, Deputy

Together with the ex-officio Members referred to in paragraph 1 above, four Members to be appointed this day, and the following representatives from outside organisations:-

Heath and Hampstead Society	-	John Beyer
English Heritage	-	Christopher Small
Royal Society for the Protection of Birds	-	Rachel Evans
London Borough of Barnet	-	Councillor Richard Cornelius
London Borough of Camden	-	Councillor Thomas Gardiner
Ramblers' Association/Open Spaces Society	-	Adeline Siew Yin Au

### **4. Terms of Reference**

To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-

- (a) expressing views or making recommendations to the Open Spaces and City Gardens Committee for that Committee's allocation of grants which relate to Hampstead Heath, Highgate Wood & Queen's Park.

#### **Hampstead Heath**

- (b) devising and implementing the City of London Corporation's policies and programmes of work in relation to Hampstead Heath (registered charity no. 803392) (and, in fulfilling those purposes, to have regard to any representations made to it by the Hampstead Heath Consultative Committee) in accordance with the London Government Re-organisation (Hampstead Heath) Order 1989;

- (c) exercising all the City of London Corporation's powers and duties relating to Hampstead Heath, including those set out in Regulation 5 of the London Government Re-organisation (Hampstead Heath) Order 1989, or in any Act or Statutory Instrument consolidating, amending or replacing the same;

#### **Highgate Wood & Queen's Park**

- (d) devising and implementing the City of London Corporation's policies and programmes of work in relation to Highgate Wood and Queen's Park (registered charity no. 232986) (and, in fulfilling those purposes, to have regard to any representations made to it by the Highgate Wood Joint Consultative Committee and the Queen's Park Joint Consultative Group) in accordance with the provisions of the Highgate Wood and Kilburn Open Spaces Act 1886;

#### **Consultative Committees**

- (e) appointing such Consultative Committees and Groups as are considered necessary for the better performance of its duties including, but not limited to, a
- Hampstead Heath Consultative Committee
  - Highgate Wood Joint Consultative Committee
  - Queen's Park Joint Consultative Group

## **FREEDOM APPLICATIONS COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of:-

- two Aldermen nominated by the Court of Aldermen
- one Member of the Policy and Resources Committee, appointed by that Committee
- two Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chief Commoner
  - The immediate past Chief Commoner until the election by Common Council of his or her successor
  - The Chief Commoner designate once elected by Common Council
  - the Chairman and a Deputy Chairman of the Policy & Resources Committee (or, in their absence, a nominated representative of each Member)

### **2. Quorum**

The quorum consists of any three Members.

### **3. Membership 2020/21**

#### **ALDERMEN**

- 6 Sir David Wootton
- 4 Vincent Thomas Keaveny

#### **COMMONERS**

- 2 (2) Tijs Broeke
- 2 (2) Dominic Gerard Christian

together with the Members referred to in paragraph 1 above.

### **4. Terms of Reference**

- (a) To examine and report back on any applications for the Freedom referred to the Committee by the Court of Common Council.
- (b) To consider informally any non-livery nominations that may be referred to it, prior to their submission to the Court of Common Council.
- (c) To examine, consider, and report back on issues concerning the rules and principles relating to, and criteria for, the Freedom;
- (d) To consider matters relating to the general use of the Freedom, such as for City of London Corporation policy objectives;
- (e) To consider, and to provide guidance to Members of the Court of Common Council, and Livery Companies, on, the criteria for and processes relating to the award of the Freedom; and
- (f) To consider matters relating to the Honorary Freedom.

## BARBICAN RESIDENTIAL COMMITTEE

### 1. **Constitution**

A Non-Ward Committee consisting of,

- ~~14~~ **7** Members who are non-residents of the Barbican Estate elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- ~~Three~~ **2** Members nominated by each of the following Wards/Sides of Ward:-
  - Aldersgate
  - Cripplegate Within
  - Cripplegate Without

- the Chairman or Deputy Chairman of the Community & Children's Services Committee (ex-officio)

The Chairman and Deputy Chairman of the Committee shall be elected from the Members who are non-residents of the Barbican Estate.

### 2. **Quorum**

The quorum consists of any ~~four~~ **three** Members who are non-residents of the Barbican Estate.

### 3. **Membership 2020/21**

Non-Residents:-

- 4 (3) Susan Jane Pearson
- 3 (3) Mark Raymond Peter Henry Delano Wheatley
- 2 (2) Dawn Lindsay Wright *for three years*
- 2 (2) Henry Nicholas Almroth Colthurst
- 9 (2) Jeremy Paul Mayhew

Residents:-

Nominations by the Wards of Aldersgate and Cripplegate (Within and Without), each for the appointment of ~~three~~ **two**\* Members

#### **Aldersgate**

Adrian Mark Bastow  
Helen Lesley Fentimen  
Barbara Patricia Newman, C.B.E.

#### **Cripplegate**

Mark Bostock (Cripplegate Without)  
David John Bradshaw, Deputy (Cripplegate Within)  
William Pimlott (Cripplegate Within)  
Mary Durcan (Cripplegate Without)  
Stephen Douglas Quilter (Cripplegate Without)  
John Tomlinson, Deputy (Cripplegate Without)

together with the ex-officio Members referred to in paragraph 1 above and either **six or two** Members to be appointed this day, depending on the decision of the Court in respect of the proposed amendments to the Committee's composition.

Please note that, should said changes be agreed, the residential Wards will be asked to amend their nominations accordingly. This change will be ratified under urgency procedures in the interests of expediency.

### 4. **Terms of Reference**

To be responsible for:-

- (a) the management of all completed residential premises and ancillary accommodation on the Barbican Estate, e.g. the commercial premises, launderette, car parks, baggage stores, etc. (and, in fulfilling those purposes, to have regard to any representations made to it by the Barbican Estate Residents' Consultation Committee);
- (b) the disposal of interests in the Barbican Estate pursuant to such policies as are from time to time laid down by the Court of Common Council.

## **BARBICAN CENTRE BOARD**

### **1. Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council for three-year terms, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
- Up to seven non-Common Council representatives appointed by the Committee, of which at least two should be drawn from the arts world
- a representative of the Policy & Resources Committee
- a representative of the Finance Committee
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Trust (ex-officio)
- the Chairman of the Culture, Heritage & Libraries Committee (ex-officio)

The Chairman of the Board shall be elected from the City Corporation Members.

There is a maximum continuous service limit of three terms of three years.<sup>1</sup>

### **2. Quorum**

The quorum consists of any five Members, provided Common Councilmen are in the majority.

### **3. Membership 2020/21**

- |   |     |  |
|---|-----|--|
| 3 | (3) | David Andrew Graves, Alderman  |
| 6 | (3) | Wendy Mead, O.B.E.   |
| 6 | (3) | Tom Sleigh, Deputy   |
| 5 | (2) | Vivienne Littlechild, M.B.E., J.P.                                   |
| 2 | (2) | William Anthony Bowater Russell, Alderman, the Rt Hon The Lord Mayor |

Together with the Members and ex-officio Members referred to in paragraph 1 above, three Members to be appointed this day, and:-

Stephen Bediako	)	
Russ Carr	)	
Gerard Grech	)	Up to seven non-Common Council Members appointed by
Lucy Musgrave	)	the Board
Jenny Waldman	)	
Vacancy	)	
Vacancy	)	

### **4. Terms of Reference**

To be responsible for:-

- (a) the strategic direction, management, operation and maintenance of the Barbican Centre, having determined the general principles and financial targets within which the Centre will operate;
- (b) the appointment of the Managing Director of the Barbican Centre;
- (c) the Centre's contribution to the City of London Corporation's key policy priority, 'Increasing the impact of the City's cultural and heritage offer on the life of London and the nation', viz:-
  - i) the provision of world-class arts and learning by the Centre for the education, enlightenment and entertainment of all who visit it; and
  - ii) the provision of access to arts and learning beyond the Centre;
- (d) the creation of enterprise and income-generating support for the Centre.

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<sup>1</sup> other than in specific cases approved by the Court of Common Council.

## THE CITY BRIDGE TRUST COMMITTEE

1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 12 Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)
- up to two external persons co-opted by the Committee with relevant experience and skills, selected through a fair and transparent process determined by the Committee.

2. **Quorum**

The quorum consists of any five Members of the Court of Common Council.

3. **Membership 2020/21**

ALDERMEN

- 9 Alison Jane Gowman
- 2 Susan Langley, O.B.E.

COMMONERS

- 10 (4) Edward Lord, O.B.E., J.P., Deputy
- 4 (4) Paul Nicholas Martinelli
- 2 (2) Richard David Regan, O.B.E., Deputy *for two years*
- 4 (4) Dr Giles Robert Evelyn Shilson, Deputy
- 8 (3) Simon D'Olier Duckworth, O.B.E., D.L
- 3 (3) Jamie Ingham Clark, Deputy
- 12 (3) Wendy Mead, O.B.E.
- 6 (2) Karina Dostalova
- 8 (2) Marianne Bernadette Fredericks
- 10 (2) Jeremy Paul Mayhew

together with the ex-officio Member referred to in paragraph 1 above and two Members to be appointed this day.

4. **Terms of Reference**

- (a) In accordance with the Cy Pres Scheme for the administration of the charity known as the Bridge House Estates (1035628), made by the Charity Commissioners on 9 February 1995 (as amended) and brought into effect by the Charities (The Bridge House Estates) Order 1995; as respects the following purposes: -

- in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area; and
  - for other charitable purposes for the general benefit of the inhabitants of Greater London;
- (i) to determine the application of all funds allocated by the Court of Common Council for the City of London Corporation as trustee of the charity in accordance with the policy settled by the Common Council for those purposes, other than funding above a sum of £500,000 which decisions are reserved to the Court of Common Council upon this Committee's recommendation;
- (ii) to review the policy referred to above and in so doing to undertake consultation with appropriate persons as required under the Order of the Charity Commissioners for the administration of the charity dated 10 July 1997, and to make recommendations to the Court of Common Council for changes to that policy or in settling a new policy;
- (iii) to determine terms, conditions and other requirements to be imposed in applying the charity's funds in accordance with the policy; and
- (iv) to review, as necessary, the amounts, nature and spread of funding approved or refused by way of grants or otherwise applied under the policy, and the operation of administrative arrangements for the Scheme.

- (b) To be involved in the process for the appointment of the Chief Grants Officer and Director of City Bridge Trust, as appropriate.

## **STANDARDS COMMITTEE**

### **1. Constitution**

A Non-Ward Committee consisting of,

- two Aldermen appointed by the Court of Aldermen
- ten Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- four representatives (with no voting rights) who must not be Members of the Court of Common Council or employees of the City of London Corporation

None of the appointed shall serve on the Committee for more than eight years.

*N.B. Three independent persons are also appointed pursuant to the Localism Act 2011.*

### **2. Quorum**

The quorum consists of three Members, at least one of whom must be a Co-opted Member.

### **3. Membership 2020/21**

#### **ALDERMEN**

- 2 Susan Langley, O.B.E.
- 3 Professor Michael Raymond Mainelli, Sheriff

#### **COMMONERS**

- 3 (2) Jeremy Lewis Simons, *for two years*
- 3 (3) Caroline Kordai Addy
- 5 (2) Jamie Ingham Clark, Deputy, *for three years*
- 2 (2) Randall Keith Anderson
- 2 (2) Henry Nicholas Almroth Colthurst
- 2 (2) Vivienne Littlechild, M.B.E., J.P.

together with four Members to be appointed this day and four co-opted non-Common Council Members:-

HH Nicholas Cooke QC (*appointed for a two-year term expiring in March 2021*)  
Judith Barnes (*appointed for a four-year term expiring in March 2022*)  
Elizabeth Walters (*appointed for a term expiring in December 2021*)  
The Very Revd. Dr David Ison (*appointed for a term expiring in December 2022*)  
Dan Large (*appointed for a four-year term expiring in December 2022*)

### **4. Terms of Reference**

To be responsible for:-

- (a) promoting and maintaining high standards of conduct by Members and Co-opted Members of the City of London Corporation and to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct;
- (b) preparing, keeping under review and monitoring the City of London Corporation's Member Code of Conduct and making recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct;
- (c) keeping under review, monitoring and revising as appropriate the City of London Corporation's Guidance to Members on the Code of Conduct and the complaints procedure and relevant paperwork, reporting any changes on these documents to the Court of Common Council in the Committee's annual report.
- (d) keeping under review by way of an annual update by the Director of HR, the City of London Corporation's Employee Code of Conduct and, in relation to any revisions, making recommendations to the Establishment Committee;
- (e) keeping under review and monitoring the Protocol on Member/Officer Relations and, in relation to any revisions, making recommendations to the Establishment Committee;
- (f) advising and training Members and Co-opted Members on matters relating to the City of London Corporation's Code of Conduct;
- (g) monitoring all allegations referred to it and dealing with assessment of and any hearing into any allegations of breach of the City of London Corporation's Code of Conduct in respect of Members and Co-opted Members, and in particular:
  - (i) to determine whether any allegation should be investigated by or on behalf of the Town Clerk or the Monitoring Officer and their findings reported to the Committee;
  - (ii) in relation to any allegation that it has decided to investigate, to determine whether there has been a breach of the Code of Conduct, taking into account the views of an Independent Person appointed under the Localism Act 2011;

- (iii) where there has been a breach of the Code of Conduct, to determine the appropriate sanction, and where this involves removal of a Member or Co-opted Member from any committee or sub-committee, to make an appropriate recommendation to the relevant appointing body;
- (h) dealing with/determining applications for Dispensation
- (i) To prepare an annual report on its activity for submission to the Court of Common Council.



## **STANDARDS APPEALS COMMITTEE**

1. **Constitution**  
A Non-Ward Committee consisting of,
  - two Aldermen appointed by the Court of Aldermen
  - ten Commoners, elected annually by the Court of Common Council
  - None of the appointed shall serve on the Standards Committee
2. **Quorum**  
The Standards Appeal Committee will conduct its business through an Appeal Sub-Committee consisting of three members of the Standards Appeal Committee. The quorum of the Appeal Sub Committee will be three Members.
3. **Membership 2020/21**  
  
ALDERMEN
  - 3 Ian David Luder, J.P.
  - 1 Sir Andrew Charles Parmley

Together with ten Members to be appointed this day.
4. **Terms of Reference**  
Taking into account the views of an Independent Person appointed under the Localism Act 2011, to be responsible for:-  
  
Determining any appeal from a complainant in relation to a finding of the Hearing Sub (Standards) Committee that there has not been a breach of the Code of Conduct, and any appeal from a subject Member in relation to a finding of the Hearing Sub (Standards) Committee that they have breached the Code of Conduct and/or in relation to the sanction imposed, and in particular:
  - (i) Having due regard to the decision of the Hearing Sub (Standards) Committee, to substitute any alternative decision for that decision that the Standards Appeal Committee considers is appropriate, being a decision that the Hearing Sub (Standards) Committee had the power to make,
  - (ii) To remit a matter back to the Hearing Sub (Standards) Committee to be re-heard if it deems it appropriate to do so.  
**Note:**  
Membership of this Committee shall not count towards the limit on the number of committees on which a Member may serve contained in Standing Order No. 22.

## LICENSING COMMITTEE

1. **Constitution**  
A Non-Ward Committee consisting of 15 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
2. **Quorum**  
The quorum consists of any five Members.
3. **Membership 2020/21**  

5	(4)	Keith David Forbes Bottomley, Deputy
10	(4)	Peter Gerard Dunphy, Deputy
4	(4)	Mary Durcan
8	(4)	Jamie Ingham Clark, Deputy
8	(3)	Michael Hudson
8	(3)	Graham David Packham
7	(3)	Judith Lindsay Pleasance
3	(3)	Caroline Kordai Addy
18	(2)	Kevin Malcolm Everett, Deputy
10	(2)	Sophie Anne Fernandes
10	(2)	James Richard Tumbridge
2	(2)	John William Fletcher

Together with three Members to be appointed this day.
4. **Terms of Reference**  
To be responsible for:-
  - (a) the City of London Corporation's licensing functions under the following legislation:-
    - (i) Licensing Act 2003:-
    - (ii) Gambling Act 2005:-
    - (iii) Local Government (Miscellaneous Provisions) Act 1982, as amended by the Policing and Crime Act 2009:-
      - (a) the licensing of sexual entertainment venues
      - (b) action to prohibit the consumption of alcohol in designated public places as detailed in sections 12-16 of the Criminal Justice and Police Act 2001 and the Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001
      - (c) the implementation of those sections of any Acts of Parliament and/or European Legislation which direct that the local authority take action in respect of those duties listed at (a) above, including the functions contained in Sections 2(1) and 2(2) of the Hypnotism Act 1952
      - (d) determining which of its functions and responsibilities may be delegated to enable the Director of Markets and Consumer Protection to act on its behalf.
  - (b) The appointment of the Director of Markets and Consumer Protection (acting jointly with the Port Health and Environmental Services Committee and the Markets Committee);
  - (c) Making recommendations to the Court of Common Council regarding:-
    - (i) the City Corporation's Statement of Licensing Policy; and
    - (ii) The Statement of Licensing Principles in respect of the Gambling Act 2005.
  - (d) charity collections, under the Police, Factories and Miscellaneous Provisions Act 1916 (or any subsequent re-enactment).

## **HEALTH & WELLBEING BOARD**

### **1. Constitution**

A Non-Ward Committee consisting of,

- three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
- the Chairman of the Policy and Resources Committee (or his/her representative)
- the Chairman of Community and Children's Services Committee (or his/her representative)
- the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
- the Director of Public Health or his/her representative
- the Director of the Community and Children's Services Department
- a representative of Healthwatch appointed by that agency
- a representative of the Clinical Commissioning Group (CCG) appointed by that agency
- a representative of the SaferCity Partnership Steering Group
- the Environmental Health and Public Protection Director
- a representative of the City of London Police appointed by the Commissioner

### **2. Quorum**

The quorum consists of five Members, at least three of whom must be Members of the Common Council or officers representing the City of London Corporation.

### **3. Membership 2020/21**

- 2 (2) Mary Durcan *for two years*
- 6 (2) Joyce Carruthers Nash, O.B.E., Deputy

Together with the Members referred to in paragraph 1 above and one Member to be appointed this day.

### **Co-opted Members**

The Board may appoint up to two co-opted non-City Corporation representatives with experience relevant to the work of the Health and Wellbeing Board.

### **4. Terms of Reference**

To be responsible for:-

- a) carrying out all duties conferred by the Health and Social Care Act 2012 ("the HSCA 2012") on a Health and Wellbeing Board for the City of London area, among which:-
  - i) to provide collective leadership for the general advancement of the health and wellbeing of the people within the City of London by promoting the integration of health and social care services; and
  - ii) to identify key priorities for health and local government commissioning, including the preparation of the Joint Strategic Needs Assessment and the production of a Joint Health and Wellbeing Strategy.

All of these duties should be carried out in accordance with the provisions of the HSCA 2012 concerning the requirement to consult the public and to have regard to guidance issued by the Secretary of State;

- b) mobilising, co-ordinating and sharing resources needed for the discharge of its statutory functions, from its membership and from others which may be bound by its decisions; and
- c) appointing such sub-committees as are considered necessary for the better performance of its duties.

### **5. Substitutes for Statutory Members**

Other Statutory Members of the Board (other than Members of the Court of Common Council) may nominate a single named individual who will substitute for them and have the authority to make decisions in the event that they are unable to attend a meeting.

## **HEALTH & SOCIAL CARE SCRUTINY COMMITTEE**

1. **Constitution**

A non-Ward Committee consisting of,

- Any 6 Members appointed by the Court of Common Council
- 1 Co-opted Healthwatch representative.

The above shall not be Members of the Community & Children's Services Committee or the Health & Wellbeing Board.

2. **Quorum**

The quorum consists of any three Members. [N.B. - the co-opted Member does not count towards the quorum]

3. **Membership 2020/21**

Six Members to be appointed for varying terms this day, together with the co-opted Member referred to in paragraph 1 above.

4. **Terms of Reference**

To be responsible for:-

- (a) fulfilling the City's health and social care scrutiny role in keeping with the aims expounded in the Health and Social Care Act 2001 and Part 14 of the Local Government and Public Health Act 2007 (Patient and Public Involvement in Care and Social Care);
- (b) agreeing and implementing an annual work programme; and
- (c) receiving and taking account of the views of relevant stakeholders and service providers by inviting representations to be made at appropriate meetings.

## **LOCAL GOVERNMENT PENSIONS BOARD**

### **1. Constitution**

A Non-Ward Committee consisting of,

- Three Employer Representatives, of which;
  - Two will be Members of the Court of Common Council (who may not be Members of the Investment Committee, Financial Investment Board or Establishment Committee);
  - One will be an Officer of the Corporation, nominated by the Town Clerk and Chief Executive; and
- Three Member Representatives, selected by an appointment method determined by the Town Clerk and Chief Executive.

In addition, the Board has the power to appoint one co-opted member (with no voting rights) as an independent advisor to the Board, should the Board require further technical guidance.

### **2. Quorum**

The quorum consists of any three Members, including one Employer Representative and one Member Representative.

### **3. Membership 2020/21**

#### **Three Employer Representatives**

- 5 (5) James Richard Tumbridge, *for six years*
- 2 (2) Mark Raymond Peter Henry Delano Wheatley  
Jon Avern, Port Health and Public Protection Director

#### **Three Member Representatives**

Yvette Dunne (*appointed for a four-year term expiring April 2021*)  
Martin Newnham (*appointment for a four-year term expiring April 2022*)  
Christina McLellan (*appointed for a four-year term expiring April 2024*)

together with the co-opted Member referred to in paragraph 1 above, if required.

Each Board Member should endeavour to attend all Board meetings during the year. In the event of consistent non-attendance by any Board member, then the tenure of that membership should be reviewed by the other Board members in liaison with the Scheme Manager.

Board Members must be satisfied that they:

- are conversant with the legislation and associated guidance of the Local Government Pension Scheme (LGPS);
- are conversant with documents recording policy about the administration of the LGPS by the City of London Corporation;
- Have knowledge and understanding of the law relating to pensions and any other matters which are prescribed in regulations, including undertaking appropriate training to develop this knowledge;
- conduct themselves in line with the seven principles of public life;
- do not have any conflict of interest with their role on the Pensions Board.

### **4. Terms of Reference**

In line with the requirements of the Public Services Pensions Act 2013 for the management of the City of London Corporation's Pension Scheme, to be responsible for:

(a) assisting the Scheme Manager (the City of London Corporation) in the following matters:

- Securing compliance with the scheme regulations and other legislation relating to the governance and administration of the scheme and any statutory pension scheme that it is connected to;
- Securing compliance with requirements imposed in relation to the scheme and any connected scheme by the Pensions Regulator; and
- Other such matters as the scheme regulations may specify.

(b) securing the effective and efficient governance and administration of the LGPS for the City of London Pension Fund

The Pension Board will ensure it effectively and efficiently complies with the code of practice on the governance and administration of public service pension schemes issued by the Pension Regulator.

The Pension Board will also help ensure that the City of London Corporation Pension Fund is managed and administered effectively and efficiently and complies with the code of practice on the governance and administration of public service pension schemes issued by the Pension Regulator.

The Pension Board shall meet at least three times per year.

### **5. Chairmanship**

Any Member of the Board will be eligible to be Chairman. However, to allow reporting to the Court of Common Council, either the Chairman or Deputy Chairman must be a Member of the Court of Common Council.

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## Members' Supporting Statements

To be considered in conjunction with Items 10 (a), (b), (e), (h), (n), (o), (p), (t) and 11(f)

Candidates were invited to provide information in support of their application to join the various bodies and the following were received:-

*Where appropriate:*

*\* Denotes a Member standing for re-appointment by the Court of Common Council.*

*^ Denotes a Member who currently serves on the Committee in either an ex-officio capacity or as a representative of another Committee with appointment rights.*

### **Item 10 (a) FIVE Members on the Policy and Resources Committee**

#### **Rehana Ameer**

As a City-based SME business owner, my international business experience and skills will be instrumental in the policy formulation to help the sustainability of our SMEs post the pandemic. Further, my 25 years of IT background can be harnessed to identify new ways of working to serve better our residents and businesses.

My 3 key priorities:

1. Implementation of Sir Simon Fraser's recommendation of establishing a 'Competitiveness' sub under P&R to best utilise the talent pool of our Members.
2. Implementation of Diversity WP recommendations.
3. Promote The Global City campaign to attract talent, business and investment in the CoL.

#### **Deputy David Bradshaw**

Given my long service on the Court of Common Council and the number of different Committees on which I have served, plus my experience in helping to evolve various policies with the Boards of Whitbread and John Lewis, I believe I could provide a useful contribution to the important and critical work of the Policy & Resources Committee. Living in unprecedented times, emerging from the Covid-19 pandemic; adopting Brexit and executing the governance review findings, I stand ready with fresh thinking to undertake new approaches and to meet the challenges of the so called 'new norm'.

#### **Simon Duckworth**

I've focused on Policing, Finance and Investment, since election in 2000. Joining P&R in 2008, I've wide experience of our work and support working relationships with the Home Office, MoD and OGDs.

Past Chairman of Police, Gresham, a past DG of the Irish Society; I've helped lead many areas of activity. I'm our representative to the APCC and serve as DL for Southwark; experiences which enable me to make a genuine contribution to P&R.

Having served as the Committee's Deputy and Vice Chairman, I'm committed to exercising balanced judgment to develop its strategy and relationships, and help shape our City's future.

**\*Marianne Fredericks**

I am seeking re-election to the Policy and Resources Committee for a third term and would appreciate your support.

I've been an active member in my first two terms. As a City resident in a mixed business / residential ward, I have my ear to the ground! Since being elected to the Court in 2008, I've been involved in many Corporation committees, including chairing the Licensing Committee and Streets & Walkways Sub-Committee. I currently chair the Health & Wellbeing Board and the Homelessness & Rough Sleeping Sub-Committee, the work of which has completely transformed how we deal with homelessness.

**Tracey Graham**

I am an experienced businesswoman having been a CEO in the public and private sectors. I serve as a main Board Director of two listed companies, an insurance company in the City, and a major financial infrastructure company. I bring this significant business experience, strategic outlook and external insights to the critical debates involving our priorities, allocation of resources and the development of the City. I am an active member of the Establishment, Planning and Transportation and Culture Committees and a Governor of the Freemans School. I have learned a great deal already and am willing to do much more.

**Paul Martinelli**

I have 35 years of active business management in the City, as employer and owner, along with experience and detailed knowledge across some of our most ambitious projects.

Having served across a wide range of Committees, currently sitting on Finance, Audit & Risk, Efficiency & Performance, and Streets & Walkways as well as representing the City on the Museum Board, CoL Archaeology Trust and the City Bridge Trust, I will contribute a positive and broad perspective whilst always remaining cognisant of the City's values and heritage.

**\*Deputy Catherine McGuinness**

Covid19 presents an urgent need to support our City and wider stakeholders through recovery. As Policy Chair I have prioritised more joined-up working across our organisation, stronger relationships across London and with the FRPS sector, and more strategic links with key UK cities. Next priorities need to include how best to support Square Mile SMEs and communities towards the "new normal", while delivering our major projects in an affordable way which makes a lasting contribution to London. I hope that you will re-elect me to Policy so that we can work together on these challenges and opportunities.



**Andrien Meyers**

Since election, I've since served on ten committees, including the Property and Social Investment Boards, where I'm Deputy Chair. Serving on PIB, Finance and Audit has helped me gain a holistic view of our challenges and develop policies and strategies to address them.

My senior experience in Local Government and the Investment Industry allows me to understand our communities' needs and the challenges facing businesses.

Recently I've been appointed Tackling Racism Taskforce Co-Chair, whose work spans governance, education, policing and culture. This is a crucial moment - ensuring all people are treated fairly shouldn't be an afterthought, but the norm.

**Ruby Sayed**

My motivation and commitment to the wider City is reflected in the Committees upon which I serve. As a business entrepreneur, barrister, NED and Charity Trustee, I have extensive business, legal, analytical and advocacy skills. I am a results orientated strategist with the ability to provide practical solutions. Exercising good corporate governance and developing long and short term higher level policy in commercial and charitable sectors is a daily part of my professional life. I welcome your support to help me use my skills and experience to make a positive contribution to this important Committee.

**\*Deputy Dr Giles Shilson**

I have now served two terms on P&R. In each year, I have been (re-)elected by the Committee to its key subcommittee (RA Sub), which I take to be a sign that my strategic and management experience and skills are considered to be useful assets. Among other committee memberships, I am Chairman of the Gresham Committee (City Side) and have just finished three years as Chairman of the Barbican Centre. I have established excellent working relationships with colleagues and officers throughout the Corporation, and believe that I would have much to offer the Court by my continued membership of P&R.

**\*Deputy Tom Sleigh**

For two years I have served as a Vice Chair of P&R, supporting the Chair in a range of ways from chairing working parties to representing the City externally to key stakeholders. I believe I bring a useful perspective of 'both sides of the balance sheet' in Chairing Investment Committee and the Barbican Centre Board, which is useful as the City faces tough choices on what we do and how we fund it. I try to bring different perspectives to meetings, speaking my mind, whilst remaining collegiate. I am ever mindful of the importance increasing joined-up working across functions and committees.

## **Item 10 (b) ONE Member on the Hospitality Working Party of the Policy and Resources Committee**

### **Tijs Broeke**

The Corporation's convening power, our ability to bring people together, is a unique strength. HWP plays an important role in shaping this engagement. Covid19 allows for a fresh look at our events ensuring our approach remains relevant and effective, introducing new audiences to the City. Recent successful new events are our Volunteers Reception initiated by John Scott as Chief, and our Pride Flag Raising ceremony. It's important HWP considers a mix of different perspectives and ideas. With your support I'd like to bring my stakeholder engagement experience and commitment to the traditions and the future of the Corporation to this mix.

### **\*Simon Duckworth**

In recent years I've been fortunate to serve on a number of Committees and Sub-Committees focussing on the hospitality the Corporation offers. A unique part of our key engagement activity, it adds to our reach but must always be balanced against our other competing priorities.

Hospitality evolves over time, HWP ensures that it is appropriate, reasonable and demonstrates genuine value for the resource allocated. Having real corporate memory of our hospitality allows for a much fuller contribution to our decision making in this area; I hope to continue making a major contribution to the work of this Working Party.

### **Jeremy Simons**

During 2019 I regularly attended meetings of the Hospitality Working Party as an observer. I am already familiar with the responsibilities of the Working Party. I served for several years on the House Committee of the Guildhall Club, including when the decision was taken to "outsource" to The Cook and The Butler. This has been a great success. Having chaired two grand committees, I have worked with the Remembrancer's Department on events, both dinners and recently on more esoteric happenings on the River Thames. I provide feedback on City events attended. My experience should be useful to the Working Party.

### **Deputy Philip Woodhouse**

As you may have guessed, my shape might be an indication to you as to the enormous pleasure over many years that I've gleaned from good hospitality. These well-honed skills could perhaps be of assistance to HWP. With plans for widening our engagement across The City being vital, the increasing need to provide more businesses with an insight into our operations will be even more important. The new working practices all businesses need to develop post-covid heightens the role we'll need to play. A common-sense approach about how we operate in future is I hope something I'll bring to the party.

## **Item 10 (e) THREE Members on the Investment Committee**

### **\*Nicholas Bensted-Smith**

I should very much like to be re-elected to the Investment Committee. I am currently Deputy Chairman of this committee and Chairman of the Financial Investment Board, and a member of the Social Investment Board. My entire working life has been focussed on the investment world and I am keen to continue to use this accumulated knowledge and experience for the benefit of the City.

### **^James de Sausmarez**

I am an experienced City investment professional who heads Janus Henderson Investors' investment trust and investment company business, having been involved in the investment management business for over 30 years. I have experience of equities, bonds, loans, cash, property, derivatives and alternative investments. I have served on the Investment Committees of schools, charities, Livery Companies and the London Diocese and have served on the Corporation's Investment Committee and Financial Investments Board for the last five years.

### **Anne Fairweather**

I am seeking election to this committee to broaden my contribution and to use my work skills further to the benefit of the City.

I have worked in pensions as well as my current role in a banking institution. In particular I am working on ESG issues – understanding the longer term environmental impacts on investments, assessing the social impact of investment and how good governance leads to better investment returns.

I am keen to support the City as a long term investor, in gaining sustainable long term returns.

### **^Michael Hudson**

I seek election to the Investment Committee, where I am currently appointed by P&R. I have a good understanding of the City Corporation's property portfolio and actively participate in the PIB's work.

My father was a chartered surveyor and I have, and have had from my early days, an interest in property. I am a solicitor in private practice in the City. I understand investment risks, and am responsible for investing other people's money and accounting for decisions taken.

I believe I can make a useful and effective contribution to the work of the Committee and the Property Investment Board.

### **\*Deputy Clare James**

I have a career of over 25 years in the pensions arena, firstly as an actuary and investment consultant and now as a professional independent trustee. Over the last 8 years, I believe I have made a valuable contribution to the work of this committee and would be very keen to continue to serve.

**\*John Chapman**

I've served on Investment and its Property Investment Board since 2014. The experience gained during that time from colleagues and officers, as well as the encouragement to offer my own contributions, has given me a great sense of achievement in being part of a team that's generated increasing development of the Property Portfolio and the subsequent benefits it has provided to the Corporation.

It's now my intention to serve on Financial Investment Board and to that end would offer my experience in running a successful SME for several years - including its financial oversight – which resulted in a valuable equity realisation.

**John Petrie**

I want to contribute my knowledge and skills to the Committee's work and bring a new perspective to its oversight and monitoring functions. I have worked for twelve years at the Bank of England in compliance and regulation, risk management and the production and sharing of statistical and regulatory data. My most recent role is as Senior Adviser in the Data and Analytics Directorate. And I represented the UK on the ECB's Statistics Committee till January 2020. I am starting a career break from the Bank which will allow me to get involved in the City's financial and investment affairs.

#### **Item 10 (h) FOUR Members on the Police Authority Board**

##### **†Munsur Ali**

As a City resident, I would like to see greater involvement and communication between the City Police, City residents and young people. I will contribute with my experience in key topics from diversity, community engagement and challenges so the police can work in greater harmony with the local community and young people including advising on culturally sensitive matters and hard to reach individuals and community members.

##### **\*Simon Duckworth**

A past Chairman, I've led Reviews of Asset Management and Counter-Terrorism for the City, and chaired the Economic Crime Board. Involved at a national level since 2006, I served on Police Reform and Strategic Policing Committees, the Olympic Security Board, chairing the Olympics Security Oversight Group.

I helped design the NCA, served on the Economic Crime Co-Ordination Board and was senior Non-Exec Director of the SFO. Having established the APCC on behalf of Government, I'm our current representative. With national policing constantly under review, I'm well placed to help support the City's Policing responsibility and its unique role.

##### **†John Edwards**

My family and I are residents of the Square Mile where we have built our family home from a converted warehouse. This will be our home for the rest of our lives, so I am interested to understand and make a contribution to all aspects of the City administration. Policing is a very important part of the interaction between the public and officialdom, and the style of police enforcement in the UK is renowned worldwide for being reasonable and fair. I wish to take this opportunity to be personally involved.

##### **†Helen Fentimen**

As a Common Councillor in a residential ward I'm frequently reminded of the importance of public safety. Throughout my public sector career, I've promoted fairness and equality and more recently as a magistrate have continued to apply those principles in court and judicial system.

As a member of the Police Authority Board, based on this experience, I can offer a strategic view to police operations, with a consciousness of constraints and the need to take opportunities pursuing initiatives which positively support effective policing. Through the application of scrutiny, I will ensure that public safety concerns and best interests are considered.

**Alderman Tim Hailes**

I have practised the law as a Qualified Solicitor since 1995 and continue to actively serve as Magistrate in Central London (appointed in 2013) - notwithstanding the removal of that requirement for service as an Alderman (which I opposed at the time). I believe that the rule of law, an independent judiciary and an accountable police force are fundamental to our civil society and our success as a world class commercial city.

COLP are currently going through a period of significant transformation and change. I would like to offer my expertise and service to support that process at this critical juncture.

**†\*Alderman Ian Luder**

This is a time of significant change for the City Police, with the major Transform Programme to be implemented, to enhance operational efficiency, deal with the serious financial constraints facing the service and finalise the overhaul of its financial controls. The ARM Committee which I have chaired for the past three years, has helped identify and monitor the elimination of control weaknesses. Two members of the Board are stepping down, and while change and refreshment is desirable, I am seeking re-election for a one year term, to help provide experience and continuity and support the new Chairman.

**†Jeremy Mayhew**

The Police Authority undertakes one of the City Corporation's most critical responsibilities. I would bring a relatively unusual combination of experience of:

- Governance roles for two Police Forces – as a non-executive on the Mayor of London's Office for Policing and Crime and a Member of the British Transport Police Authority;
- The CoLP's finances and funding – over the past 4 years, as Chairman of Finance, probably no subject has occupied more of my time!
- A City resident, for over 25 years, enormously appreciating the relative safety and security of the City, relative to almost all inner city areas in the world.

**†Graham Packham**

I have lived in the City since 2003, and was elected to serve as a member in 2013. I am keen to support the Police in all of their work, particularly addressing the Fraud and Economic crime epidemic which is causing untold misery and hardship, often to vulnerable victims. Given the extensive use of IT to commit cyber-crime, I believe that my background in IT would be helpful. I have the time, commitment and skills to operate as an effective member of the Board and would welcome your support.

**†John Petrie**

I want to support the Board's mission of ensuring that the Police runs an efficient and effective service for the communities it serves. Being on the Audit & Risk Committee, I am aware of the key challenges it faces. I have the knowledge and skills to make a difference. In previous compliance and risk management roles at the Bank of England, I worked closely with law enforcement professionals to the Bank's secure physical assets across the UK and implement robust systems to minimise financial and reputational risks. As a City resident, I can also bring specific insight into the Police's work.

**†William Pimlott**

It would be an honour to serve on the Police Authority Board and I thank members for their consideration of my candidacy. In these testing times for the police, I'd want to advocate for the highest possible level of scrutiny, particularly as concerns discrimination and violent policing. Most of all I'd want to scrutinise, and if possible suggest a move away from, stop and search and tasering. I would also want to put more focus on the powers the police have been given under the COVID crisis and how these may or may not have been used in a discriminatory fashion.

**James Tumbridge**

Fellow members I have now served on both the Police Authority's sub-committees, and I am a second term Police Tribunal Chairman. I would be honoured if you would support me in continuing to understand and support our police by appointing me to the main Board.

**Dawn Wright**

I believe that my background in Telecommunications, IT and Cyber Security, will, mean that I can add value to the committee. I am confident I would be able to understand the projects being discussed and know the appropriate questions to ask, especially important in view of the substantial capital investment in the police IT systems, the Secure City Project and the enormous rise in Cybercrime. I already sit on the subcommittee of the Resource Management Committee of the PAB. Additionally, being chair of the Equality Committee of the WCIT means I have a focus on inclusion and diversity, highly relevant.

## **Item 10 (n) THREE Members on the Gresham Committee (City Side)**

### **Deputy Keith Bottomley**

Gresham College is a much treasured 400-year-old independently funded educational institution which exists to provide widely accessed high quality free education to the public. This is an exciting time of development for the College. I contributed to the strategic review conducted over the 2018-2019 academic year. This led to the decision to create a CEO role to drive forward the realisation of a refreshed vision, mission, and objectives. I now put my name forward to serve on the Committee to play my part, with your support, in bringing fresh perspectives and my own educational experience to help drive the College forward.

### **Deputy Kevin Everett**

In asking Honourable Members to support me for one of vacancies on the Gresham Committee, I would like you to consider my experience in education, having served on an educational foundation for 30 years and twelve years as its Chair, nine years on City University Council and am currently serving on the British Accreditation Council. I believe the experience gained enables me to serve on behalf of members on the Gresham Committee a make a meaningful contribution.

### **Sophie Fernandes**

As a theme, education has always featured strongly in my voluntary work. I could talk about holding relevant titles and roles, but suspect other applicants are equally as impressive.

So instead let me concentrate on the core of why I want to be elected : I believe access to education through free lectures that feed inquisitive minds is crucial to fighting inequality and poverty across all ages. I want to ensure Gresham continues with its successes. Building on its rich history by also looking to its future, and evolving to serve the needs of our changing society for its next 400 years.

### **\*Deputy Tom Hoffman**

The Gresham Committee is responsible for ensuring that Gresham College is adequately funded and attracts the very best professors to deliver free lectures to Londoners. I have a long-standing involvement in adult and higher education having served on the governing councils of the University of Exeter, Birkbeck University of London, and the GSMD. I have been a Member of the Gresham Committee since 2005 and have throughout been totally engaged, serving as Chairman 2011-2014, and as a Member and Vice-Chairman of Gresham College Council 2009-2020. I would be very glad to be re-elected for another term on the Gresham Committee.

### **\*Deputy Edward Lord**

It has been a privilege to serve on the Gresham Committee for the past three years, during which time I have been a member of the working party undertaking a review of the strategy and funding of Gresham College, which is based at Barnard's Inn in my Ward of Farringdon Without. I have built good relationships with the Mercers' Company and with the Gresham College Provost and Professors and would hope, if re-elected to the Committee, to serve on the College Council when a vacancy next arises.



**Jeremy Mayhew**

Every year, Gresham's world-class professors deliver 160 lectures; Gresham's historic mission is aligned perfectly to the contemporary belief in "continuing education". Education is one my main interests - I have served: on the ESRC's Evaluation Committee; as Chairman, City's Education Committee; Governor, City Literary Institute and London Metropolitan University; and am, currently, a GSMD Governor. Gresham deploys digital technologies to increase its reach; making the best use of new technologies will remain a strategic challenge. Strengthening links between the College and other City institutions will be important, e.g., thinking how it could contribute to and benefit from the Cultural Hub.

## **Item 10 (o) THREE Members on the Establishment Committee**

### **Henry Colthurst**

Since 1991 I have been involved in senior management of various businesses whether as managing director or chairman. Those roles have involved the setting of policy for pay, pensions and remuneration, dealing first hand with staff matters and resolving problems as well as provision of strategic via the remuneration committee. I hope that members might feel that my resulting knowledge and practical expertise may prove helpful to the deliberations and direction of the Establishment committee in order to ensure that staff are fairly rewarded and properly incentivised. My position generally is to pursue what works best.

### **Karina Dostalova**

I would like to stand for Establishment committee as I believe that I have the right skills to support it through the upcoming Target Operating Model programme. I have spent 17 years in Change Management and Communications roles, often working on organisation design, culture change, and HR related programmes. I believe that this professional experience will be key in the coming months to support the Chair and the Establishment team on reaching the best outcomes for the organisation.

### **^Jamie Ingham Clark**

Whist my candidature has not been starred as a member seeking reappointment, I have in fact served on the Establishment for the last 6 years as Finance Committee nominee. It that time I have been fully involved in the work of the committee serving on the JCC and chairing Appeals hearings. I instigated influenza vaccinations to be available for all staff and members, which is now in place. I have also been a champion for our volunteers as we have a duty of care to them. If elected I will be able to build on these themes.

### **\*Jeremy Mayhew**

Establishment is rightly regarded as one of the City's most senior Committees – for the obvious reason that “our people are our greatest asset”; but they are, also, responsible for our biggest expenditure line. In many organisations, for governance purposes, Finance and HR responsibilities are often brought together in a Resources Committee – this is not the place to advocate such a City Committee! It is, however, unarguable that thinking about our financial and human resources in a joined-up manner is essential – never more so than in tough financial times; I hope I can continue to help with that “joining up”.

### **James Tumbridge**

I have now served over 10 years as a Common Councilman and have a good understanding of our Corporation, so that I feel able to help support our key committee that oversees our officers and all staff of the Corporation. The Establishment Committee oversees the City Solicitor and Comptroller, and I believe I can be of help and service to the committee thanks to my understanding of our legal system and employment law, from my professional experience. I would be honoured if you would appoint me to the committee.

**Item 10 (p) TWO Members on the Open Spaces & City Gardens and West Ham Park Committees**

**^Karina Dostalova**

I have spent 7½ years on the Hampstead Heath, Highgate Wood, and Queens Park committee, serving as Deputy Chairman and Chairman. This has demonstrated my passion and commitment to the Open Spaces that I would now like to bring to this committee. As Chairman of Hampstead I worked very closely with members and officers to see through some landmark changes. Our Open Spaces offering has always been important to London, but never more important than during Covid which saw a huge demand – I believe we need to ensure that Open Spaces remains a key priority for the City of London.

**Andrew McMurtrie**

As the Chair of the Benefices Sub Committee I have developed a strong partnership with the Archdeacon of London and would like to build on this by supporting the improvement of City Churchyards, such as St Peter Cornhill and St Katharine Cree. When churchwarden of St Olave Hart Street I was involved in the improvement of their churchyard and similarly when Treasurer of St Botolph Aldersgate. As Parish Clerk of St Olave Hart Street I have strong links with the Parish Clerks of other City Churches.

**\*Oliver Sells**

The last few months have demonstrated the importance of our open spaces as never before. To millions of Londoners they have been a vital source of physical and mental wellbeing. It has been very hard work keeping every one of our parks, gardens and spaces open as usual but with the extraordinary dedication of our staff we have done so.

Many challenges lie ahead, both financial and structural but while I chair this committee I shall spare no effort to overcome them.

I very much hope to be afforded the opportunity to serve another term as a member.

**\*Jeremy Simons**

The City's Open spaces provide the green lungs of the capital, a vital resource for nine million people. I have served on all the City's open spaces committees, including chairing the Hampstead Heath Management Committee, a period dominated by the "Ponds Project". This ensured residents of Gospel Oak were safe from flooding during extreme rainfall. Prior to my term starting, a visualization of concrete dams on the Heath was published, causing considerable anger locally. After three years of extensive engagement with the community, plans were agreed, with works starting just prior to the end of my term. Mission accomplished.

**^Deputy Philip Woodhouse**

Having chaired Epping Forest for three years (ex-officio on Open Spaces) my passion for our Open Spaces is well known. The safeguarding and support we provide for these vital green spaces will continue to increase in importance.

If elected, a key area I'd champion is our fight against fly-tipping. I also see the development of corporate sponsorship across our 23 acres of green space in the Square Mile needing strategic focus particularly with our Corporation finances under significant pressure.

With a new 'normal' for working practices, public access to all our sites will need sympathetic thought, which I can provide.

## **Item 10 (t) THREE Members on the Barbican Centre Board**

### **Munsur Ali**

I have over 10 years of experience in arts and film events from setting up projects to fund raising and audience engagement. I'm also an active 'BAME' film maker and distributor, working in the film and communication industry with over 15 years of experience. I offer a young and energetic approach by appealing to young people, hard-to-reach and under-represented communities with the goal to offer participation and engagement as a team leader, role model and a successful film entrepreneur. I already work with different communities and young people, therefore understand both their ambitions and the objectives for organisations to attract a wider audience.

### **Randall Anderson**

I've had a deep interest in the arts for most of my life. I studied technical theatre at University, along with economics and worked as a lighting designer for dance before studying law, later going on to represent art galleries. In the City, I serve on the GSMD board and Audit & Risk Committee so am familiar with the significant challenges faced by the Barbican. I note the Board has expressed a desire to strengthen itself, inter alia, in commercial activity, legal and innovation. Having represented start-ups for the last 25 years, I have extensive knowledge in each of these areas.

### **Deputy David Bradshaw**

My connection with the City began when I joined Whitbread specifically to redevelop their 7-acre Brewery site next to the Barbican Centre, a project much acclaimed that I saw through from start to finish.

Subsequently, I have used my proven expertise in most of the stated skills required including, running companies in the film and video industry, being involved in market research and live events and latterly with the John Lewis Group as a councillor, working with the Board and advising on customer service.

Already being on GSMD's Board, I believe serving on both committees would be an additional benefit.

### **Tijs Broeke**

Culture helps the City to be competitive. As we re-emerge from Covid-19 this competitive edge is more important than ever. Cultural venues are facing difficult times. The Barbican is reopening in a new context, the Board will need to respond energetically these challenges and shape the future of this cultural gem. This is a crucial time: tough financial decisions and need to enhance digital outreach and education. The Barbican is looking for Members with specific expertise. I offer a professional background in marketing/communications within commercial and consumer sectors. With your support I would bring my governance experience, links to Education and commitment through the Culture Mile Working Party to the Board.

**Deputy Kevin Everett**

In asking for your support, I'd like to outline my experience which I believe will be of assistance to the work of the Board. I served as Chairman of the Development Board of the Royal Academy of Dramatic Art (RADA) during the Chairmanship of the Academy of Lord Richard Attenborough. Also as a member of the Appeals Committee of the Unicorn Children's Theatre which raised in excess of £14m to build the new theatre in Tooley Street in London. As an experienced member of the Court, I wish to support the work of the Board to the benefit of the Corporation and City.

**Anne Fairweather**

As a lover of the arts I am keen to get involved with our premier cultural destination. I will use my experience in the management of the open spaces, where we welcome millions every year, in the management of the centre.

I'm keen to support greater commercial use of the space, where appropriate, taking into account the views of residents and the need not to cheapen our brand. This is with the aim of supporting the Barbican as a crucial component of the culture mile.

**\*Judith Pleasance**

Resident in the Barbican, with a background in the Arts, relevant expertise and experience includes marketing in both commercial and charitable sectors. Utilised innovative promotional methodologies in the fields of sponsorship and membership, (both acquisition and retention). Examples include Royal Opera House, Service Charities with events at Buckingham Palace in presence of HRH The Prince of Wales. More recently obtaining headline sponsors for Annual London Bridge Sheepdrive.

I'd like to continue my contribution in serving the Board, as I have during the last 6 years, with pleasure and enthusiasm, particularly in aiding recovery from the financial difficulties caused by Covid.

**Henry Pollard**

I have long recognised and valued the exceptional cultural contribution that the Barbican centre makes to London and the nation. Having unsuccessfully stood before, I would like to be elected to this committee so I can contribute to its future, especially as we ease out of lockdown. The centre is excellent, educational and challenging in so many ways and with the development of the cultural hub, the access that the Elizabeth line will bring and the importance of outreach to the surrounding communities it will remain and become a greater asset for us all.

**\*Deputy Dr Giles Shilson**

I have just stood down after three years as Chairman of the Barbican Centre and now wish to serve the Board for one final year before retiring from it altogether. You may recall that in March 2020 this honourable Court agreed to waive the nine-year-maximum-service rule, specifically to allow me to serve as Deputy Chairman for 2020–21 in accordance with Standing Order No. 30, and I now seek re-election to the Board in order to do so, and thereby to support the new Chair—and the rest of the Board—at this extremely challenging time for the Barbican Centre.

**James Tumbridge**

The Board asked for candidates with expertise and I'm pleased to say I have much of what they seek. As an intellectual property lawyer I deal with creative arts, copyright and licensing for performances, and have experience of marketing and its regulations. I have had a broad litigation practice and so can offer support they seek in legal and HR matters, and innovation is at the heart of my legal practice with its focus on intellectual property and the protection of innovation. I would be delighted to support the Board if you will appoint me.

### **Item 11 (f) ONE Member to Thames 21**

#### **John Edwards**

I live near the Thames and make good use of the Thames Path to run and the Millennium Bridge suspension cables to hang my athletics rings. Because I enjoy the river it is right that I should make a contribution. My civil engineering qualifications include fluid dynamics and loose boundary hydraulics which I hope will prove relevant.

#### **Andrew McMurtrie**

Having pulled shopping trolleys out of River Pool Linear Park in Sydenham for 15 years, I have worked in partnership (in chest waders!) with Thames 21 and Lewisham council to regenerate that stretch of river. I passionately believe in respecting the natural environment, protecting a haven for wildlife and providing valuable green spaces for people to relax in. My work with the City Academies and the City YMCA hostel has reinforced my belief that the Corporation can be a powerful partner, with its neighbouring authorities, to improve life for the Citizens of London.



# Report – Hospitality Working Party of the Policy and Resources Committee

## Applications for Hospitality

*To be presented on Thursday, 16<sup>th</sup> July 2020*

*To the Right Honourable the Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

### (a) **Thames Estuary Partnership Reception**

It is proposed that the City Corporation hosts an early evening reception on 18<sup>th</sup> November 2020 for the Thames Estuary Partnership. Thames Estuary Partnership is a charity seeking to protect and maintain the coastal, environmental and natural heritage of the River Thames for the public benefit. The event would take place in a manner that is consistent with any COVID-related restrictions that may be in place.

The event would support the following Corporate Plan outcomes: to support, celebrate and advocate responsible practices and investments (outcome 5c); to provide environmental stewardship and advocacy, in use of resources, emissions, conservation, greening biodiversity and access to nature (outcome 11c); and to build resilience to natural and man-made threats by strengthening, protecting and adopting our infrastructure, directly and by influencing others (outcome 12b).

It is **recommended** that hospitality be granted for an early evening reception and that arrangements are made under the auspices of the Port Health & Environmental Services Committee; the costs to be met from City's Cash within agreed parameters.

### (b) **200<sup>th</sup> Anniversary of the death of John Keats – lecture and reception**

It is proposed that the City Corporation hosts a lecture followed by an early evening reception and small dinner on 23<sup>rd</sup> February 2021 to mark the 200<sup>th</sup> anniversary of the death of John Keats. Professor Nicholas Rowe, Professor of English Literature at the University of St Andrew's and also Chairman of the Keats Foundation, will give a lecture on the life and works of John Keats, in recognition of Keats' connection to the City.

The event would support the following Corporate Plan outcomes: to provide access to world-class heritage, culture and learning to people of all ages, abilities and backgrounds (outcome 3b); and to protect, curate and promote world-class heritage assets, cultural experiences and events (outcome 10d).

It is **recommended** that hospitality be granted for a lecture, early evening reception and small dinner and that arrangements are made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within agreed parameters.

### (c) **First Aid Nursing Yeomanry Corps Parade and Reception**

It is proposed that the City Corporation hosts a late afternoon reception following a Church Service and Parade by the First Aid Nursing Yeomanry (Princess Royal's Volunteer Corps) in Summer 2021. The First Aid Nursing Yeomanry, founded in 1907,

deploys multi-faceted rapid response teams to support civil and military authorities during emergencies. In September 2019, the Corps became a Privileged Corps of the City of London and to date there has been no ceremony or other event to mark this recognition by the City.

The event would support the following Corporate Plan outcomes: to promote effective progression through fulfilling education and employment (outcome 3c); to bring individuals and communities together to share experiences and promote wellbeing, mutual respect and tolerance (outcome 4a); and to advocate and facilitate greater levels of giving time, skills, knowledge, advice and money (outcome 5d).

It is **recommended** that hospitality be granted for a late afternoon reception following a church service and a Parade in Guildhall Yard to mark the Corp's Privileged status; the costs to be met from City's Cash within agreed parameters.

All of which we submit to the judgement of this Honourable Court.

DATED this 23<sup>rd</sup> day of June 2020

SIGNED on behalf of the Working Party.

**Deputy Brian Mooney**  
Chief Commoner and Chairman, Hospitality Working Party

## Report – Police Authority Board

### City of London Police: Annual Report 2019/20

*To be presented on Thursday, 16<sup>th</sup> July 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

#### **SUMMARY**

The Annual Report, representing the achievements of the City of London Police for the past financial year, was approved by the Police Authority Board and is hereby submitted to the Court for information.

The report contains information on crime, financial and staff statistics, as well as a summary of the year.

The report will be available online at: <https://www.cityoflondon.police.uk>.

#### **RECOMMENDATION**

Members are asked to note the report.

All of which we submit to the judgement of this Honourable Court.

DATED this 2<sup>nd</sup> day of July 2020.

SIGNED on behalf of the Board.

**Douglas Barrow**  
Immediate Past Chairman, Police Authority Board

**Deputy James Thomson**  
Acting Chairman, Police Authority Board

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# City of London Police

## Annual Report 2019/2020



CITY OF LONDON  
**POLICE**



Contents

Our ambitions

Commissioner’s Foreword

Chairman’s Foreword

Developing our priorities

Violent and acquisitive crime

Countering terrorism

Cyber crime

Fraud

Public order

Roads policing

Vulnerable people

Highlights

National Lead Force

Our resources

Finances

Crime figures

Senior leadership team

Police Authority Board

Page 3

Our ambitions	3
Commissioner’s Foreword	4
Chairman’s Foreword	6
Developing our priorities	8
Violent and acquisitive crime	26
Countering terrorism	27
Cyber crime	28
Fraud	29
Public order	30
Roads policing	31
Vulnerable people	32
Highlights	10
National Lead Force	16
Our resources	22
Finances	23
Crime figures	24
Senior leadership team	33
Police Authority Board	33

1 Our ambitions



To make the City of London the safest city area in the world.



To deliver a policing service that is valued.



To be a police force with global influence and impact.



To build new ethical economic partnerships.



To have an innovative, skilled and agile workforce in a culture that supports and empowers our people.





## 2 Commissioner's Foreword



Page 33

The past 12 months will be remembered as some of the busiest and most challenging we at City of London Police have faced in recent years.

The year began with the inquest into the 2017 London Bridge/Borough Market terrorist attack. Officers from City of London Police who had been involved with the policing operation on night of the attack, alongside officers responsible for security in the Square Mile, gave evidence over 11 weeks. At times, the testimony my officers gave was harrowing and distressing, although a consistent theme of dedication, professionalism and exceptional bravery shone through.

Sadly, City of London Police officers were again required to respond to a terrorist attack in the City on 29 November 2019. The incident, which began in Fishmongers' Hall, left two young people dead and the attacker, who was shot by officers from City of London and the Metropolitan Police. These two events, a few months apart, serve as stark reminders that the City of London remains a target for terrorists. Protecting the Square Mile from the threat of terrorism is this Force's dominant priority. We were therefore delighted that the City of London Corporation, in 2019, provided additional funding to enable an increase in our Project Servator resources. Project Servator is an innovative policing technique piloted

and developed within City of London Police, that aims to deter, detect and disrupt a range of criminal activity, including terrorism.

The designated Servator funding from the City of London Corporation is in addition to officers recruited under the Government's recruitment programme and other activity already underway in 2019, leading to officer numbers at City of London Police increasing from 735 in 2019 to 781 at the end of March 2020. We anticipate recruiting a total of 44 new officers under the Government programme and have ambitious plans that will see our officer and staff numbers at 887 and 502 respectively over the coming year.

We have worked with the Police Authority Board of the City of London Corporation to ensure appropriate levels of funding are available for the City of London Police over the medium term. This makes me optimistic for the Force's future financial position. During the past 12 months, the national response to fraud underwent renewed focus, led by colleagues at the National Crime Agency (NCA). As part of this programme, in December 2019 City of London Police began operational activity against courier fraud, working in partnership with police Forces across the country. This culminated in a week of action in and around London in February 2020; Operation Radium saw 44 arrests with charges brought against 18 individuals who targeted the elderly

and vulnerable in our communities. You can read more about our work, as the national policing lead for fraud, in this report.

Action Fraud, the national fraud and cyber crime reporting centre, hosted by City of London Police, found itself under intense media scrutiny in August 2019 with an exposé in The Times newspaper, after a journalist spent a week undercover in the outsourced call centre. A series of articles identified a number of deeply concerning behaviours and practises at the call centre. Working at pace with the call centre supplier, Concentrix, several of the key concerns were immediately rectified and work continues with Concentrix to ensure call centre staff follow the professional standards expected of those associated with City of London Police.

The above is little more than a precis of what we as a police force encountered in 2019/2020, and as I write this, we are in the midst of an international crisis, the like of which we have not seen in our lifetime. Policing is having to change and adapt as we look to the future, but in a situation where uncertainty dominates, I remain certain that the force I lead, and others across the country, will come through these extraordinary times undoubtedly different, but hopefully stronger.

## Chairman's Foreword



Page 94

My four years as Chairman of the Police Authority Board have been an honour and a privilege. Together with the Police, we have faced a number of challenges and worked diligently to overcome them. This was particularly evident in our response to the terrorist incidents in and around the City at Westminster, London Bridge and Fishmongers' Hall. This was not only shown in the dedication, bravery and professionalism shown by our police officers at the time, but also in the Board successfully securing funding for sixty-seven new posts that will ensure the City is safe and secure for those who work, live in or visit the Square Mile for the years ahead. We also have government funding for

a further forty-four posts which will be used in helping the Force deliver the National Fraud Strategy. As the National Lead Force for Economic Crime, the Force is committed to ensuring that the UK remains a hostile place for fraudsters and for serious organised crime groups.

Policing the City is not just the role of the Force but involves the City of London Corporation as well as many other partners, working together, with the Force to help prevent crime. The Safer City Partnership, our crime and disorder reduction partnership is an important embodiment of the spirit and community in the Square Mile. This Partnership continues to be a

productive forum where key partners come together to ensure the safety and security of all those in our community.

In the summer of 2019, the Police Authority Board commissioned Sir Craig Mackey QPM, the former Chief Constable of Cumbria Police and former Deputy Commissioner of London's Metropolitan Police Service, to undertake a review of Action Fraud following allegations in the media about the conduct of staff in an Action Fraud call centre. I am pleased to report that the Force has made significant progress in implementing the recommendations from this review. This has meant that effective arrangements are in place to ensure that all victims are dealt with the care, dignity and respect that they deserve.

The challenge that has been ever-present in our minds for many years

now, is that of providing a world class police force while meeting national financial constraints. We have worked closely with the Commissioner and his team in the development of the Force's Transform Programme, which will provide a 21st century police force for the City. I therefore look forward with confidence and anticipation to our future, in the knowledge that we are privileged to have one of the finest forces in the country looking after the safety and security of our community of residents, workers and visitors.

It has been a real pleasure to work with so many engaged in policing the City and I can honestly say my life has been enriched by those I have worked with over the last four years. I know that my successor is ideally qualified and enthusiastic to lead the Board through the challenges of the next four years and pledge him my full support.





## 4 Developing our priorities

Our priorities, which form the core of our policing plan, are set with our Police Authority. We assess all the risks and threats that impact on the City of London, considering the level of harm they present together with the likelihood of them occurring.

From this we develop a risk register and a number of strategic assessments, which together provide an evidence base for the priorities adopted for the City of London. They also demonstrate how we are addressing identified threats and risks.

We engage with our community and listen to their concerns so they can influence how policing is delivered in the City of London, whilst engaging with key people ensures our service is bespoke to the needs of the business City. Engagement at the most local level, with residents and workers, ensures that grass-roots concerns are heard and addressed. We pay close regard to our obligation to support the national Strategic Policing Requirement, which sets out those matters relating to terrorism, serious organised crime and civil unrest that the Home Secretary considers to be national threats transcending force boundaries. Cyber crime and the threat posed by child sexual exploitation were the latest additions to the requirement.

As many of our priorities directly support our national commitments, the Strategic Policing Requirement is no longer cited as a separate priority. When setting our priorities we also take account of our commitments to the Safer City Partnership and to the City of London Corporation's key aim for a safe and secure City. This ensures we support community safety priorities, just as our partners have regard to our priorities when setting their own.

The resulting priorities for 2019/20 addressed both our national and local obligations.

Also listed are the activities we undertook to meet the priorities and the outcome of our actions.

[Click the headings to view our stats in more detail.](#)

### Countering terrorism

 **1,038+**  
Project Servator deployments

 **57**  
Arrests made by Project Servator officers


### Cyber crime

 **100%**  
Referrals of Cyber Crime investigated

 **75%**  
Organisations who receive PROTECT advice change their behaviour

### Roads policing

 **612**  
HGV offences identified

 **205**  
Offences recorded relating to not wearing a seatbelt, using mobile phone while driving or speeding

### Fraud

 **£5.5M \***  
Confiscated in assets from criminals.

 **£1.1m \***  
Compensation paid to victims. \*approx

### Violent and acquisitive crime

 **24%**  
Increase in Victim Based Acquisitive crimes

 **1%**  
Decrease in Victim Based Violent Crime


### Public order

 **468**  
Events in the City of London

 **112**  
Recorded protests within the City

### Vulnerable people

 **73%**  
Domestic Abuse conviction rate

 **49**  
Individuals referred for support with their mental health.

## 5 Highlights

### Courier fraud

Earlier this year, we co-ordinated awareness-raising and enforcement activity against criminals committing courier fraud across all 43 police forces in England and Wales. With colleagues from nine police forces, 44 arrests were made.

The culmination of the campaign was three weeks' worth of activity across London, with 24 people arrested and 18 premises searched. These were joint operations alongside Kent Police, West Mercia Police, Hertfordshire Police, Dorset Police and the DCPCU (Dedicated Card and Payment Crime Unit).

Other operational successes as a result of the focus on courier fraud included:

- 14 people charged with fraud offences, with two pleading guilty.
- 18 searches revealing substantial sums of cash, jewellery and high-value designer goods.
- Phone scripts found which helped fraudsters target victims.
- One seizure of £5,000 which was directly linked to a victim and returned.
- 32 bank cards seized which equated to £100,000 of fraud.
- Four fraudulent passports seized.
- One offender returned to prison after absconding in April 2019, where he was already serving time for courier fraud.

Courier fraud deeply impacts predominantly vulnerable victims. Over the past two years there have been 3,188 victims with total losses of over £12 million. Victims are most commonly women aged over 80.

### Action Fraud campaigns

In 2019 we worked with industry to raise awareness of two common types of fraud – ticket fraud and holiday fraud.

In June we partnered with the Society of Ticket Agents and Retailers (STAR) to urge people to take more care when buying tickets online for live events.

We advised the public to avoid disappointment by always buying tickets from an official event organiser or website rather than a secondary ticket source. This was after 4,755 people lost an average of £365 in the previous year.

Margot James, the Minister for Digital at the time, gave her support to the campaign, the enforcement agencies pursuing the criminals, and also STAR and Action Fraud for their work in raising awareness of how consumers can protect themselves.

In May, alongside ABTA, we warned people about holiday and travel fraud after over 5,000 people reported total losses of over £7 million – an increase from the previous year.

Just over half of the crimes reported were related to the sale of airline tickets. A quarter related to the sale of accommodation, with a peak in reported losses in October. This showed that many victims report their loss after the end of the summer holidays - the busiest time of year for travel and a popular target for criminals.

### Public Order

The City saw an increase in high profile demonstrations in 2019. In the spring, policing across London managed wide-spread protests from Extinction Rebellion and during this time, the City was targeted twice, with the most serious disruption occurring when a large number of protestors blocked Bank Junction. We policed this event with our customary professionalism, although we are aware it led to significant disruption across the Square Mile.

Extinction Rebellion came to the City again in October, when protestors occupied Smithfield Market overnight. We engaged extensively with the protest group and market stallholders prior to the event and were pleased the demonstration passed without any significant issues.

In contrast, there were a number of public order events in and around Old Bailey over the year as a small group of people chose to protest while Stephen Yaxley-Lennon attended various hearings at the Central Criminal Court. These protests

unfortunately required a different policing stance as, on occasion, they became violent.

Both series of protests serve to show the City remains a location favoured by those who wish to exercise their right to peaceful protest and the ongoing necessity of City of London Police to facilitate this right.

### Man jailed for impersonating partner to make £1m fake death claim

The Insurance Fraud Enforcement Department (IFED) kicked off 2020 with a bang, securing 11 guilty convictions in January, which included one man who was jailed after he impersonated his partner on the phone to try and fake his own death in Pakistan and make a false insurance claim worth a total of £999,999.



Syed Bukhari, 39, who was already serving seven years and 11 months in prison for unrelated fraud offences, received an additional five years and seven months in prison to run consecutively to his current sentence.

A voice analysis expert compared Bukhari's voice to the one on the



calls allegedly made by his partner and determined that there was strong support to advocate that the 'unknown speaker' on the call was Bukhari.

IFED inquiries also revealed that Bukhari submitted fake documents to try and substantiate his claim, including a medical certificate of cause of death, a death registration certificate and a trust document.

It was also discovered that the cemetery named on the death certificate, where Bukhari had allegedly been buried, had no record in its register of it happening on the date listed or a week either side.

## City of London Police launch 'Bleed Control Kits' initiative



In November 2019, the force launched a new initiative to provide 320 life-saving 'Bleed Control Kits' to late-night venues in the Square Mile.

The initiative followed a similar launch by West Midlands Community Safety Partnership in partnership with The Daniel Baird Foundation.

Lynne Baird, Daniel's mother, runs the foundation in memory of her son, who was fatally stabbed while out with friends in Birmingham on 8 July 2017. There was no first aid or Bleed Control Kit available, and Daniel died shortly after arriving at hospital, due to catastrophic bleeding.

These kits help save precious time until paramedics arrive at the scene and prevent instances of catastrophic bleeding from leading to a fatality.

The City of London Police is funding the initiative and staff at venues who receive these kits will be given training by Prometheus Medical who developed and produced them.

Just over a week after launching the initiative, we were pleased to see that one was available to aid the victim of a violent assault. As intended, the kit was readily available to help the victim until paramedics arrived on the scene and they are now safe and doing well.

## Police seize £7.5 million of counterfeit goods during huge operation in Cheetham Hill.

In March 2020 PIPCU executed warrants of three premises in central Manchester. The large scale operation involved 100 officers and staff and was aimed at cracking down on the sale of counterfeit goods. The operation was led by the City of London Police, with help from Greater Manchester Police and Immigration Services. The raid uncovered an estimated £7.5 million of

branded clothing, shoes and perfume suspected to be counterfeit and 15 people were arrested, 11 for offences relating to the distribution of counterfeit goods and four for immigration offences.



The operation highlighted that counterfeiting is not a victimless crime and fake items pose a health risk to individuals as they usually are not fit for purpose or have not gone through the legal health and safety checks.

Officers worked throughout the night to clear all three units, they confiscated suspected counterfeit: shoes, clothing, handbags, watches, wallets, perfume,

sunglasses, headphones, and fake brand labels. Mobile phones and cash were also seized from those arrested.

Since the operation all three premises remain shut.

## Fishmongers' Hall

On 29 November 2019, once again, the City experienced a tragic terrorist incident in Fishmongers' Hall and on London Bridge: an attack which resulted in the loss of two innocent lives and the death of a terrorist, who was intent on causing maximum loss of life and harm to our community.

The terrorist was attending an offender rehabilitation conference in Fishmongers' Hall when he threatened to detonate what turned out to be a fake suicide vest and started attacking people with two knives.

Firearms officers from the City of London Police and the Metropolitan Police Service responded within five minutes of the initial 999 call and shot the terrorist dead. The response was exceptional, both in the speed with which officers arrived at the scene, and the calm and professional way in which officers responded to protect the public. Their efforts were then replicated by the fantastic work carried out by the response officers who provided vital life saving emergency first aid in and around Fishmongers' Hall and London Bridge.



On 30 November 2019, the day after the attack, the Prime Minister Boris Johnson, and Home Secretary Priti Patel attended the site of the attack before visiting Bishopsgate Police Station to meet City of London Police officers, accompanied by Commissioner Ian Dyson.



Commissioner Dyson later met the Mayor of London, Sadiq Khan, and the Commissioner of the Metropolitan Police Service, Cressida Dick, at London Bridge, where they paid their respects to the victims of the attack.

## Project Servator uplift

An agreement was reached in 2019 to bolster our Project Servator resources as part of the wider uplift in officer numbers across the force.

This has enhanced our capability to achieve the aim of this innovative policing approach – to disrupt a range of criminal activity, including terrorism, whilst providing a reassuring presence for the public.

Project Servator was established in the City of London in partnership with the Centre for the Protection of National Infrastructure (CPNI) in 2014.

Since then, 23 other police forces have adopted it under our leadership, including New South Wales Police Force in Australia.



As the founding and national lead force, it is vital that we continue to invest in our people and training to ensure that we continue to provide an effective leadership role worldwide and demonstrate the benefits this approach brings.

Over the year, people who spend time in the City will have noticed our Project Servator officers engaging with the public and businesses to encourage them to be our extra eyes and ears and report anything that

doesn't feel right.

This is a crucial part of the approach, as we endeavour to create a network of vigilance that makes it more difficult to succeed for those who seek to cause harm through committing crime or acts of terror.

We have worked with a number of businesses and organisations, such as tourist attractions, to provide training that enables them to maximise safety and security using their existing resources.



## 6 National Lead Force

### Introduction

Since 2008, the City of London Police has been the national lead police force for fraud. This is a broad role that encompasses many aspects of the volume economic crime landscape, from investigating some of the country's most complex frauds to hosting the national fraud and cyber crime reporting centre, Action Fraud.

### Partnership working

Fraud and cyber crime are currently the most prevalent crimes encountered in the UK. To combat this problem, a partnership approach to managing economic crime has been developed that includes industry, Government, regulators, other law enforcement agencies and overseas organisations.

In 2016, these entities were brought together under the umbrella of the Joint Fraud Taskforce (JFT). Alongside our role in the JFT, we have a number of innovative partnerships in place to police particular economic crimes, or assist an organisation in meeting specific goals in the counter-fraud sphere:

- The Insurance Fraud Enforcement Department (IFED) is an innovative policing unit entirely funded by the insurance industry to combat insurance fraud.
- The Police Intellectual Property

Crime Unit (PIPCU) is the country's only dedicated intellectual property crime unit, funded by direct grant from the Intellectual Property Office (IPO).

- The Dedicated Card and Payment Crime Unit (DCPCU) consists of officers from the City of London and Metropolitan Police Service, and is funded by the banking industry. The unit's sole purpose is combating crimes associated with banking and payments.

- In 2018 we signed a three year sponsorship agreement with Lloyds Banking Group to deliver unique projects with the bank to counter economic crime. These units and projects sit alongside and work closely with our specialist fraud teams.
- In 2018, a multi-agency centre known as the National Economic Crime Centre (NECC) was set up with the core partners comprising of the National Crime Agency (where it is based), City of London Police, Serious Fraud Office, Financial Conduct Authority, Crown Prosecution Service and Her Majesty's Revenue and Customs. It works closely with the private sector with the aim of reducing economic crime.

Also as part of our remit as the National Lead Force, we engage with police forces across the country to share best practice in fraud investigation and host the Economic

Crime Academy, which provides training in counter-fraud and other economic crime techniques to both private and public sector organisations.

### Action Fraud, the national fraud and cyber crime reporting centre

Launched in 2005, Action Fraud is the only national crime reporting system in the UK and, we believe, in the world.

All frauds and a majority of cybercrimes in England, Wales and Northern Ireland, are reported to Action Fraud. These reports are then analysed by the National Fraud Intelligence Bureau (NFIB), also hosted by City of London Police, and then either sent onto the police force where we believe the suspect resides, or retained within the NFIB to inform our disruption and warning activity.

Action Fraud and the NFIB do not investigate fraud. The system constructs an intelligence picture and uses state-of-the-art technology to identify patterns in fraud reports. This information is used to prevent further frauds by requesting removal of enablers such as websites, phone lines and bank accounts. It also provides police forces with the intelligence to investigate and enforce against criminals operating in their areas.

In 2018, significant investment by the Home Office and City of London Corporation in the service

led to a comprehensive overhaul of the reporting facility, including the creation of a user-friendly reporting interface for businesses, enabling up to 1,000 crimes to be reported in a bulk upload and an end-to-end 'track my crime' facility.

### Cyber Protect

Alongside our fraud work, we also have responsibilities in the cyber crime environment, working with the National Crime Agency and the National Cyber Security Centre, to provide protection advice to businesses and individuals. Our response was first tested during the 'Wanna Cry' attack of May 2017, when we played an integral role, advising businesses about how they could keep themselves safe.

We continue to work alongside key partners to ensure both business and individuals in the UK, and locally in the City, have the tools and skills necessary to protect themselves from cyber crime in all its forms.





## 1. Improvements and changing the way we work:

### Times investigation

In August 2019, the results of an undercover investigation by a Times journalist were published. The journalist had spent a week in the outsourced Action Fraud call centre and witnessed some unacceptable behaviour. Using his experience as a 'mystery shopper' source, we worked quickly with the call centre's parent company to investigate. As a result, training was modified, expected behaviours were reinforced and a handful of people were subject to the disciplinary process and some ultimately lost their jobs.

### Tasking to improve the response to fraud

In December 2019, the National Crime Agency Director General, Lynne Owens, issued a 'tasking' to improve the response to fraud.

The tasking, which was made under the Crime and Courts Act 2013, followed a discussion with Chief Constables and other partners at the National Strategic Tasking and Coordination Group (NSTCG) earlier in the month.

It applies to all police forces and Regional Organised Crime Units in England and Wales, Police Scotland, the Police Service of Northern

Ireland, the Serious Fraud Office, Her Majesty's Revenue and Customs and the Financial Conduct Authority. It was only the fourth tasking ever issued by the NCA.

It was proposed jointly by Graeme Biggar, the Director General of the National Economic Crime Centre, and Commissioner Ian Dyson, to step-up the national response to fraud immediately, with activity continuing over the next year focused on improving the intelligence picture on fraud, pursuing offenders causing the highest harm and increasing the priority of fraud across the system.

## 2. Operational successes:

### Op Otello/Radium

In the first of a series of operations co-ordinated by the NECC under the umbrella of Operation Otello, the City of London Police led an operation against courier fraud: Operation Radium. Courier fraud typically targets older people, most notably women over 80 years of age. Operation Radium involved developing content for an awareness campaign on social media, and in local print and broadcast outlets, across all 43 police forces in England and Wales, which was also picked up by other law enforcement agencies and partner organisations. There was a period of intense operational activity over a three week period, which led to 18 search warrants being carried out, working with five other police forces, and 44 arrests of people accused of committing courier fraud were made.

## Indian call centres

A significant proportion of Computer Service Software Fraud against UK citizens and citizens around the world was identified as originating from India. Working with Microsoft, both in the UK and in India, we were able to liaise with Indian police forces and targeted seven call centres at the end of 2019, which resulted in 14 arrests. We provided intelligence, including the assessment of the impact on UK victims - which is a necessary part of building a case for the Indian police authorities to take action - which led to police operations against a further 27 fraudulent call centres and a further 68 arrests.

## 3. Big cases:

The City of London Police Fraud Squad takes on many of the UK's most complex and significant fraud investigations. It includes units dedicated to combating money laundering and recovering the proceeds of crime.

### Brothers jailed over investment scam which saw 350 victims lose £6.2m

In June 2019, Marvin and Craig Brooks, both of Sutton Coldfield, were sentenced at Birmingham Crown Court for the part they played in running boiler room scams in which victims were cold-called and convinced to invest in worthless carbon credits and rare earth metals. This led to 350 people losing a total of £6.2 million. Marvin and Craig ran three companies, Bric Global Ltd,

Citygate Capital PLC and Rare Earth Commodities Ltd, between June 2011 and July 2013. Bric Global claimed to be investment brokers "specialising in the green energy market" while Citygate Capital PLC and Rare Earth Commodities Ltd claimed to offer investment opportunities in rare earth metals and oxides.



The City of London Police's Fraud Squad began investigating Bric Global in November 2012 following more than 10 reports into Action Fraud. The victims claimed to have been cold-called by Bric Global about short to medium term Voluntary Carbon Credit investments (VERs), which the brokers said could double, or in some cases triple, within 6 to 18 months. When the victims asked for their VERs to be sold, Bric Global's employees created obstructions and delayed any sale or return of funds. The victims were either told they had to wait for the right time to make a bulk sale, or were pressured into buying more credits to make their portfolios more attractive to investors.

Some victims were also encouraged by Bric Global staff to further invest in a "new profitable commodity" – rare metals. Victims then invested further

significant funds through the Brooks brothers' other companies, believing again that they would make profits in a short period of time.

Detective Sergeant Marek Coghill of the City of London Police's Fraud Squad said:

"This was an extensive investigation reflected in the sheer number of victims who fell prey to the Brooks' manipulation.

"The financial loss to over 350 victims in this case is substantial, but the toll that this type of cynical and indiscriminate crime can take is far greater. These offences are not victimless crimes. They target elderly and infirm members of the public, many of whom are often vulnerable."

Through the Proceeds of Crime Act we recovered £500,000, and a further £300,000 in assets was identified and ordered, at court, to be paid over immediately. All of these funds will be used to repay the victims.

### Football agents and manager sentenced over corruption scandal

An assistant manager at a football club and two football agents were sentenced for accepting and paying bribes to facilitate the transfer of players at Barnsley Football Club, following an investigation by the City of London Police's Fraud Squad. In January 2020, at Southwark Crown Court, the three men received the following:

- Football agent Giuseppe Pagliara, 64, two years imprisonment, suspended for two years. 300 hours community work, 7pm-7am electronically tagged curfew for four months.
- Football agent Dax Price, 48, 18 months imprisonment, suspended for 18 months. 250 hours community work, 8pm-6am electronically tagged curfew for three months.
- Football coach Thomas Wright, 53, 12 months imprisonment, suspended for 12 months. Ordered to pay £5,000 to the Telegraph within 28 days and £3,000 in court costs.



In September 2016, the City of London Police's Fraud Squad was provided information by national newspaper, the Daily Telegraph, about various football agents who were thought to be facilitating bribes with individuals at football clubs, between 4 May 2016 and 30 September 2016. The information was reviewed by detectives and a criminal investigation was launched in November 2016, into the dealings of Pagliara, Price, and Wright.

The three men were interviewed on a voluntary basis between December 2016 and April 2017. They were then charged with bribery offences on 31 August 2018 after detectives reviewed over a hundred hours of video and audio recordings made by undercover journalists. These showed all three men were involved in offering and taking bribes for the placing of players at Barnsley Football Club. Additionally, Wright supplied confidential information regarding the contracts of players already at the club.

DC Chris Glover from the City of London Police's Fraud Squad said:

"This has been a long and complex investigation, but today is a significant result for the City of London Police, and all of policing, when it comes to investigating bribery. This case is the first in the UK relating to corruption in the football industry and shows how offending of this nature can destroy someone's career and reputation, leaving them with nothing but a criminal record."

### Ongoing activity

Far from being a 'victimless crime', fraud has been shown to have what can be a severe impact on the people duped by criminals who seek to exploit their victims to benefit their criminal lifestyles. Fraud victims can be left with feelings of shame and, in some cases, can result in severe depression, even to the extent of suicidal feelings. Action Fraud deals with almost a million contacts from

people reporting fraud and we know that an estimated third of frauds are never reported. In the last year, City of London Police has taken action to bear down on fraud by:

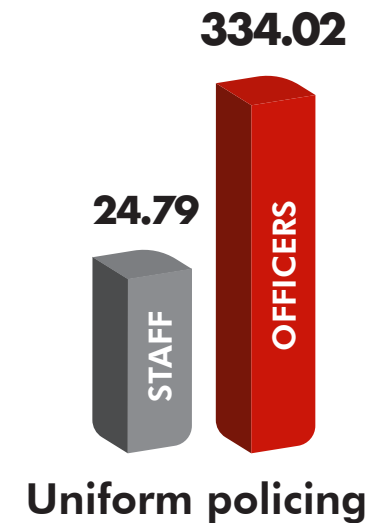
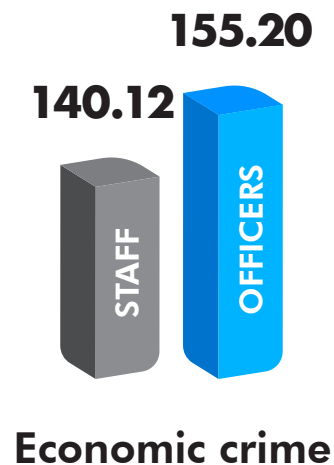
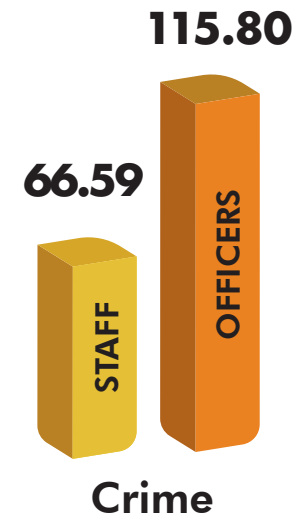
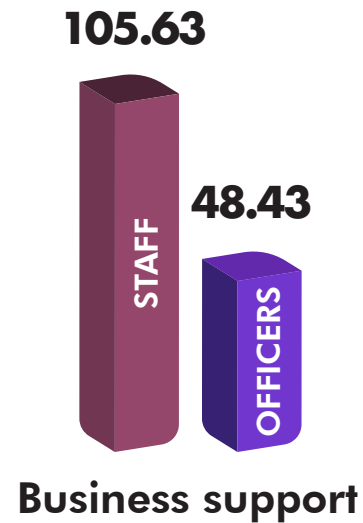
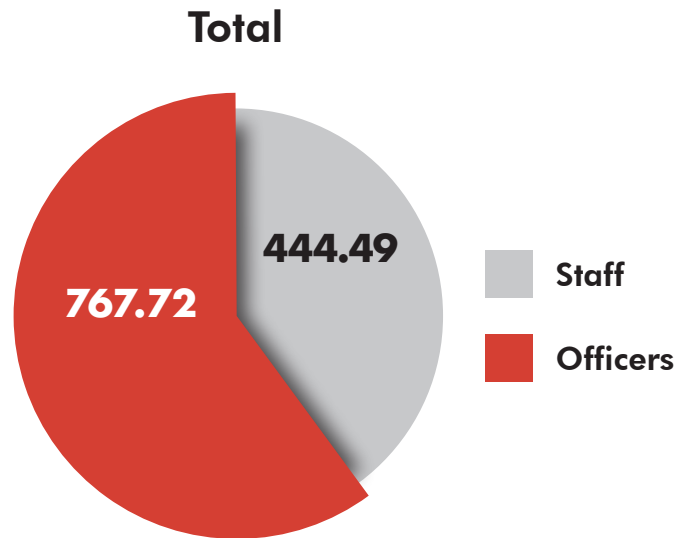
- Reviewing and recording 80,000 crimes for future intelligence;
- Developing 31,000 crimes to send on to police forces;
- Taking down 9,600 fraudulent websites;
- Disrupting 1,200 social media accounts involved in fraud;
- Suspending 685 email accounts; and
- Disrupting 7,700 bank accounts/cards meaning over £37 million of losses were prevented.



Only by working with Government, police forces and other law-enforcement bodies and with private business, can the scourge of fraud be tackled in a whole-system solution which recognises its impact and has the necessary resources to address this prevalent and pernicious criminal activity.

## 7 Our resources

In the past year the force received an uplift in Police numbers from 753 to 781 (headcount). We currently have 286 detectives across all directorates, this is over a third of our police officer establishment. Police staff make up a third of the workforce and hold a varied range of roles across the organisation.





## 8 Finances

	2019/20				2018/19	
Revenue	Latest Approved Budget		Outturn (unaudited)		Outturn	
	£'000	%	£'000	%	£'000	%
<b>EXPENDITURE</b>						
Premises related expenses (1)	3,592	2.7	10,212	6.9	10,019	7.0
Transport related expenses	1,368	1.0	2,480	1.7	2,141	1.5
Supplies and services (2)	11,016	8.2	21,056	14.1	13,568	9.5
Third party payments (3)	20,412	15.2	10,335	6.9	13,913	9.8
Central and other recharges	3,851	2.9	3,725	2.5	3,884	2.7
Surplus transferred	0	0.0	2,060	1.4	998	0.7
Unidentified savings (4)	(4,766)	(4)	0	-	0	-
<b>Total - other expenditure</b>	<b>35,473</b>	<b>26.4</b>	<b>49,868</b>	<b>33.5</b>	<b>44,523</b>	<b>31.3</b>
Employees (inc. Pensions)	98,884	73.6	99,051	66.5	97,828	68.7
<b>Total expenditure</b>	<b>134,357</b>	<b>100.0</b>	<b>148,919</b>	<b>100.0</b>	<b>142,351</b>	<b>100.0</b>
<b>INCOME</b>						
Home Office revenue grants (Principal Formula and SSA) (5)	57,100	42.5	57,100	38.3	55,900	39.3
Police Authority	13,000	9.7	13,000	8.7	10,700	7.5
<b>Total basic income</b>	<b>70,100</b>	<b>52.2</b>	<b>70,100</b>	<b>47.1</b>	<b>66,600</b>	<b>46.8</b>
Other Home Office revenue grants	46,579	34.7	49,041	32.9	46,415	32.6
Other grants, reimbursements and contributions	14,383	10.7	24,196	16.2	19,707	13.8
Surplus transferred	0	0.0	2,000	1.3	6,598	4.6
Customer, client receipts and recharges	3,295	2.5	3,582	2.4	3,031	2.1
<b>Total income</b>	<b>134,357</b>	<b>100.0</b>	<b>148,919</b>	<b>100.0</b>	<b>142,351</b>	<b>100.0</b>

1. 19/20 outturn actuals includes £6.6m Supplementary Revenue Projects
2. Variance between Supplies and Services and Third Party Payments is due to reclassification between the two
3. Variance between Supplies and Services and Third Party Payments is due to reclassification between the two
4. Savings target of £4.7m was set at start of year which was achieved during 19/20
5. This income relates to Police core grant, ex DCLG formula Funding and National and International Capital City Grant



## Crime figures

Crimes rates increased by over 20 per cent in the City over 2019/2020, in keeping with the national trend. This is disappointing and we have implemented a number of tactical and strategic enhancements within our portfolio to address the increases, particularly in relation to acquisitive and violent crime.

ALL CRIME			SANCTION DETECTIONS	COUNT	RATE
2018/2019	2019/2020	% Change	ALL CRIME	1712	20%
7246	8755	+21% ↑			

ALL OTHER THEFT OFFENCES	ARSON	BICYCLE THEFT	BURGLARY BUSINESS/COMMUNITY	BURGLARY RESIDENTIAL	BURGLARY ALL
2018/2019	2018/2019	2018/2019	2018/2019	2018/2019	2018/2019
1853	0	473	302	13	315
2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2019/2020
2689	3	442	308	23	331
% Change	% Change	% Change	% Change	% Change	% Change
+45% ↑	NA	-7% ↓	+2% ↑	+77% ↑	+5% ↑

CRIMINAL DAMAGE	DEATH OR SERIOUS INJURY UNLAWFUL DRIVING	DRUGPOSSESSION	DRUG TRAFFICKING	HOMICIDE	MISCELLANEOUS CRIMES AGAINST SOCIETY
2018/2019	2018/2019	2018/2019	2018/2019	2018/2019	2018/2019
220	0	391	102	1	170
2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2019/2020
269	0	574	159	2	264
% Change	% Change	% Change	% Change	% Change	% Change
+22% ↑	NA	+47% ↑	+56% ↑	+100% ↑	+55% ↑

OTHER SEXUAL OFFENCES	POSSESSION OF WEAPONS OFFENCES	PUBLIC DISORDER	RAPE	ALL SEXUAL OFFENCES	ROBBERY OF BUSINESS PROPERTY
2018/2019	2018/2019	2018/2019	2018/2019	2018/2019	2018/2019
74	67	424	28	102	45
2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2019/2020
78	80	476	16	94	36
% Change	% Change	% Change	% Change	% Change	% Change
+5% ↑	+19% ↑	+12% ↑	-43% ↓	-8% ↓	-20% ↓

ROBBERY OF PERSONAL PROPERTY	SHOPLIFTING	STALKING AND HARASSMENT	THEFT FROM A MOTOR VEHICLE	THEFT FROM PERSON	THEFT OF MOTOR VEHICLE
2018/2019	2018/2019	2018/2019	2018/2019	2018/2019	2018/2019
93	923	147	55	637	55
2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2019/2020
123	891	116	40	907	40
% Change	% Change	% Change	% Change	% Change	% Change
+32% ↑	-3% ↓	-21% ↓	-27% ↓	+42% ↑	-27% ↓

VEHICLE INTERFERENCE	VIOLENCE WITH INJURY	VIOLENCE WITHOUT INJURY	VICTIM-BASED VIOLENCE	VICTIM-BASED ACQUISITIVE	CRIMES AGAINST SOCIETY
2018/2019	2018/2019	2018/2019	2018/2019	2018/2019	2018/2019
14	462	586	1298	4574	1154
2019/2020	2019/2020	2019/2020	2019/2020	2019/2020	2019/2020
11	362	715	1289	5641	1553
% Change	% Change	% Change	% Change	% Change	% Change
-21% ↓	-22% ↓	+22% ↑	-1% ↓	+23% ↑	+35% ↑



# Violent and acquisitive crime

## What we said

- Work in partnership and be innovative in our approach to tackling crime, targeting hotspots and known offenders.
- Adopt a collaborative approach to problem solving to maintain the City of London as a low crime, safe area.
- Tackle alcohol-related crime through a joined up, partnership approach.
- Mount specific, targeted operations to address emerging challenges and provide quality-focused investigations, with high quality evidence supporting successful prosecutions.
- Ensure victims can easily report crime and thereafter, receive a professional response.
- Maintain our focus on incidents of domestic abuse and child protection, which remains an integral part of our victim care strategy.
- Work with our residents, businesses and workers to encourage them to take an active role in crime prevention.
- Continue to identify and target persistent offenders to reduce re-offending.

## What we did

- Reviewed and improved our use of our patrol strategy that targets hotspots and focuses resources where they are most needed.
- Run specific operations targeting different types of offending.
- Worked closely with partners and utilised problem solving techniques to impact positively on volume offending, including acquisitive and alcohol-related crime.
- Taken a full role in our local Safer City Partnership.
- Operation Sceptre: working in partnership with MPS and BTP with the aim of reducing knife crime by targeting not only those who carry and use knives, but also the supply, access and importation of weapons.
- Violent Crime Task Force – Partnership policing with the MPS tackling serious violent crime in the Capital.

## Outcome

- Victim Based Violent Crime has seen a 1% reduction compared to 2018/19, equating to 9 less offences.
- Victim Based Acquisitive crimes experienced an increase 23% compared to 2018/19. This represents an increase of 1067 offences.
- HMICFRS graded our Crime Data Integrity as “GOOD” within the 2019 CDI inspection stating that the Force has:
  - high levels of crime recording accuracy overall;
  - an effective process to identify and record crimes related to domestic abuse;
  - robust crime recording governance and performance management arrangements; and
  - an effective feedback process so officers and staff who make errors can learn the correct requirements for their future crime recording decisions.



# Countering terrorism

## What we said

- Work in partnership with our community, national and international partners to protect the City of London from terrorism.
- Engage with City businesses, schools, other institutions and stakeholders to identify any venues or individuals who may be engaged in extremist rhetoric.
- Engage with groups and individuals to prevent them from turning to terrorism and extremism.
- Support the Corporation of London's lead in educating staff from partner agencies and the voluntary sector with regard to preventing terrorism.

Work with City businesses to improve awareness and response capabilities in organisations across the City.

Provide up to date protective security advice and guidance to residents and businesses.

- Develop new and improve existing tactics to counter the threat from terrorism.
- Use intelligence and analysis to target the deployment of resources to disrupt terrorism.
- Deploy unpredictable Project Servator patrols to disrupt terrorism including attack planning activity such as hostile reconnaissance.
- Make full use of existing and emerging technology (CCTV and automatic number plate recognition) to complement our service delivery.

## What we did

- Completed over 500 briefings, training exercises and table-top exercises over the course of the year to ensure residents and businesses remain informed, and in the case of first responders and the wider police family, have the skills to respond appropriately to identifying suspicious behaviour and responding to an incident should it occur.
- Worked closely with our partners in the MPS, the City of London Corporation and national security agencies regionally and nationally to protect the City of London from the threat of terrorism. This included the exchange of intelligence and analysis to inform our approach to tackling terrorism. Our work with partners has included initiatives aimed at deterring individuals turning to terrorism and to support families affected by extremism and radicalisation.
- Continued to develop our tactics and use of Project Servator whilst developing the role out to forces nationally and internationally.
- Investigated over 115 reports of suspicious activity related to terrorism.
- Increased awareness of suspicious activity through bespoke training sessions.
- Led the way on the assessment of Crowded Places within the square mile, establishing and maintaining relationships and work practises with partners that is being held as national best practice.

## Outcome

- 1678 people received ACT (Action Counters Terrorism) training within the year.
- Enhanced collaboration with the Corporation of London public realm teams have led to the implementation of a number of security and safety projects across the City of London.
- Project Servator activity
  - Over 1,000 deployments.
  - Over 33,500 Engagement messages given to the public.
  - 66 Stop and Searches undertaken.\*
  - 44 Positives from Stop & Search activity.
  - 57 Arrests made.
- The majority of residents, workers and visitors feel safe in the City of London. Our community survey which was undertaken online and via street interview recorded 82% of respondents feeling safe in the City during the day and 56% feeling safe after dark, and 21% feel unsafe. While 99% of interview respondents felt safe within the City during the day with 86% feeling safe after dark as well. These results are largely in line with results seen in 2018.
- Our resources are being effectively used to counter the threat from terrorism and the City of London remains a safe and secure location to live, do business and visit.
- HMICFRS consider the force's response to the threat from terrorism (and associated protective services) to be appropriate.

\*Click [here](#) to view our Stop and Search data in full.



# Cyber crime

## What we said

- Enhance understanding of cyber crime through working in partnership with other law enforcement agencies, and apply proactive intelligence and prevention strategies to address it.
- Improve our capability to tackle cyber crime by training our front-line staff (including call centre and front desk staff) to recognise cyber-related reports of crime to enhance intelligence and evidence gathering.
- Train our officers in the skills necessary to investigate cyber crime effectively. Embed tackling cyber crime into core community policing. Be flexible across geographical boundaries. Support our residents, businesses and workers to protect themselves against the risk from cyber crime.
- Intervene to stop our community from being drawn into low level cyber crime, including online purchases through criminal websites.
- Develop techniques to identify and disrupt ongoing cyber crime impacting on the City of London.
- Ensure victims affected by cyber crime receive the support they need.

## What we did

- Identified cases which have involved cyber criminality and made early arrests to prevent ongoing harm.
- Conducted cyber-related investigations into Ransomware, Data Theft, Bitcoin Mining and the Insider threat.
- Made arrests in connection with hacking, corporate espionage and investigated offences connected to computer misuse and Bitcoin mining.
- Delivered events to partners to raise awareness of personal cyber security.
- Worked with partners and businesses in the City of London to assess vulnerabilities associated with the ICT systems.
- Delivered awareness training to schools and businesses to raise awareness of cyber bullying and encourage its reporting.
- Identified and utilised an innovative training exercise to improve business awareness and capability associated with cyber criminality.
- 100% of young people identified as vulnerable to cyber crime received PREVENT contact and intervention from a PREVENT officer.
- Developed and delivered a service which teaches companies how to apply police response procedures and techniques to a cyber-attack.
- Developed and delivered a service which allows businesses to have a free cyber security assessment from trained officers designed to improve overall security.

## Outcome

- 100% referrals of cyber crime to the City of London Police National Fraud Intelligence Bureau are currently investigated.
- The number of cyber crime referrals to the National Fraud Intelligence Bureau was 52 compared to 73 in 2018/19.
- 133 Cyber Griffin events were completed with 5647 attendees being trained.
- Having created four free cyber protect services we have now diarised engagements with 1,500 people in our force area. Engagement feedback has exceeded the national KPI – 75% of those engaged with or higher will commit to a security change.
- 75% of organisations and the public who received PROTECT advice reported to change their behaviours as a result.



# Fraud

## What we said

- Focus our efforts on the issues that are the greatest threats to the City's communities and businesses.
  - Contribute to the national understanding of fraud threats and criminality and develop proactive intelligence and prevention strategies to address it.
  - Continue to work with stakeholders, including the National Crime Agency, and the wider regional, national and international counter-fraud community to protect the City and national interests, and tackle criminals overseas that target the UK.
- Continue to engage with police and crime commissioners and the National Police Chiefs' Council regarding the implementation of national economic crime strategies.
- Influence and support policy making at a national level.
- Provide a national investigation capability.
  - Address serious organised criminality.
  - Engage with our residents, workers, businesses and financial regulators to determine their priorities around tackling fraud.
  - Encourage victims to report fraud and cyber crime, helping vulnerable victims to receive the help and support they need.
  - Run an Economic Crime Academy that educates and provides individuals and businesses with the skills necessary to identify and combat fraud.

## What we did

- Worked with policing and the Home Office to develop the first National Fraud Policing Strategy to be endorsed by National Police Chiefs' Council, published in October 2019.
- Implemented 19 recommendations to improve the national police response to fraud arising from the HMICFRS inspection "Fraud: A Time to Choose"
- Part of the multi-agency National Economic Crime Centre initiative to step up law enforcement response to fraud, Project Otello. In January, we piloted a new approach to tackle courier fraud, a high harm fraud affecting vulnerable and elderly citizens, an approach replicated in our response to emerging Covid-19 fraud threats.
- Successfully prosecuted numerous high profile fraud cases.
- Successfully investigated large scale frauds operating internationally.
- Disrupted organised crime groups, reducing the potential harm these groups have on victims.
- Made effective use of proceeds of crime legislation to deprive criminals of their gains and help make repatriations to victims.
- Economic Crime Victims of Crime Unit, continued to provide specialist support to victims of fraud.
- Continued to develop our National Fraud Intelligence Bureau and Action Fraud reporting service, helping over 62,000 victims of economic crime.
- Continued to develop the capacity and capability of our Economic Crime Academy.
- Assessed the various forms of risk across all reported fraud types to identify 'high harm frauds'.
- We created National Assessments for reported Fraud and Cyber Crime, including dashboards of key statistics for Law Enforcement partners and wider stakeholders.
- We created a pilot intelligence development team to proactively tackle these high harm fraud threats.

## Outcome

- Completed a 2 year national transformation project to improve the police response to fraud resulting in:
- Over 600 police officers across all forces and ROCUs trained in serious fraud investigation and management
- A fraud intelligence hub to tackle high harm fraud threats
- A new tasking process to escalate high risk investigations across policing
- Regional fraud development officers in each ROCU providing improved coordination of the fraud response
- Creation of a joint City of London Police/NCA proactive economic crime team providing a 'crime in action' response including 31 arrests and over £2.7m in criminal assets denied
- Creation and pilot of a fraud staff investigator capability and training programme with Merseyside Police
- Economic Crime Academy delivered 88 courses training over 1000 delegates.
- Convicted 155 individuals on a variety of fraud charges.
- Disrupted over 1900 bank accounts to combat fraud and illegal activities.
- Confiscated over £5.5M in assets from criminals.
- Returned £1.1M in compensation to victims.
- Only 13 victims over the last 5 years reported to Action Fraud database after engaging with the Economic Crime Victim Care.
- The annual assessments informed the NCA's National Strategic Assessment and high priority fraud identified by the City were used to inform NECC's the National Fraud Campaigns.
- The intelligence development team coordinated the intelligence linked Op Radium amongst other cases, leading to 40 arrests nationally for courier fraud and 15 arrests for other offences.



# Public order

## What we said

- Work in partnership with the City of London Corporation and other stakeholders to support the planning for large scale events with a proportionate, effective policing plan.
  - Engage with our community to address concerns regarding public order, providing advice and resolving policing-related matters.
  - Engage with event organisers, protest groups, stakeholders and partners, supporting them by providing proportionate policing plans for their event or protest.
- Use information and intelligence systems effectively to inform our response to disorder.
- Work closely with our partners in the Metropolitan and British Transport Police, ensuring an efficient collaborative response, particularly in relation to pan-London issues which affect the City of London.
- Maintain our capability and capacity to respond to public order incidents at a variety of levels.
  - Use best practice tactics and capture learning to improve our effectiveness, efficiency and service delivery to our community.

## What we did

- Increased our Protester Removal Team skill across the force. This was in line with a variety of new tactics employed by variety of protest groups.
- Mobilisation test of force in line with NPCC. City of London Police were required to respond to complex policing operations, which may require resources that exceed a force's own capacity, i.e., mutual aid. Mobilisation process, which supports mutual aid, at the local, regional or national level.
- Increased our Public Order and Public Safety Command Officers (Cadre) within Force to 14 at Gold, Silver and Bronze levels.
- Increased our Tactical and Operational CBRNE Commanders within Force to three.
- Worked closely with our partners in the City of London Corporation, Metropolitan Police Service and British Transport Police to provide an effective and appropriate policing response to protests and large scale events taking place in the City of London.
- Kept our communities informed about large scale events in the City of London, and provided practical advice where necessary regarding road closures or areas to avoid.
- Supported the policing of pan-London events that impacted on the City of London.
- Maintained our minimum levels of skilled officers to support national mobilisation requirements, and are enhancing these arrangements with incentives to enlarge our cadre of specialist public order officers.
- Better collaboration between intelligence departments within City of London Police, other forces and partner agencies. Sharing intelligence to ensure a coordinated response to large scale protests. This approach has increased the likelihood of public order being policed in an effective and efficient manner in the City.
- We have increased our CBRN resilience with an increase in nationally trained and accredited Commanders and responders. Commanders trained and equipped to respond to a CBRN incident within the City of London/Capital.
- Participated in the Home Office's Best Use of Stop and Search Scheme.

## Outcome

- 468 events required a police presence, of which 215 were pre-planned and 313 required the attendance of five or more officers.
- 112 (up to Feb) recorded protests within the City for 2019/20. This represents a decrease on the number recorded in 2018/19 of 15. The majority of protests this year remain recorded as environmental in nature with 49 protests falling into this category.
- 476 offences relating to public disorder. 12% increase from 2018/2019.
- 22% of offences were detected which is an increase from the 17% achieved in 2018/19.
- 23% of offences also received a positive outcome which is an increase from the 195 achieved in 2018/19.
- HMICFRS assessed the Force's readiness to deal with public disorder within the last PEEL Effectiveness report as:
  - "The force has established a comprehensive programme to test its response to national threats. It frequently tests its ability to mobilise large numbers of officers should there be large-scale civil disorder in London or the South East."





# Roads policing

## What we said

- Proactively target offenders who use the roads to cause danger to other road users.
  - Engage with road user groups to identify opportunities to provide timely education and enforcement activities.
  - Pay particular attention to vulnerable road users (pedestrians, cyclists and motorcyclists).
  - Work with Transport for London by delivering special services that keep the City's roads safe.
  - Investigate serious collisions, support victims and their families and bring offenders that flout road safety laws to justice.
- Continue to undertake visible enforcement activities to deter road users from breaking traffic laws and putting other road users at risk. Support national road strategies by complementing criminal justice sanctions for offending with an educational programme aimed at improving road skills and understanding to prevent re-offending.

## What we did

- Delivered all tasked roads policing operations, which has included specific operations to target criminality specifically associated with road safety (for example, driving whilst using a mobile phone, and speeding).
- Supported the City of London Corporation's Road Danger Reduction Strategy.
- Supported the Mayor of London's Transport Strategy (Vision Zero), which aims to reduce the number of people killed and seriously injured on the roads.
- Referred offenders to education programmes (where appropriate) to improve road safety over time.
- Supported the City of London Corporation's Road Danger Reduction Strategy, working with them to identify the causes and consequences of collisions in the City, reducing risk factors and identifying measures to address dangerous behaviours and locations, and publicising their public education campaigns such as Road Safety Week and #BeBrakeReady.

## Outcome

- 205 offences recorded for not wearing a seat belt / speeding and using a mobile phone whilst driving (473 recorded in 2018/19).
- 528 vehicles seized for no driving license / no insurance offences.
- From 69 operations, 556 HGV's were stopped resulting in 439 HGV's with offences - (79%). In total, 612 offences identified. This compares to 835 HGVs stopped resulting in 612 infringements/offences in 2018/19.
- 279 casualties resulting from collisions within the City :
  - Serious Injury a reduction of 25% - 22 for the year.
  - Slight Injury a reduction of 51% - 256 for the year.
  - Fatal Injury remained static at 1 for the year.



# Vulnerable people

## What we said

- Implement a positive arrest policy and proceed with victimless prosecutions where there is sufficient evidence to do so.
- Use the National Referral Mechanism for any suspected offences of human trafficking.
- Support victims through our Vulnerable Victim Co-ordinator.
- Use appropriate partnership arrangements to manage violent and sexual offenders.
- Make best use of multi-agency risk procedures to support vulnerable people.

Consider and where appropriate, implement risk management plans and safeguarding measures in all cases.

Implement and share good practice in partnership with other agencies.

Ensure all appropriate staff receive full vulnerability training.

- Ensure officers appropriately identify and flag those who are vulnerable, using the national Vulnerability Assessment Framework.
- Engage with hotels, licensed premises and hard to reach groups on vulnerability issues.
- Work closely with our partners to maintain our focus on vulnerable rough sleepers.

## What we did

- Worked closely with our partners, both statutory and other agencies, to ensure those most at risk are safeguarded and vulnerable victims receive appropriate levels of support.
- Victims Working Group and Victims Support Group continue to ensure oversight and monitor performance in relation to strands of vulnerability.
- Maintained a Force Vulnerability Action Plan, in line with the National VAP, to streamline the reporting on strands of vulnerability. This has included reducing the number of individual strands of vulnerability to ensure appropriate focus and activity.
- Continued delivery of vulnerability package training in line with College Of Policing Package for a more holistic oversight in relation to police response to vulnerability.
- Continued use of DA 'Spotting the Signs' Campaign – a digital toolkit developed for businesses, both employees and employers, including a handbook on how to support employees who may be experiencing abuse and guidance for those suffering. Included a video from victim of a city offence outlining support and service from City of London Police.
- Funding secured until 2021 for Vulnerable Victim Advocate and Mental Health Triage nurse.
- Conducted campaigns aimed at encouraging vulnerable victims to report crimes.

## Outcome

- Domestic abuse conviction - charges to convictions, 73%; of these 62% were guilty pleas which is generally thought to indicate a high quality of prosecution evidence.
- We continue to pursue these energetically and the measures to support them, such as making sure the use of BWV in interview and at court are well embedded. We have applied to the NICHE region for a victimless prosecution qualifier to allow us to measure them accurately.
- The use of the NRM for modern slavery and human trafficking cases is now an embedded practice.
- Proactive and education events took place, targeting hotels and licensed premises covering alcohol, vulnerability, sexual offences and CSE.
- City of London Police have signed up to a multi-agency protocol striving for best practice in supporting DA victims and prosecuting suspects.
- Support offered to vulnerable people, with 49 individuals referred for support with mental health.



## 10 Senior leadership team

Ian Dyson QPM

**Commissioner**

Alistair Sutherland QPM

**Assistant Commissioner**

T/Commander David Evans

**Security and Operations**

Commander Karen Baxter

**Economic Crime National**

**Coordinator**

Cecilie Booth

**Chief Operating and Chief**

**Financial Officer**

Detective Chief Superintendent Maria

Woodall

**Head of Crime Directorate**

Detective Chief Superintendent

Clinton Blackburn

**Head of Economic Crime**

**Directorate**

Richard Waight

**Head of Intelligence and**

**Information Directorate**

T/Chief Superintendent Bill Duffy

**Head of Uniform Policing**

**Directorate**

Julia Perera

**Human Resources Director**

Martin O'Regan

**Estates and Services Director**

**Development**

Teresa La Thangue

**Communications Director**

Page 13

## 11 Police Authority Board

The Court of Common Council is the Police Authority for the Square Mile as set out in the City of London Police Act 1839. Under Section 56 of the Act, the Common Council delegated to the Police Board all of its police authority functions (with the exception of the appointment of the Commissioner). The Committee's role is to make sure the City of London Police runs an effective and efficient service by holding the Commissioner to account; to ensure value for money in the way the police is run, and to set policing priorities taking into account the views of the community.

### Membership

Douglas Barrow

**Chairman**

James Thomson

**Deputy Chairman**

Nicholas Bensted-Smith

Deputy Keith Bottomley

Tijs Broeke

Simon Duckworth

Alderman Emma Edhem

Alderman Alison Gowman

Christopher Hayward

Alderman Ian Luder

Andrew Lentin (External Member)

Deborah Oliver (External Member)

Deputy Henry Pollard

### Performance and Resource Management Committee 19-20

Deputy James Thomson (Chairman)

Douglas Barrow (Ex-Officio Member)

Nicholas Bensted-Smith

Deputy Keith Bottomley

Tijs Broeke

Andrew Lentin

Kenneth Ludlam (External Member)

Caroline Mawhood (External Member)

Deborah Oliver

Dawn Wright

### Professional Standards and Integrity Committee 19-20

Alison Gowman (Alderman)

(Chairman)

Caroline Kordai Addy

Douglas Barrow (Ex-Officio Member)

Nicholas Michael Bensted-Smith

Tijs Broeke

Mia Campbell

Emma Edhem (Alderman)

Deborah Oliver

James Michael Douglas Thomson,

Deputy (Ex-Officio Member)

James Richard Tumbridge

### Economic Crime Committee 19-20

Nicholas Michael Bensted-Smith (Chairman)

James Michael Douglas Thomson, Deputy

Douglas Barrow (Ex-Officio Member)

Keith David Forbes Bottomley, Deputy

Simon D'Olier Duckworth

Emma Edhem (Alderman)

Andrew Lentin

Robert Allan Merrett, Deputy

James Henry George Pollard, Deputy

James Richard Tumbridge

### Police Pensions Board 19-20

Ian David Luder (Alderman)

(Chairman)

John Todd (Deputy Chairman)

Alexander Robertson Martin Barr

Helen Isaac

Timothy Parsons

Mike Reed



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## Report – Standards Committee

### Appointment of Independent Persons

*To be presented on Thursday, 16<sup>th</sup> July 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

#### **SUMMARY**

The Standards Committee currently comprises seventeen Members, five of whom are co-opted. Under section 28 of the Localism Act 2011, local authorities must also appoint at least one “Independent Person” to participate in the arrangements a local authority must put in place to consider and determine complaints made against a member in relation to its Code of Conduct.

An Independent Person must be consulted i.e. their views must be sought and taken into account, by the authority, before it takes a decision on an allegation that a member has breached the Code of Conduct that it has decided to investigate. In addition, the City of London Corporation has decided to seek the views of an Independent Person at every stage of the complaints process. Their views may also be sought in other circumstances including by a member subject to an allegation, and in relation to disciplinary proceedings against the three statutory officers (head of paid service, chief finance officer and monitoring officer). Given the contrasting roles that an Independent Person may be asked to perform and taking into account scheduling considerations, this honourable Court decided, in 2012, that three independent persons should be appointed.

For the purposes of these appointments, a selection panel was established by the Court in November 2000 comprising the Chairman of the General Purposes Committee of Aldermen, the Chief Commoner and the Chairman of the Policy and Resources Committee, or their representatives.

There is currently one Independent Person vacancy on the Standards Committee, in the room of Neil Asten who resigned from his role in November 2019. However, on this occasion, the appointment panel were of the view that two candidates (Ms Amanda Orchard and Mr Gary Rogers) interviewed extremely well, and that both would be an asset to the City Corporation in terms of the breadth and relevance of their knowledge and experience. With this in mind, they are proposing that both candidates are appointed, this would take the total number of Independent Persons to four.

The purpose of this report is therefore to seek approval to the recommendations of that panel, namely to appoint Ms Amanda Orchard and Mr Gary Rogers.

## **RECOMMENDATION**

We would be pleased to secure the voluntary and valued services of Ms Amanda Orchard and Mr Gary Rogers and, on behalf of the Selection Panel, we therefore **recommend** their appointment as Independent Members of the Standards Committee.

To be brought into effect, this recommendation requires the approval of a majority of the Members of the authority and it will, therefore, be necessary to BALLOT on this item.

## **MAIN REPORT**

1. The principal function of the Standards Committee is to promote and maintain high standards of conduct by Members and Co-opted Members of the City of London Corporation, to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct and to deal with any allegations of breach of the City of London Corporation's Code of Conduct in respect of Members and Co-opted Members.
2. The Standards Committee currently comprises seventeen Members, five of whom are Co-opted Members. In addition, there are currently two entirely separate, statutory "Independent Persons" appointed under the Localism Act 2011 who must be consulted in relation to any investigation, but who are not formal members of the Committee.
3. A vacancy for one Independent Person first arose in November 2019 following the decision of Neil Asten to step down in his role as an Independent Person with immediate effect.
4. The appointment process for his replacement was commenced in December 2019. A total of seven applications were received and reviewed by the appointment panel consisting of the Chief Commoner, the Chairman of the General Purposes Committee of Aldermen and the Chair of the Policy and Resources Committee (or their appointed representatives).
5. Following assessment by the Panel, four candidates were shortlisted and invited to attend interview in February 2020.
6. Applicants were asked to:-
  - understand, and have an empathy with the role and objectives of the City of London Corporation;
  - be able to demonstrate community or business experience (preferably, you will either have lived or worked in the City for a number of years);
  - be available to attend any meetings that are necessary for the conduct of business associated with the local Standards regime and specifically this role;
  - have the ability to demonstrate an insight into and understanding of the demands and pressures placed on individuals in public service;
  - be able to demonstrate good questioning skills;
  - have the ability to think logically and in an impartial manner;

- have a legal background (preferable but not essential)
- adhere to the standards set out in the Nolan Principles of Public Life: selflessness; integrity; objectivity; accountability; openness; honesty and leadership.

It was also made clear that an Independent Person cannot be someone who, at the time of appointment:

- has been a Member, Co-opted Member or officer of the City of London Corporation in the previous five years; or
  - is a relative or close friend of a Member or officer of the City of London Corporation.
7. The Panel were unanimously of the view that, on this occasion, two of the four candidates interviewed were particularly strong and that both would be a great asset to the Standards Committee in terms of the breadth and relevance of their knowledge and experience.
  8. The purpose of this report is, therefore, to seek formal approval for the recommendation of the Selection Panel – that two candidates (Ms Amanda Orchard and Mr Gary Rogers) be appointed as Independent Persons.
  9. The terms of office of Independent Persons are not currently defined by the City Corporation. The Committee on Standards in Public Life make the point that security of tenure is important in order to protect Independent Persons from being removed from their role for unpopular advice or recommendations. Equally, however, they stress that restricted tenure can ensure that the Independent Person's judgment and independence is not compromised by a long period of involvement in a single authority. They also recommend that the terms of multiple Independent Persons should ideally overlap, to ensure a level of continuity and institutional memory. Your Standards Committee have already agreed in principle to introduce a fixed term of office for the City Corporation's Independent Persons, and will decide on appropriate fixed terms and any transitional provisions at their meeting later this year before making a recommendation to the Establishment Committee (as the Independent Persons fulfil functions that come under that Committee) and the Court of Common Council (as the appointing body) on this basis. Given that the two existing Independent Persons have already served for an extended period, it is likely that they will be vacating their positions in the near future. Appointing two new Independent Persons at this stage would therefore pre-empt one of those forthcoming vacancies and provide some additional continuity.
  10. An additional Independent Person, even for a short period of time, would also help to strengthen the independent element of the Standards Committee's work and would provide a larger pool to draw from in terms of Assessment and Hearing Sub Committees where the views of an Independent Person must be taken account of and where our own Complaints Procedure stipulates that a different Independent Person should be engaged at each stage of a complaint wherever possible.

11. **Amanda Orchard** currently serves as an Independent Person at Kings Lynn Borough Council, a Lay Invited Review Member of the Royal College of Surgeons a Disciplinary Panel Member of England Netball and British Canoeing and is also a JP.

Her professional background is in marketing and communication where she has demonstrable experience, dealing with personnel at all levels, leading cross functional teams.

12. **Gary Rogers** has spent over 30 years dealing with, and conducting investigations into, complaints of a variety of allegations.

Throughout his career he has worked with the City of London in varying degrees, from assisting City of London Police in criminal investigations, undergoing training by the City of London Economic Crime Academy and assisting the Corporation of London in dealing with staff misconduct.

Mr Rogers was previously employed by Transport for London managing a team of 200 staff, dealing with misconduct, behavioural complaints and allegations, complaints from customers and also conducting criminal investigations into staff fraud and theft.

13. Your Standards Committee are pleased to endorse the Selection Panel's **recommendation** that both Amanda Orchard and Gary Rogers be appointed to serve as Independent Persons.

All of which we submit to the judgement of this Honourable Court.

DATED this 1<sup>st</sup> day of May 2020.

SIGNED on behalf of the Committee.

**Ann Holmes**  
Chairman of the Standards Committee



## Report – Standards Committee

### Updates to the Members' Code of Conduct

*To be presented on Thursday, 16<sup>th</sup> July 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

#### **SUMMARY**

In accordance with our terms of reference, the Standards Committee is required to prepare, keep under review and monitor the City of London Corporation's Members' Code of Conduct and make recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct.

At its meeting on 5<sup>th</sup> December 2019, this Court approved that the International Holocaust Remembrance Alliance (IHRA) definition of anti-Semitism, including the agreed working examples should be adopted the City Corporation and that this definition and working examples should also be included within both the Members' and Officers' Code of Conduct. Your Standards Committee have actioned this with regard to the Members' Code of Conduct where the IHRA definition is now referenced within the body of the document with full details included as a separate appendix.

Further to this, and in considering Best Practice Recommendations from the Committee for Standards in Public Life at their meeting on 24<sup>th</sup> January 2020, your Standards Committee are also proposing to further amend the Members' Code of Conduct to include definitions of the terms bullying and harassment together with a list of examples of the sorts of behaviour covered by these definitions. Again, it is proposed that this is referenced both within the body of the main document and in greater detail in a separate appendix.

#### **RECOMMENDATION**

That the Court of Common Council adopts the updated Members' Code of Conduct as set out in Appendix 1 with immediate effect.

#### **MAIN REPORT**

##### **Background**

1. In accordance with our terms of reference, the Standards Committee is required to prepare, keep under review and monitor the City of London Corporation's Members' Code of Conduct and make recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct.
2. Both the Secretary of State for Communities and Local Government and the Leaders' Committee of London Councils recommended that UK and London

local authorities consider adopting the International Holocaust Remembrance Alliance (IHRA) Definition on Anti-Semitism. The Court of Common Council first considered these recommendations in light of a reported increase in anti-Semitic incidents across the UK during the first half of 2019, and the adoption of the definition by at least 19 London boroughs. At a meeting of this Court in December 2019, Honourable Members considered and approved the adoption of the IHRA definition on anti-Semitism and asked that this be included, alongside working examples, within the Members' and Officers' Code of Conduct. Your Standards Committee received a resolution to this effect at its 24<sup>th</sup> January 2020 meeting where it was agreed that the best approach would be to reference the IHRA definition within the body of the Members' Code of Conduct with full details included by way of a separate appendix to the existing document. We hope that Members will be satisfied with this approach.

3. Whilst reviewing the Members' Code of Conduct and, separately, Best Practice Recommendations from the Committee for Standards in Public Life (CSPL), the Standards Committee also felt that this was an opportune time to seek to further define the terms 'bullying and harassment' within the body of the Members' Code of Conduct and also to separately append some examples of the types of behaviours included within these definitions. The definition of bullying and the examples of bullying behaviour used are drawn from the Advisory, Conciliation and Arbitration Service ("ACAS"). The definition of harassment is drawn from the Equality Act 2010. We hope that Honourable Members will agree that this is a necessary, sensible and useful addition to the Code.
4. The evidence received by the CSPL suggests that most allegations of Code breaches relate to bullying and harassment. At the same time, their sampling found that most Codes of Conduct do not cover this behaviour effectively. Whilst most Codes had a specific prohibition on bullying and intimidation, only two out of twenty Codes sampled included specific behaviours that would amount to bullying, and five only had a broad provision such as 'showing respect for others'.
5. Members will know that when the current version of the City Corporation's Members' Code of Conduct was adopted in March 2018, the pre-existing reference to "Always treating people with respect, including the organisations and constituents that you engage with and those that you work alongside" was supplemented by the additional explicit wording "...and not bullying, harassing (including sexually harassing), intimidating or attempting to intimidate any person." However, the Code does not currently include a definition of bullying and harassment nor give examples of the sort of behaviour that would be caught, something which we would like to now rectify.

### **Conclusion**

- 6, It is recommended that the Court of Common Council approve the changes to the Members' Code of Conduct as set out in Appendix 1.

### **Appendices**

- Appendix 1 –Revised Members' Code of Conduct incorporating revisions approved by the Standards Committee on 24<sup>th</sup> January 2020.

All of which we submit to the judgement of this Honourable Court.

DATED this 24<sup>th</sup> day of January 2020.

SIGNED on behalf of the Committee.

**Ann Holmes**  
Chairman, Standards Committee

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## **CODE OF CONDUCT FOR MEMBERS IN RESPECT OF THE CITY OF LONDON CORPORATION'S LOCAL AUTHORITY, POLICE AUTHORITY AND NON-LOCAL AUTHORITY FUNCTIONS**

1. You are a member of the City of London Corporation ("the Corporation") or a member of a committee of the Corporation (in this Code collectively referred to as a "Member") and hence you shall have regard to the Seven Principles of Public Life –

- a) **SELFLESSNESS:** Holders of public office should act solely in terms of the public interest.
- b) **INTEGRITY:** Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

NB - This Principle applies only to conduct by a Member in their capacity as a Member which may foreseeably lead to the Member being subjected to inappropriate influence in the performance of their duties. It does not apply to contracts of employment, service or other formal and informal business relationships entered into by Members in their private capacities and which are dealt with by the rules on disclosable pecuniary and non-pecuniary interests.

- c) **OBJECTIVITY:** Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.
- d) **ACCOUNTABILITY:** Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.
- e) **OPENNESS:** Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.
- f) **HONESTY:** Holders of public office should be truthful.
- g) **LEADERSHIP:** Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

2. As a Member your conduct shall in particular address the Seven Principles of Public Life by:
- a) Championing the public interest, taking into account the needs of your constituents, including those that did not vote for you, and the community as a whole.
  - b) Dealing with representations or enquiries from residents, City voters, members of our communities and visitors fairly, appropriately and impartially.
  - c) Not allowing other pressures, including the financial interests of yourself or others connected to you, to deter you from pursuing constituents' casework, the interests of the Corporation or the good governance of the Corporation in a proper manner.
  - d) Exercising independent judgement and not compromising your position by allowing individuals or organisations to improperly influence you in the performance of your official duties by means of any financial or other obligations.
  - e) Listening to the interests of all parties, including relevant advice from statutory and other professional officers, taking all relevant information into consideration, remaining objective and making decisions on merit.
  - f) Being accountable for your decisions and co-operating when scrutinised internally and externally, including by constituents.
  - g) Contributing to making the Corporation's decision-making processes as open and transparent as possible to enable constituents to understand the reasoning behind those decisions and to be informed when holding you and other Members to account, and not seeking to prevent any person from obtaining information that they are entitled to by law.
  - h) Restricting access to information when the wider public interest or the law requires it, and not disclosing confidential information, unless you are entitled to by law – refer to the Monitoring Officer if you are unsure.
  - i) Behaving in accordance with all of the Corporation's legal obligations, alongside any requirements contained within the Corporation's policies, protocols or procedures, including on the use of the Corporation's resources.
  - j) Ensuring that, when using or authorising the use by others of the resources of the Corporation, such resources are not used improperly for political purposes (including party political purposes) and having regard to any applicable Local Authority Code of Publicity made under the Local Government Act 1986.
  - k) Valuing your colleagues and officers of the Corporation and engaging with them in an appropriate manner and one that underpins the mutual respect that is essential to good local governance.
  - l) Always treating people with respect, including the organisations and constituents that you engage with and those that you work alongside, and not bullying, harassing (including sexually harassing), intimidating or attempting to intimidate any person. (See Appendix 1 for definitions of bullying and harassment.)

- m) Not doing anything which could reasonably be regarded as bringing your office or authority into disrepute.
- n) Upholding the Corporation's obligations under the Equality Act 2010 by promoting equality, and not discriminating unlawfully against any person on the grounds of race, gender, disability, religion or belief, sexual orientation or age. The Corporation has adopted the International Holocaust Remembrance Alliance definition of antisemitism (see Appendix 2).
- o) Registering and declaring any private interests, both pecuniary and non-pecuniary, that relate to your public duties in a manner conforming with the procedures set out below.
- p) Providing leadership through behaving in accordance with these principles when championing the interests of constituents with other organisations as well as within the Corporation.

### **Registering and declaring pecuniary and non-pecuniary interests**

3. You must, within 28 days of taking office as a Member, notify the Town Clerk (on behalf of the Corporation's Monitoring Officer) of any disclosable pecuniary interest as defined by regulations made by the Secretary of State, where the pecuniary interest is yours, your spouse's or civil partner's, or is the pecuniary interest of somebody with whom you are living with as a husband or wife, or as if you were civil partners, together with any non-pecuniary interests of yours described in paragraph 7 below and thereafter maintain an up to date register of any such interests.
4. The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (Appendix 3) currently define disclosable pecuniary interests under the following categories:
  - a) Employment, office, trade, profession or vocation
  - b) Sponsorship
  - c) Contracts
  - d) Land
  - e) Licences
  - f) Corporate tenancies
  - g) Securities
5. Where you believe you have a sensitive interest<sup>1</sup>, you should apply to the Monitoring Officer (via the Town Clerk) for exemption from the requirement that details of the interest be published and made available for inspection.
6. In addition, you must, within 28 days of taking office as a Member, and thereafter on an ongoing basis, notify the Corporation's Monitoring Officer (via the Town Clerk) of any other pecuniary or non-pecuniary interest which you consider should be included on

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<sup>1</sup> A 'sensitive interest' is described in the Localism Act 2011 as a member or co-opted member of an authority having an interest, and the nature of the interest being such that the member or co-opted member, and the authority's monitoring officer, consider that disclosure of the details of the interest could lead to the member or co-opted member, or a person connected with the member or co-opted member, being subject to violence or intimidation.

your Members' Declaration form if you are to fulfil your duty to act in conformity with the Seven Principles of Public Life.

7. In any event you are required to disclose your membership of any:
  - (a) Management board or similar organ of any charity or body directed to a charitable purpose (e.g. a trustee or director) but excluding any charity or other such body administered by the Corporation
  - (b) Club or Society active in the City of London or which relates to any functions of the Corporation
  - (c) Fraternal or Sororal Societies
  - (d) Livery Company, City Company without Livery, Guild or Company seeking Livery
  - (e) Political Party
  - (f) Organisation, one of whose principal purposes includes the influence of public opinion or policy, and which is likely to seek to affect the policy of the Corporation or which may have an impact on its services or stakeholders
  - (g) Professional Association
  - (h) Trade Association
  - (i) Trade Union
  - (j) Management board or similar organ of any organisation not falling within paragraph 3 or sub-paragraphs (a)-(i) above.
8. You must also notify the Corporation's Monitoring Officer (via the Town Clerk) of any gift or hospitality received by you as a Member with a value of £100 or more, or multiple gifts and/or instances of hospitality with a cumulative value of £200 or more when received from a single donor within a rolling twelve month period. Such notification must be made within 28 days of receipt, or within 28 days of reaching the cumulative threshold, as appropriate.
9. Special provision shall be made for the Lord Mayor and other holders of special offices in relation to the registration of gifts and hospitality to be set out in Guidance to be issued by the Standards Committee.
10. Entries shall be retained in the register of gifts and hospitality for three years – older entries will be removed.
11. If an interest has not been entered onto the Corporation's register, then the Member must disclose the interest to any meeting of the Corporation at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a 'sensitive interest'<sup>1</sup>.
12. Following any disclosure of an interest not on the Corporation's register or the subject of pending notification<sup>2</sup>, you must notify the Monitoring Officer (via the Town Clerk) of the interest within 28 days beginning with the date of disclosure.
13. Unless dispensation has been granted, you may not participate in any discussion of, vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State.

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<sup>2</sup> This is where an interest has been notified to the Monitoring Officer but has not yet been entered on the register.



14. Your participation in any item of business:

- a) in which you have any other interest; or
- b) that affects a donor from whom you have received any gift or hospitality;

that is registered, or ought to be registered as set out above, will need to be considered by you on a case by case basis. You will only be expected to exclude yourself from speaking or voting in exceptional circumstances, for example where there is a real danger of bias.

15. If in doubt about any of the above matters you are encouraged to seek advice from the Town Clerk or the Corporation's Monitoring Officer.

### **Definition of Bullying**

Bullying may be characterised as: offensive, intimidating, malicious or insulting behaviour; or an abuse or misuse of power in a way that intends to undermine, humiliate, criticise unfairly or injure someone.

### **Definition of Harassment**

Harassment may be characterised as unwanted conduct which has the purpose or effect of violating an individual's dignity or creating an intimidating, hostile, degrading, humiliating or offensive environment for an individual.

### **Working Examples**

Examples of bullying and harassment include, but are not limited to:

- Spreading malicious rumours, or insulting someone by word or behaviour.
- Copying memos that are critical about someone to others who do not need to know.
- Ridiculing or demeaning someone – picking on them or setting them up to fail.
- Exclusion or victimisation.
- Unfair treatment.
- Overbearing supervision or other misuse of power or position.
- Unwelcome sexual advances – touching, standing too close, display of offensive materials, asking for sexual favours, making decisions on the basis of sexual advances being accepted or rejected.
- Making threats or comments about job security without foundation.
- Deliberately undermining a competent worker by overloading and constant criticism.
- Preventing individuals progressing by intentionally blocking promotion or training opportunities.

## **IHRA Definition of Antisemitism**

"Antisemitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities."

## **IHRA Working Examples**

Manifestations might include the targeting of the state of Israel, conceived as a Jewish collectivity. However, criticism of Israel similar to that levelled against any other country cannot be regarded as antisemitic. Antisemitism frequently charges Jews with conspiring to harm humanity, and it is often used to blame Jews for "why things go wrong." It is expressed in speech, writing, visual forms and action, and employs sinister stereotypes and negative character traits.

Contemporary examples of antisemitism in public life, the media, schools, the workplace, and in the religious sphere could, taking into account the overall context, include, but are not limited to:

- Calling for, aiding, or justifying the killing or harming of Jews in the name of a radical ideology or an extremist view of religion.
- Making mendacious, dehumanizing, demonizing, or stereotypical allegations about Jews as such or the power of Jews as collective — such as, especially but not exclusively, the myth about a world Jewish conspiracy or of Jews controlling the media, economy, government or other societal institutions.
- Accusing Jews as a people of being responsible for real or imagined wrongdoing committed by a single Jewish person or group, or even for acts committed by non-Jews.
- Denying the fact, scope, mechanisms (e.g. gas chambers) or intentionality of the genocide of the Jewish people at the hands of National Socialist Germany and its supporters and accomplices during World War II (the Holocaust).
- Accusing the Jews as a people, or Israel as a state, of inventing or exaggerating the Holocaust.
- Accusing Jewish citizens of being more loyal to Israel, or to the alleged priorities of Jews worldwide, than to the interests of their own nations.
- Denying the Jewish people their right to self-determination, e.g., by claiming that the existence of a State of Israel is a racist endeavour.
- Applying double standards by requiring of it a behaviour not expected or demanded of any other democratic nation.
- Using the symbols and images associated with classic antisemitism (e.g., claims of Jews killing Jesus or blood libel) to characterize Israel or Israelis.

- Drawing comparisons of contemporary Israeli policy to that of the Nazis.
- Holding Jews collectively responsible for actions of the state of Israel.

**Antisemitic acts are criminal** when they are so defined by law (for example, denial of the Holocaust or distribution of antisemitic materials in some countries).

**Criminal acts are antisemitic** when the targets of attacks, whether they are people or property – such as buildings, schools, places of worship and cemeteries – are selected because they are, or are perceived to be, Jewish or linked to Jews.

**Antisemitic discrimination** is the denial to Jews of opportunities or services available to others and is illegal in many countries.

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STATUTORY INSTRUMENTS

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**2012 No. 1464**

**LOCAL GOVERNMENT, ENGLAND**

**The Relevant Authorities (Disclosable Pecuniary Interests)  
Regulations 2012**

*Made* - - - - *6th June 2012*

*Laid before Parliament* *8th June 2012*

*Coming into force* - - *1st July 2012*

The Secretary of State, in exercise of the powers conferred by sections 30(3) and 235(2) of the Localism Act 2011<sup>(3)</sup>, makes the following Regulations.

**Citation, commencement and interpretation**

**1.**—(1) These Regulations may be cited as the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and shall come into force on 1st July 2012.

(2) In these regulations—

“the Act” means the Localism Act 2011;

“body in which the relevant person has a beneficial interest” means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest;

“director” includes a member of the committee of management of [a registered society within the meaning given by section 1(1) of the Co-operative and Community Benefit Societies Act 2014, other than a society registered as a credit union];

“land” excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income;

“M” means a member of a relevant authority;

“member” includes a co-opted member;

“relevant authority” means the authority of which M is a member;

“relevant period” means the period of 12 months ending with the day on which M gives a notification for the purposes of section 30(1) or section 31(7), as the case may be, of the Act;

“relevant person” means M or any other person referred to in section 30(3)(b) of the Act;

“securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000<sup>(4)</sup> and other securities of any description, other than money deposited with a building society.

**Specified pecuniary interests**

**2.**The pecuniary interests which are specified for the purposes of Chapter 7 of Part 1 of the Act are the interests specified in the second column of the Schedule to these Regulations.

Signed by authority of the Secretary of State for Communities and Local Government

*Grant Shapps*  
Minister of State

6th June 2012

Department for Communities and Local Government

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<sup>(3)</sup> 2011 c.20.

<sup>(4)</sup> 2000 c. 8.

# SCHEDULE

Regulation 2

<i>Subject</i>	<i>Prescribed description</i>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by M in carrying out duties as a member, or towards the election expenses of M.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992<sup>(5)</sup>.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to M's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to M's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

<sup>(5)</sup> 1992 c. 52.

## **EXPLANATORY NOTE**

*(This note is not part of the Regulations)*

Section 30 of the Localism Act 2011 provides that a member or co-opted member of a relevant authority as defined in section 27(6) of the Localism Act 2011, on taking office and in the circumstances set out in section 31, must notify the authority's monitoring officer of any disclosable pecuniary interest which that person has at the time of notification. These Regulations specify what is a pecuniary interest. Section 30(3) of the Act sets out the circumstances in which such an interest is a disclosable interest.

A full impact assessment has not been produced for these Regulations as no impact on the private or voluntary sectors is foreseen.

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# Report – Standards Committee

## Annual Report

*To be presented on Thursday, 16<sup>th</sup> July 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

### SUMMARY

The Standards Committee is required to prepare an annual report on its activity for submission to the Court of Common Council. The report covers the May 2019 to May 2020 period. It should be noted that eight alleged breaches of the Code of Conduct were considered by the Committee during 2019/20.

### MAIN REPORT

#### Background

1. The purpose of this report is to brief Members of the wider Court on the work undertaken over the May 2019 to May 2020 period by the Standards Committee.
2. In accordance with the Committee's terms of reference, it is required to deal with allegations of breaches of the Code of Conduct and to submit an annual report on its activities to the Court of Common Council.

#### Alleged breaches of the Code of Conduct

3. During 2019/20, eight alleged breaches of the Members' Code of Conduct have been considered.
4. The breaches considered and their outcome/current status are summarised below:

<b>Matter No.</b>	<b>Source of Complaint</b>	<b>Alleged breaches of the Code</b>	<b>Outcome/Status</b>
01 - 18	Officers v. Member	<i>Failing to act with integrity; failing to comply with the Corporation's policies and procedures; failing to treat Officers with mutual respect; bullying and intimidation, bringing the office or authority into disrepute</i>	<i>Hearing found against the subject Member on the second and third alleged breaches of the Code only and sanctions were imposed. This was appealed and considered by the Standards</i>

			<i>Appeal Sub Committee. Appeal Sub Committee upheld the complaint but overturned some sanctions, retained others and added an additional sanction of its own.</i>
<i>01 -19</i>	<i>Member v. Member</i>	<i>Failing to treat others with respect; bullying, harassing, intimidating or attempting to intimidate; bringing the office into disrepute</i>	<i>No further action at assessment stage.</i>
<i>02 – 19</i>	<i>Member v. Member</i>	<i>Not being willing to challenge poor behaviour; bringing the office into disrepute</i>	<i>Other action recommended at assessment stage – action to agree a protocol to ensure that any matter referred to either the Chief Commoner or Chairman of GP Alderman informally be acknowledged and responded to in a reasonable period.</i>
<i>03 – 19</i>	<i>Member of the public v. Member</i>	<i>Failing to deal with representations or enquiries from residents fairly, appropriately and impartially; not being accountable for decisions or co-operating when scrutinised; not treating others with respect; bringing the office into disrepute</i>	<i>No further action at assessment stage.</i>
<i>04 – 19</i>	<i>Member and Officer v. Member</i>	<i>Failing to behave in accordance with the Corporation's legal obligations, including on the use of resources; not valuing colleagues and officers, treating them with</i>	<i>Complaint withdrawn at assessment stage.</i>

		<i>mutual respect or engaging with them in an appropriate manner; bullying, harassing, intimidating and attempting to intimidate; bringing the office into disrepute.</i>	
01 - 20	<i>Member of the public v. Member</i>	<i>Not being accountable to the public for their decisions and actions and submitting themselves to the scrutiny necessary; not acting and taking decisions in an open and transparent way.</i>	<i>No further action at assessment stage.</i>
02 – 20	<i>Member v. Co-opted Member</i>	<i>Failing to treat others with respect; bringing the office into disrepute.</i>	<i>Decision pending at assessment stage – Assessment-Sub Committee still to reconvene.</i>
03 - 20	<i>Member v. Member</i>	<i>Failing to value colleagues, engage with them in an appropriate manner and treat them with respect; bringing the office into disrepute.</i>	<i>Assessment meeting yet to be convened.</i>

### **Activities of the Committee during 2019/20**

- Below is a brief synopsis of the activities undertaken by the Committee in 2019/20.

### **Membership and composition of the Standards Committee**

- At the beginning of the 2019/20 municipal year, the Standards Committee comprised of fifteen Members, three of whom were co-opted and independent from the City Corporation. Whilst Co-opted Members are no longer a statutory requirement and have no formal vote, following the introduction of the Localism Act 2011, the City of London Corporation has agreed to the inclusion of Co-opted Members on the Committee to maximise the breadth of knowledge and experience available.
- The Committee were carrying one co-opted member vacancy in the room of Mark Greenburgh following his resignation in March 2019. The appointment process for his replacement was commenced in May 2019 and was overseen by an appointment panel consisting of the Chairman and Deputy Chairman of the Standards Committee, the Chief Commoner and the Chairman of the General Purposes Committee of Aldermen. For the first time, one of the Standards Committee's existing Co-optees also joined the Selection Panel as an observer.

8. Following a shortlisting and subsequent interview process, the appointment panel were of the view that two candidates (The Very Revd. Dr. David Ison and Elizabeth Walters) interviewed well, and that both would be an asset to the Standards Committee in terms of the breadth and relevance of their knowledge and experience. With this in mind, they proposed a temporary expansion of the Standards Committee (from a total of 16 to 17 Members and a total of five as opposed to four Co-optees) to allow for both to be appointed (one for an term of 2 years to complete the balance of Mr Greenburgh's term of office, expiring in December 2021 and the other for an initial term of office of 3 years, expiring in December 2022). This proposal was considered and approved by both the Policy and Resources Committee and, subsequently, this Court.
9. The Committee are of the view that an additional Co-opted Member, even for a defined period of time, has helped to strengthen the independent element of our work whilst also providing a larger pool to draw from in terms of Dispensations, Assessment and Hearing Sub Committees where the views of a Co-opted Member are taken account of.

#### **Dispensations Policy and Guidance**

10. A new and extensively consulted upon policy and guidance came into effect on 1 March 2019.
11. However, a petition relating to the Dispensations Policy was received and considered by the Court at its meeting of 25<sup>th</sup> April 2019 and referred to the Standards Committee for its consideration. The petition was considered by the Committee alongside other relevant matters including the Principles of Public life, general public confidence in local government and the Corporation in particular, and non-Localism Act requirements/restrictions in relation to conflicts of interest. Much of this municipal year has therefore been focused on the further refinement and liberalisation of our Dispensations Policy.
12. Following a further review of the Dispensations Policy at our October 2019 meeting, the Standards Committee requested that further consideration be given to the possibility of simplifying the process for granting and broadening dispensations to speak. Subsequent to this, an elected Member also sent an email to all members of the Committee proposing a change to the Dispensations Policy to grant what he termed 'general' (but not 'blanket') dispensations to speak and vote for members in residential wards. In order to seek to finally resolve the matter after many months of debate, the Comptroller and City Solicitor, in consultation with the Chairman and Deputy Chairman of Standards, obtained leading Counsel's opinion on this proposal and on the wider Policy. The opinion was presented for the Committee's formal consideration in January 2020.
13. At the January 2020 meeting of the Standards Committee, Members considered the opinion of Counsel. The Committee voted nine in favour with one abstention, to accept his opinion that the approach suggested by the elected Member regarding the granting of 'general' dispensations was unlawful.

We then continued to agree ways in which we are able to further liberalise our policy.

14. In accordance with the wishes of the Court, since March 2019, our policy on granting dispensations to speak to those who have an engaged DPI has sought to be as liberal as possible. Since that time, in addition to a dispensation to speak and vote on council tax, general dispensations to speak have been allowed for a member's entire term of office on general housing matters<sup>1</sup> that do not relate solely or particularly to a member's own lease or tenancy, and, for those who are not members of those committees, to speak, as a member of the public, on planning and licensing matters. At our meeting in January, we agreed to extend such dispensations further still to include storage and car parking within general housing matters, and also to allow members of the Planning and Transportation and Licensing Committees to speak as members of the public. Members can still apply for dispensations to speak as a member, and members of Planning and Transportation, of course, remain free to seek a dispensation to speak and/or vote as a member of that committee. Such a right would be unlikely to come into force for members of licensing panels, as the committee's own rules do not allow members to sit on panels, which are dealing with applications in the ward they represent. It was also agreed that, upon election, members will routinely be invited to make an application for these dispensations. Officers will put in place arrangements for this.
15. Since March 2019, all specific applications to speak have been granted. Following a meeting of the Standards Committee in May 2019, in order to make the process easier, the application form was significantly shortened. Since the meeting of the Standards Committee in October 2019, panels have been set up at bi-monthly intervals and we will continue to monitor and, if necessary, arrange these to take place at shorter intervals. Since March 2019, members have been advised to seek dispensations as early as possible and not to wait for a matter to appear as an agenda item. If an application needs to be decided before an arranged panel is to meet, every attempt will be made to assemble one. Urgency arrangements will continue to be in place, to deal with situations where the unforeseeable occurs, and a dispensation is required at short notice.

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<sup>1</sup> For these purposes "general housing matters" means the exercise of the City Corporation's functions as a housing authority in relation to:-

- Housing governance i.e. decision making, scrutiny and consultation arrangements together with any proposals for stock transfer.
- General housing management i.e. arrangements for the proper management of the City Corporation's housing stock and housing estates including management of common parts, estate amenities and community facilities, and commercial properties which are an integral part of housing estates, together with the procurement of services to carry out such activities.
- The provision of parking spaces, and private storage spaces separate from a dwelling.
- General repairs and maintenance including arrangements for procuring repairs and maintenance.
- General rent and service charge setting.
- Strategic housing policy including allocations, homelessness and the provision of new homes.

16. Those with an engaged DPI on housing matters will usually be resident in City owned properties. Section 618 of the 1985 Housing Act prohibits such members from voting on housing matters and has no facility for dispensation. At its meeting, in October 2019, the Standards Committee set in progress seeking the repeal of s 618.
17. Most other applications for dispensations to vote relate to planning matters and applications will continue to be considered on their merits. At its meeting in January, however, the committee decided that in these cases it would apply the tests recommended by Counsel, rather than state that such dispensations would only be granted in exceptional circumstances. It was further agreed that members applying should be directed to address these test matters in their application forms.
18. In conclusion, there has been considerable further liberalisation of our dispensations policy over the last municipal year and we hope that the Court will now feel confident that the Committee are operating as liberal a dispensations policy as the law will allow.

#### **Review of Local Government Ethical Standards by the Committee on Standards in Public Life**

19. The Committee on Standards in Public Life advises the Prime Minister on ethical standards across the whole of public life in England. They undertook a detailed review of the arrangements in place to promote and maintain high standards of conduct by public office holders in local government during 2018, seeking evidence from all interested stakeholders. The review was considered at the Standards Committee's meeting in May 2019 where Members reviewed how well the City Corporation's current arrangements matched these recommendations as well as considering any changes to existing process that may be desirable in light of these.
20. Having reviewed the totality of the recommendations and focused on those directly applicable to the City Corporation, the Committee noted that many of the recommendations in the Review of Local Government Ethical Standards must await the Government's response and would require legislative changes to implement. However, they were pleased to note that, where the City Corporation had the power to act unilaterally, existing arrangements were in most cases considered to be in line, or broadly in line, with the recommendations of the CSPL. Notwithstanding this, Members also indicated a number of recommendations that they would like to look at in more detail as well as some that could be implemented immediately.
21. It was felt that one recommendation that could be taken forward without delay was for the City Corporation to provide legal indemnity for its Independent Persons, given that their views/advice were often disclosed in relation to decisions on which they were consulted. With the concurrence of the Finance and Establishment Committees and this honourable Court, we were able to act on this recommendation and put the necessary arrangements in place as of December 2019.

22. Further commentary was provided on recommendations focusing on matters such as use of Social Media, the threshold for registering gifts and hospitality, changes to the format of the annual report to include information around the general nature of complaints received and matters concerning the review and wording of the Members Code of Conduct was provided to the Committee at its January 2020 meeting. Whilst the Committee decided, on reflection, to maintain the status quo in relation to some of these matters, some changes were agreed (such as the point around greater transparency on Complaints within the annual report as you will see from this report) and other matters such as the introduction of defined terms of office for Independent Persons and what these may look like are to be given further thought in the new municipal year.

**Recommendation**

23. We submit this report for information.

All of which we submit to the judgement of this Honourable Court.

DATED this 1st May 2020.

SIGNED on behalf of the Committee.

**Ann Holmes**  
Chairman, Standards Committee

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of the Local Government Act 1972.

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